

APOPKA CITY COUNCIL AGENDA June 15, 2016 7:00 PM APOPKA CITY HALL COUNCIL CHAMBERS Agendas are subject to amendment through 5:00pm on the day prior to City Council Meetings

#### CALL TO ORDER INVOCATION - Pastor Lisa Morgan/Pastor Jeanne Bowser of the Word of Life Church PLEDGE

Please submit a "Notice of Intent to Speak card" to the City Clerk. Action may not be taken by the Council at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

Pursuant to F.S. 286.0114, members of the public shall be given a reasonable opportunity to be heard on propositions before the City Council. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the City Council addresses such items during this meeting. Public comments are generally limited to four minutes.

#### APPROVAL OF MINUTES:

- 1. City Council Workshop meeting May 18, 2016.
- 2. City Council meeting May 18, 2016.

#### PUBLIC/STAFF RECOGNITION AND ACKNOWLEDGEMENT

Presentations:

- 1. 9/11 Monument Presentation
- 2. Copart check presentation to Christian Lamphere for his 9/11 Memorial Eagle Scout Project.
- 3. UCF Colleges of Medicine Free Clinic Announcement.

#### **CONSENT (Action Item)**

- 1. Approve the Disbursement Report for the month of May, 2016.
- 2. Authorize the Vehicle for Hire Permit Application for Charles ANR, LLC Claude Charles.
- 3. Authorize presentation of service weapons to retiring members of Police Department.
- 4. Approval for the sale of alcohol for the Fireworks at the Amphitheater on Monday July 4, 2016.
- 5. Authorize the Sewer and Water Capacity Agreement for Maudehelen, Phase 4.
- 6. Authorize the purchase of a Vacuum Excavator Trailer for the Public Services Department.
- 7. Award the contract for Website Design Services to CivicPlus.

#### PUBLIC HEARINGS/ORDINANCES/RESOLUTION (Action Item)

- 1. Ordinance 2466 Second Reading Large Scale Future Land Use Amendment Legislative
- 2. Ordinance 2496 Second Reading Small Scale Future Land Use Amendment Legislative
- 3. Ordinance 2497 Second Reading Change of Zoning Quasi-Judicial
- 4. Resolution 2016-16 Adopting Public Participation Policy & Procedures for Addressing the City Council.
- 5. Resolution 2016-17 Establish new bank depository and authorized signers.

#### **BUSINESS (Action Item)**

- 1. Council
  - a. Not-for-Profit Business Tax Receipts
- 2. Public

#### MAYOR'S REPORT

<u>1.</u> Appointment to the Community Redevelopment Agency Board.

#### NOT REQUIRING ACTION

<u>1.</u> Thank you letter to the City of Apopka from the North Orange Library.

#### ADJOURNMENT

David Moon David Moon David Moon

Mayor Kilsheimer

Dr. Heather Peralta

**Commissioner Velazquez** 

Mayor Kilsheimer Glenn A. Irby

Mark Reggentin

#### MEETINGS AND UPCOMING EVENTS

DATE	TIME	EVENT
July 4, 2016	-	Independence Day Holiday – City Offices Closed
July 4, 2016	5:00pm – 10:00pm	July 4 <sup>th</sup> Event – Northwest Recreation Complex
July 6, 2016	1:30pm – 3:30pm	Council Meeting
July 7, 2016	5:30pm – 9:00pm	Food Truck Round Up
July 12, 2016	5:30pm – 6:00pm	Planning Commission Meeting
July 20, 2016	7:00pm –	Council Meeting

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (407) 703-1704. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

### Backup material for agenda item:

1. City Council Workshop meeting May 18, 2016.

Minutes of the City Council workshop held on May 18, 2016, at 4:00 a.m., in the City of Apopka Council Chambers.

<b>PRESENT:</b>	Mayor Joe Kilsheimer
	Commissioner Billie Dean
	Commissioner Diane Velazquez
	Commissioner Doug Bankson
	Commissioner Kyle Becker
	City Administrator Glenn Irby
	City Attorney Cliff Shepard

PRESS PRESENT: Teresa Sargeant - The Apopka Chief

INVOCATION: The invocation was given by Commissioner Bankson, Pastor of Victory of Life Church.

PLEDGE OF ALLEGIANCE – Mayor Kilsheimer led in the Pledge of Allegiance.

#### DISCUSSION

#### 1. Recreation Presentation on Rental Fees.

David Burgoon, Recreation Director, gave a presentation on recreation program and rental proposed fees. He broke his presentation into three areas: recreation fees, youth sports, and the high school. He listed the current fees first, then the proposed fees, stating if there was nothing listed under the proposed fees, they are not proposed to change. The proposed tennis fees are lowered to \$3.00 per hour for residents, and kept at \$4.00 per hour for nonresidents and after 5:00 p.m. \$5.00 for residents, and \$6.00 for nonresidents. He went on to review the actual costs of the tennis and basketball courts. He explained the fees have not been enforced at the Northwest Recreation Complex, however, if the proposed fees are passed, they will be enforced. He went on to review fees for the city sponsored sports, other sports such as lacrosse, soccer, special events, and tournaments. Facility rental fees were reviewed. Proposed fees and the actual cost for Little League, and Pop Warner Football were reviewed and discussed. He explained they are proposing the nonresident rates be 20% higher, rounded up to the next dollar, than the resident rates. A copy of the presentation is on file in the Clerk's office.

Following discussion, it was the consensus of City Council to have no fee for tennis from opening to 5:00 p.m. After 5:00 p.m. and on weekends, the fee will be \$3.00 per hour for residents and \$4.00 per hour for nonresidents. If the court is reserved for a specific time, then they will pay to reserve the court. Otherwise, the courts will be on a first come, first serve basis. The membership rates for 1-month and 6-months will be as proposed.

The advantage of having tournaments brought to this area was pointed out and the tournament fees will remain the same. The stadium, concession stand and press box to the north part of the park will be available for use by all groups at a fee of \$500.

Discussion was held regarding Little League and Pop Warner as the designated youth programs. Discussion ensued regarding hardships and setting aside an amount for a hardship fund.

Mayor Kilsheimer said when they initially discussed the recreation fees, it was proposed the first fiscal year the leagues pay 50% and then the full amount the second fiscal year. He proposed this discussion continue at staff level and Mr. Burgoon to discuss and work with the leagues on the fees and then report back to the City Council.

ADJOURNMENT – There being no further business the meeting adjourned at 6:03 p.m.

ATTEST:

Joseph E. Kilsheimer, Mayor

Linda F. Goff, City Clerk

### Backup material for agenda item:

2. City Council meeting May 18, 2016.

Minutes of the regular City Council meeting held on May 18, 2016, at 7:00 p.m., in the City of Apopka Council Chambers.

PRESENT:	Mayor Joe Kilsheimer
	Commissioner Billie Dean
	Commissioner Diane Velazquez
	Commissioner Doug Bankson
	Commissioner Kyle Becker
	City Attorney Cliff Shepard
	City Administrator Glenn Irby

PRESS PRESENT: Teresa Sargent - The Apopka Chief Bethany Rodgers, Orlando Sentinel Reggie Connell – The Apopka Voice

**INVOCATION:** Mayor Kilsheimer introduced Pastor James Hicks of Center of Faith Church, who gave the invocation.

**PLEDGE OF ALLEGIANCE**: Mayor Kilsheimer said on May 21, 1881, humanitarians Clara Barton & Adolphus Solomons held the first organizational meeting of the American National Red Cross, which provides aid to victims of wars and natural disasters. Clara Barton, well known for her work with the sick and wounded during the American Civil War, became known as the Angel of the Battlefield for her dedication. She was in Europe in 1870, when the Franco Prussian War broke out and went behind enemy lines to work for the International Red Cross. This experience inspired her to organize the American branch of the International Red Cross. Since its inception, the American Red Cross has provided humanitarian aid and relief to countless soldiers and civilians in the wake of war and disasters. He asked everyone to reflect upon the bravery and selflessness of those who dedicate their time and effort to render aid to their fellow man in times of crisis as he led in the Pledge of Allegiance.

#### PUBLIC/STAFF RECOGNITION AND ACKNOWLEDGEMENT

#### **Proclamations**

 National EMS Week Proclamation Mayor Kilsheimer read a Proclamation acknowledging National EMS Week and presented it

to Chuck Carnesale, Assistant Fire Chief & EMS Director who accepted the Proclamation on behalf of the Department.

#### Presentation

1. Special Presentation to Christian Lamphere and Boy Scout Troop 211

The Apopka Honor Guard, led in by bag pipes playing Amazing Grace, carried the large piece of the World Trade Center into Council Chambers. Commissioner Velazquez spoke on behalf of the efforts made to obtain the piece and presented Boy Scout Christian Lamphere with a piece of the former WTC that she and her husband, Ed Velazquez, were able to obtain for Christian's Eagle Scout project.

## **CONSENT** (Action Item)

- 1. Approve appointment of Jose Molina to the Planning Commission.
- 2. Confirm appointment of Commissioner Dean as alternate to MetroPlan Orlando Board of Directors.
- 3. Authorize the purchase of a concrete mixer from Ernest Industries, Inc.
- 4. Authorize the change of dealer and additional cost for a vehicle for the Sewer Maintenance Division.
- 5. Authorize the purchase and installation of a mast arm traffic signal.
- 6. Approve the Sensus Agreement relating to the Automated Meter Reading (AMR) System Upgrade.
- 7. Approve the final extensions of the contracts for Geotechnical and Environmental Engineering Services.
- 8. Award the perimeter boundary clearing of the Golden Gem property to The Collage Companies.
- 9. Award a contract to Dell Financial Services for the lease of Police Department laptops.
- 10. Award a contract for CMAR Preconstruction Services to Garney Construction Company.
- 11. Award a contract to Florida Community Bank (FCB) for banking services.

MOTION by Commissioner Velazquez, and seconded by Commissioner Bankson, to approve the eleven items on the Consent Agenda. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Bankson and Becker voting aye.

## PUBLIC HEARINGS/ORDINANCES/RESOLUTION (Action Item)

1. Ordinance No. 2498 – First Reading – Change of Zoning. The Deputy City Clerk read the title as follows:

#### **ORDINANCE NO. 2498**

AN ORDINANCE OF THE CITY OF APOPKA, FLORIDA, CHANGING THE ZONING FROM "COUNTY" A-1 (ZIP) TO "CITY" R-1 (RESIDENTIAL) FOR CERTAIN REAL PROPERTY GENERALLY LOCATED NORTH OF LESTER ROAD, EAST OF ROGERS ROAD, COMPRISING 30.5 ACRES MORE OR LESS, AND OWNED BY JTD LAND AT ROGERS ROAD, LLC; PROVIDING FOR DIRECTIONS TO THE COMMUNITY DEVELOPMENT DIRECTOR, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Mayor Kilsheimer advised this was a quasi-judicial hearing. Witnesses were sworn in by the clerk.

David Moon provided a brief lead-in advising this was a change of zoning of approximately 30.5 acres at the north end of Rogers Road, north of Lester Road from County A-1 to City R-1 zoning. He advised the Planning Commission and DRC recommend approval of the zoning change. He advised this case currently has an active future land-use map amendment in process that will be before City Council on June 1, 2016. A copy of the staff report is on file in the clerk's office.

Mayor Kilsheimer opened the meeting to a public hearing. No one wishing to speak, he closed the public hearing.

MOTION by Commissioner Becker, and seconded by Commissioner Dean, to approve Ordinance No. 2498 at First Reading and carry it over for a Second Reading. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Bankson and Becker voting aye.

#### BUSINESS

#### 1. Preliminary Development Plan/Development Agreement – Copart, Inc.

Mayor Kilsheimer advised this was a quasi-judicial proceeding. Witnesses were sworn in by the clerk.

David Moon provided a brief lead-in and summary to the project. He advised this was a preliminary development plan and development agreement for approximately 57.89 acres along the south side of U.S. 441, and east of Hermit Smith Road. This case appeared before the Planning Commission on November 24, 2015, at which time the Planning Commission and staff recommendations found the site plan to be consistent with the Land Development Code and Comprehensive Plan. The Copart use is damage storage and online auction for the sale of used and damaged vehicles, trailers, water craft, and industrial and construction equipment. There was a public hearing before City Council on December 26, 201, and due to the concerns of the community, Copart requested City Council continue that hearing to a later date to provide an opportunity for them to demonstrate that their use was similar to the impact and intensities of an I-1 use. Copart revised their site plan and addressed the long term use of the property to ensure it could not transition into an I-2 use which is why there was a Developer's Agreement. He went on to review the site plan. A copy of the staff report is on file in the clerk's office.

Anna Long, Attorney for the Applicant, provided a presentation and answered questions posed by the City Council Members. Mike Carlson, Project Manager for Copart, responded to technical questions regarding the project.

Mayor Kilsheimer and Commissioners Velazquez, Becker, and Bankson disclosed ex-parte communication.

Mayor Kilsheimer opened the meeting to a public hearing. No one wishing to speak, he closed the public hearing.

MOTION by Commissioner Velazquez, and seconded by Commissioner Bankson, to approve the Preliminary Development Plan and Developer's Agreement for Copart, Inc. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Bankson and Becker voting aye.

### 2. Council

## a. Lake Apopka Natural Gas District Board Appointment Letter -

Commissioner Dean read a letter he submitted with regards to his experience on the LANGD Board and the appointments not appearing on the prior meeting's agenda.

Commissioner Velazquez read a prepared statement with regards to her recommended appointment and her experience.

Discussion ensued and Mayor Kilsheimer reiterated that it is within the Mayor's rights to appoint the members of the LANGD Board.

#### 3. Public

Jerome Lowery spoke requesting access to the restroom facilities at Alonzo Williams Park. He stated he is starting a new Flag Football season this summer and needs a practice field during the week between 5:00 pm and 7:30 p.m. Mayor asked that he meet with David Burgoon to assist with this request.

Pastor Nathaniel Kelly spoke about the upcoming youth Summit & his need for financial support to make this a success. The youth Summit is being held at the VFW and the Apopka Police Department will donate the resources to staff the event. Commissioner Velazquez spoke in support and pledged \$250.00 of her discretionary fund. Commissioner Bankson and Commissioner Becker followed suit for a total of \$750.00.

Marquise Sankey requested assistance with starting a program to provide drum lessons to youth one day a week. He stated he didn't have insurance yet and this was impeding him from completing his application. Mayor Kilsheimer stated there were no exceptions to the policy & confirmed that insurance would be required prior to any application being processed.

Allison Varble, Daniel Burrington & Bob Baird all spoke about the Parking Ordinance & expressed their concerns. Discussion ensued as to the language in the Ordinance & the various hardships this causes homeowners. Questions arose as to why this has become an issue all of a sudden when it hasn't been enforced for over three years.

Mayor Kilsheimer stated that this is in response to neighbors of Piedmont Lakes calling in, as well as safety issues regarding emergency vehicles. It was suggested that perhaps we need to form a committee to discuss possible solutions regarding same.

Sylvester Hall voiced his concern about leadership in our community and how society and our community have become desensitized. He stated that our elected officials have a moral obligation to lead the people & requested that we come together & grow Apopka into a better, stronger, community.

Rod Love provided information on the upcoming event being held on Saturday, May 21, 2016, at Alonzo Williams Park regarding the Task Force on violence. The event, entitled "The Lunch & Munch Barbeque" is a public service event for the benefit of the community and will be held from 11:00 am to 1:30 pm. Mr. Love expressed the importance of engagin

the public and gave kudos to both Chief McKinley & Captain Miller for stepping up the efforts with this endeavor. In addition to the event on the 21<sup>st</sup>, there will be a Community Development Task Force meeting held at the Fran Carlton Center on Tuesday, May 24, 2016, from 6:00 pm to 7:30 pm.

Fred Kinney spoke about the LANGD Board appointments, and he felt the public should have been taken into consideration prior to the appointments being made.

## MAYOR'S REPORT

### Appointments to Lake Apopka Natural Gas District Board of Directors

Mayor Kilsheimer appointed himself and Commissioner Velazquez to the LANGD Board of Directors and asked for Council's ratification.

MOTION by Commissioner Becker, and seconded by Commissioner Velazquez, to ratify the appointments of Mayor Kilsheimer and Commissioner to the LANGD Board of Directors. Motion carried 3-2 with Mayor Kilsheimer, and Commissioners Velazquez, and Becker voting aye and Commissioners Dean and Bankson voting nay.

## NOT REQUIRING ACTION

- 1. Thank you letter to the City of Apopka from the GFWC Apopka Woman's Club Inc.
- 2. Thank you letter to the Police Department from the Kids House Children's Advocacy Center.
- 3. Thank you letter to the Community Development Department from Resident.
- 4. Thank you card to the City from the Family of the Late Reverend Albert E. Dean

ADJOURNMENT – There being no further business the meeting adjourned at 9:38 p.m.

ATTEST:

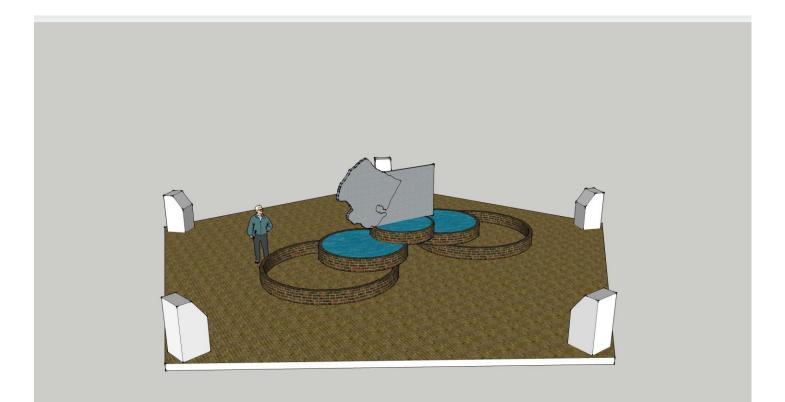
Joseph E. Kilsheimer, Mayor

Linda F. Goff, City Clerk

### Backup material for agenda item:

1. 9/11 Monument Presentation

Mayor Kilsheimer





### Backup material for agenda item:

1. Approve the Disbursement Report for the month of May, 2016.

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172492	5/06/16	1,500.00	O108	100 BLACK MEN OF ORLANDO, INC	· · · · · · · · · · · · · · · · · · ·	
	Reference	Description		· ·	Amount	
	148047	Table Sponso	rship, Schol	arship Dinner 2016	1,500.00	
172493	5/06/16	•	A963	A & M FIRE AND SAFETY EQUIPME	NT, LLC	
	Reference	Description			Amount	
	147533	Fire extinguish	er annual m	aint 2016	1,264.00	
172494	5/06/16	1,545.14		ACTION GATOR TIRE		
	Reference	Description			Amount	
	146978	BLANKET PC	FOR INVE	NTORY TIRES FOR VEHICLES	1,545.14	
172495	5/06/16	200.00		ALL GOOD REPORTERS, LLC	.,	
	Reference			· · · · · · · · · · · · · · · · · · ·	Amount	
	147845	CART - ADA	Service at (	Council meeting	200.00	
172496	5/06/16	2,218.24		ALLIED UNIVERSAL CORPORATION		
1.2.00	Reference	,			Amount	
	145914	Bleach Deliver	ries - Blanke	at PO	2,218.24	
172497	5/06/16	47.08		AMAZON HOSE AND RUBBER CO	2,210.24	
112431	Reference	Description		AMAZON HOSE AND ROBBER CO	Amount	
	146893	MISC GAUGE			47.08	
172498	5/06/16	22,000.00	-	ANDERSON, RICHARD	47.00	
172490	Reference	,	A920	ANDERSON, RICHARD	Amount	
		•	iana Cant C	045 Cast 47, 2040		
470400	144393			2015-Sept. 17, 2016	22,000.00	
172499	5/06/16 Reference	23.22 Description	ATTU	APOPKA ACE HARDWARE & LUMB	Amount	
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470500	146435				23.22	
172500	5/06/16 Reference	810.00 Description	A15	APOPKA CHIEF, THE	Amount	
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172501	5/06/16 Reference	28,680.87	A954	ASCENT AVIATION GROUP INC	Amount	
	Reference	•				
	147802	AVGAS & JE			28,680.87	
172502	5/06/16		A1052	AUNT GINGERBREAD'S BAKERY L		
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	147899		•	all Cake for Oath of Off	330.00	
172503	5/06/16	382.80	B515	BATTERIES PLUS	A	
	Reference	•			Amount	
	147821	Inventory item	s Batteries		382.80	
172504	5/06/16	62.49	B547	BOLT SIGNS & MARKETING LLC		
	Reference	Description			Amount	
	147883	Community O		rhead sign	62.49	
172505	5/06/16	3,053.78	B172	BOUND TREE MEDICAL, LLC.		
	Reference	Description			Amount	
	144755	Blanket PO - E	EMS supplie	es Boundtree	123.96	

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172506	5/06/16	250.00	B973	BRANDON ALL STARS		
	Reference	Description	20.0		Amount	
	148062	Security Depo	sit Refund		250.00	
172507	5/06/16	92.00		CAMERON, CHRISTOPHER	200.00	
172007	Reference	Description	0201		Amount	
	146832	Per Diem - Ar	mored Vehi		92.00	
172508	5/06/16	1,270.00		CAPITAL CONTRACTORS INC.	32.00	
172300	Reference	Description	0470	CAPITAL CONTRACTORS INC.	Amount	
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470540					16,718.04	
172512	5/06/16 Reference	54.00 Description	C1030	CARTRIDGE CENTER INC	Amount	
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	144653	Printer Cartrid	-		54.00	
172513	5/06/16 Reference	131.81 Description	C208	CASCADE WATER SERVICES	Amount	
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	145819			ring A/C-City Hall	131.81	
172514	5/06/16	223.37	C459	CENTURYLINK	<u> </u>	
	Reference	Description			Amount	
	145190	CenturyLink P			223.37	
172515	5/06/16	180.00	C1176	COLEMAN JR, CHARLES		
	Reference	Description			Amount	
	148050	Deposit Refur	nd Fran Carli	ton 6/3/16	180.00	
172516	5/06/16	321.66	C1024	CONCORD TECHNOLOGIES		
	Reference	Description			Amount	
	147463	Hosted Fax Se	ervices - Co	ncord Fax	321.66	
172517	5/06/16	449.40	S353	CYPRESS SUPPLY INC		
	Reference	Description			Amount	
	147636	Inventory item	Heritage ha	ind soap	449.40	
172518	5/06/16	500.00	D810	DEBBIE TURNER CANCER CENTER		
	Reference	Description			Amount	
	147763	-	mmissioner	Arrowsmith's Discretionary	500.00	
172519	5/06/16	14,374.25	D601	DEPT. OF CORRECTIONS	000.00	
172313	Reference		DUUI	DEF 1: OF CONNECTIONS	Amount	
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470500	145901				14,374.25	
172520	5/06/16 Reference	2,810.50	D864	DIVERSIFIED COMMERCIAL BUILDER	Amount	
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172521	5/06/16	1,285.39	D670	DON REID FORD		
	Reference	,			Amount	
	147579	BLANKET PC	FORD PA	RTS FOR VEHICLES	1,285.39	
172522	5/06/16	146.91	D630	DON WOOD, INC.		
	Reference			, ,	Amount	
	146438	BLANKET PC	MISC PAR	TS & REPAIRS MAIN FUEL ISLAN	146.91	
172523	5/06/16	243.75	D839	DORAZIO, NICHOLAS	V	5/13/1
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	148055	SECURITY O	RI ANDO S	OCCER GAME 4/17/16	243.75	
172524	5/06/16		D799	DUBSDREAD CATERING	210.10	
112021	Reference	,	0100		Amount	
	147534		County Lea	gue of Cities Luncheon	1,679.94	
172525	5/06/16	120.51	E705	ECMC	1,079.94	
172323	Reference		2705		Amount	
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470500	148029			Payment 04/30/16	120.51	
172526	5/06/16 Reference	70.00 Description	E593	ELECTRONICS DEPOT	Amount	
		•				
	145707			RM INSTALLS & WINDOW TINTIN	70.00	
172527	5/06/16	34.05	F885	FASTENAL COMPANY	A	
	Reference				Amount	
	144365	MISC VEHICL			34.05	
172528	5/06/16		F22	FEDEX	• •	
	Reference	Description			Amount	
	147895	FedEx fees -L	arge Scale	FLUM Transmittal/Prop Clos	98.00	
172529	5/06/16	3,369.75	F561	FERGUSON ENTERPRISES, INC.	_	
	Reference	Description			Amount	
	147582	Inventory item	s that are at	reordering point	2,029.00	
	147635	Inventory item	s Alpha & R	omac couplings	1,340.75	
172530	5/06/16	52.67	F2	FIRE DEPARTMENT PETTY CASH		
	Reference	Description			Amount	
	148058	Petty Cash Re	eimburseme	nt 4/27/16	52.67	
172531	5/06/16	262.63	F3	FISHER SCIENTIFIC		
	Reference	Description			Amount	
	147234	Fisher - Blank	et PO for PF	PE	262.63	
172532	5/06/16	995.80	F195	FLORIDA BULLET		
	Reference	Description			Amount	
	147570	.308 remingto	n ammunitic	'n	995.80	
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172533		21,103.30	F424	FLORIDA COMBINED LIFE		
172533	5/06/16 Reference	21,103.30 Description	F424	FLORIDA COMBINED LIFE	Amount	
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Check [	Dates 5/01/16 th	ru 5/31/16, Ca		001-101.0000 only, Including Voided a	and Reconciled Che	cks
Number	Date	Amount	Vendor	Payee		Voided
172535	5/06/16	92.00	F941	FRIEDLINE, KENYON		
	Reference	Description			Amount	
	146830	Per Diem - Ar	mored vehic	le Course	92.00	
172536	5/06/16	500.00	G215	GFWC APOPKA WOMAN'S CLUB		
	Reference	Description			Amount	
	147765	Donation from	Commissio	ner Arrowsmith's Discretion	500.00	
172537	5/06/16	360.00	G216	GLASS, MARTHA		
	Reference	Description			Amount	
	148026	Holiday Club \	Vithholding	Refund	360.00	
172538	5/06/16	282.81	G715	GOLD NUGGET DBA		
	Reference	Description			Amount	
	145683	Replacement	Police Unifo	rms.	282.81	
172539	5/06/16	83.95	G139	GOLF CART ENTERPRISES INC.		
	Reference	Description			Amount	
	145671	BLANKET PC	MISC GOL	F CART PARTS	83.95	
172540	5/06/16	833.06	G641	GOVCONNECTION, INC.		
	Reference	Description			Amount	
	147294	Records Mang	gmt Grant - 2	2016-JAGC-ORAN-10-H3-055	833.06	
172541	5/06/16	174.30	G661	GRAINGER		
	Reference	Description			Amount	
	147603	Replacement	Ceiling Tiles	i	174.30	
172542	5/06/16	27,558.67	H227	H D SUPPLY WATER WORKS, LT	D.	
	Reference	Description			Amount	
	147566	Inventory item	s that are at	reordering point	165.72	
	147735	Inventory item	s that are at	reordering point	147.70	
	147759	Sensus 3096+	Touchreade	er	1,350.00	
	147775	3' Valve riser			225.00	
	147791	-		flows &installing parts	8,154.00	
	147800	Inventory item	-		17,516.25	
172543	5/06/16 Reference	1,494.95 Description	H897	HALO BRANDED SOLUTIONS, IN	C. Amount	
	147517			ation Materials	1,494.95	
172544	5/06/16 Reference	950.00 Description	H901	HERNANDEZ, MARIA	Amount	
		-		<b>D</b> ( ) ( ) ( ) ( ) ( )		
470-45	148064	-		Refund 04/30/16	950.00	
172545	5/06/16 Reference	11,260.00 Description	H211	HUTCHINSON, MATTHEW	Amount	
		•				
470540	146940			referees Spring 2016	11,260.00	
172546	5/06/16 Reference	11.54 Description	1357	INTERNAL REVENUE SERVICE	Amount	
		•	. \ \ /			
470547	148028			yment 04/30/16	11.54	
172547	5/06/16 Reference	3,830.00 Description	123	IPTM / UNIVERSITY OF NORTH F	LORIDA Amount	
		Description			Amount	

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		<b>Check Register</b> ru 5/31/16, Cash Account 001-101.0000 only, Including Voided and Re	econciled Che	ecks
Number	Date	Amount Vendor Payee		Voided
	147383	Symposium on Impaired Driving Enforcement	195.00	
	147383	Various Continuing Education Courses	3,635.00	
172548	5/06/16	720.00 J811 J.R.'S EQUIPMENT REPAIR	3,033.00	
172340	Reference	Description	Amount	
	147788	BLANKET PO MISC CATERPILLAR REPAIRS	720.00	
172549	5/06/16	67.40 J832 JOHNSON, ASHLEY	720.00	
172049	Reference	Description	Amount	
470550	148054	Water Conservation Rebate	67.40	
172550	5/06/16 Reference	250.00 J833 JONES, MELVIN Description	Amount	
	148061	Security Deposit Rental Return	250.00	
172551	5/06/16	150.00 K616 K & K GLASS INC	Amount	
	Reference	Description	Amount	
	147401	BLANKET PO GLASS REPAIRS & REPL VEHICLES ON W/	150.00	
172552	5/06/16	2,817.00 L563 LABOR READY SOUTHEAST, INC.	• •	
	Reference	Description	Amount	
	145614	Temp help for FY 2015-2016, Blanket PO.	1,929.60	
	147838	Flag people for Kelly Park Rd. Ductile Iron job	887.40	
172553	5/06/16	1,704.56 L763 LAKE TIRE & AUTO		
	Reference	Description	Amount	
	147860	BLANKET PO STOCK TIRES FOR VEHICLES ON WORK O	1,704.56	
172554	5/06/16	218.52 S112 LOUIS E. SNYDER		
	Reference	Description	Amount	
	146428	BLANKET PO REBUILDING CYLINDERS ON WORK ORDE	218.52	
172555	5/06/16	200.00 L775 LOVE, QUANDRA	V	5/27/16
	Reference	Description	Amount	
	148049	Deposit Refund FCC 4/16/16	200.00	
172556	5/06/16	366.30 L104 LYNN PEAVEY CO.		
	Reference	Description	Amount	
	147693	Evidence Supplies	366.30	
172557	5/06/16	229.58 M60 M & M FLAGS & BANNERS	000.00	
112001	Reference	Description	Amount	
	147870	12" x 18" small USA stick flags	229.58	
172558	5/06/16	320.00 M100 MACDONALD, CLIFFORD	229.50	
172000	Reference	Description	Amount	
470550	147381	Per Diem - Police Week / Wash. DC	320.00	
172559	5/06/16 Reference	200.00 M1082 MCCRAY, JETTIE	Amount	
		Description	Amount	
	148048	Rental Deposit Refund FCC 4/17/16	200.00	
172560	5/06/16	0.00 M1050 MCKESSON MEDICAL-SURGICAL INC	V	5/06/16
172561	5/06/16	0.00 M1050 MCKESSON MEDICAL-SURGICAL INC 671.57 M1050 MCKESSON MEDICAL-SURGICAL INC	V	5/06/16
172562	5/06/16			

Reference Description

Amount

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Check E	Dates 5/01/16 th	ru 5/31/16, Ca		h <b>eck Register</b> 001-101.0000 only, Including Vo	vided and Reconciled Che	cks
Number	Date	Amount	Vendor	Payee		Voided
	145620	Health Care (	Center - Blar	nket PO - Supplies	35.26	
	145620	Health Care	Center - Blar	nket PO - Supplies	426.45	
	145620	Health Care	Center - Blar	nket PO - Supplies	209.86	
172563	5/06/16	134.00	M458	MERRILL, AMANDA		
	Reference	Description			Amount	
	144547	Per Diem - M	lerrill - FPCA	School	134.00	
172564	5/06/16	39,959.85	M647	MOTOROLA SOLUTIONS, IN	IC.	
	Reference	Description			Amount	
	147572	Portable Rad	ios		39,959.85	
172565	5/06/16	7,829.25	M647	MOTOROLA SOLUTIONS, IN	IC.	
	Reference	Description		· · · · · · · · · · · · · · · · · · ·	Amount	
	147685	Medcom and	800mhz rac	lio. new ambulance.	7,829.25	
172566	5/06/16	3,359.98	M15	MUNICIPAL CODE CORPOR	ATION	
	Reference	Description			Amount	
	147857	Supplement 2	21 - Code of	Ordinances	3,359.98	
172567	5/06/16	108.00		MUNICIPAL EQUIPMENT CO	MPANY	
L	Reference	Description			Amount	
	144898	Municipal - Bl	anket PO fo	r PPE	108.00	
172568	5/06/16	889.75		NET TRANSCRIPTS, INC		
	Reference	Description		,	Amount	
	147684	Transcript Se	rvices		889.75	
172569	5/06/16	391.68		NEXTRAN TRUCK CENTER		
	Reference	Description			Amount	
	147643	STOCK 5# F	IRE EXTING	SUSHERS FOR VEHICHLES	391.68	
172570	5/06/16	138.00		NOTARY PUBLIC UNDERWI		
	Reference	Description			Amount	
	147855	Notary Public	Renewal		138.00	
172571	5/06/16	605.80		O'REILLY AUTO PARTS		
	Reference				Amount	
	146419	BLANKET PO	D MISC VE	HICLE PARTS FOR WORK OF	RDEI 605.80	
172572	5/06/16	210.00	O641	OMNI ORLANDO RESORT A		
	Reference	Description			Amount	
	147068	CJIS Confere	ence		210.00	
172573	5/06/16	237.50		ORLANDO BUSINESS TELE		
	Reference	Description			Amount	
	143961	OBTS Emerg	ency Phone	Support	237.50	
172574	5/06/16	227.77	O526	ORLANDO DODGE INC.		
	Reference	Description			Amount	
	146577	BLANKET P	DODGE F	PARTS & REPAIRS FOR VEHIC	CLES 227.77	
172575	5/06/16	1,041.11	O49	ORLANDO FREIGHTLINER,		
	Reference	Description			Amount	
	147405	BLANKET P	O FOR FRE	IGHTLINER PARTS VEH ON W	/ORł 1,041.11	
172576	5/06/16	305.50		P & A GROUP, THE	,	
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Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	148043	May 2016 Fle	xible Spendi	ng Acct	305.50	-
172577	5/06/16	71.50	P174	P & A GROUP, THE		
	Reference	Description			Amount	
	148043	May 2016 Fle	xible Spendi	ng Acct	71.50	-
172578	5/06/16	594.68	P695	PARKER, CYNTHIA K.		
	Reference	Description			Amount	
	148027	Allstate Premi	um Refund		594.68	-
172579	5/06/16	15,560.37	P710	PETROLEUM TRADERS CO	RP.	
	Reference	Description			Amount	
	147306	GAS 378 @ 2	2.02 & DIES	EL 300 @ 1.70 NORTHWEST	1,271.64	-
	147627	CITY WIDE G	AS 7923 @	1.81	14,288.73	
172580	5/06/16	1,210.39	P152	POLLARDWATER.COM		
	Reference	Description			Amount	
	147513	Hydrant Flush	ing Equipme	ent	1,210.39	-
172581	5/06/16	4,525.57	P795	PREFERRED GOVERNMEN		
	Reference	Description			Amount	
	147688	WORKERS C	OMPENSA	TION DEDUCTIBLES MARCH	201( 4,525.57	-
172582	5/06/16	0.00	P929	PUBLIC RISK MANAGEMEN	,	5/06/16
172583	5/06/16	0.00	P929	PUBLIC RISK MANAGEMEN		5/06/16
172584	5/06/16	0.00	P929	PUBLIC RISK MANAGEMEN	T OF FLORIDA V	5/06/16
172585	5/06/16	325,276.24	P929	PUBLIC RISK MANAGEMEN		
	Reference	Description			Amount	
	148041	Health Insurar	nce May 201	6	23,023.38	
	147640	INSURANCE	DEDUCTIB	LE BILLING AS OF 12/31/15	4,839.62	
	148041	Health Insurar			229,875.24	
	148041	Health Insurar	nce May 201	6	67,538.00	
172586	5/06/16		R909	R2D SOLUTIONS		
	Reference	Description			Amount	-
	148051	Refund for Ov	verpayment o	of Bus. Tax Receipt #10582	9.15	
172587	5/06/16	275.00	R827	RANDY MEANS CONSULTIN		
	Reference	Description			Amount	_
	144429	Traffic Safety	Program He	earing Officer	275.00	-
172588	5/06/16	500.00	R191	AMERICAN CANCER SOCIE	TY - RELAY FOR V	5/13/16
	Reference	Description			Amount	
	147766	Donation from	Commissio	ner Arrowsmith's Discretion	500.00	-
172589	5/06/16	580.44	R232	RICOH USA, INC.		
	Reference	Description		· · · · · · · · · · · · · · · · · · ·	Amount	
	144951	PS Printer Se	rvice Agreer	nent 2015-2016	191.10	-
	147436	Mar-Sept FY1	-		389.34	
172590	5/06/16	250.00	R529	ROCK SPRINGS RIDGE HOA		
	Reference	Description			Amount	
						-

148063 Security Deposit Refund

250.00

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Number	Date	Amount Vendor Payee		Voideo
172591	5/06/16	2,816.57 R908 ROPER AND ROPER, P.A.		
	Reference	Description	Amount	
	147852	BILL FOR PROFESSIONAL LEGAL SERVICES	2,816.57	
172592	5/06/16	500.00 R556 ROTARY CLUB OF APOPKA, FL. INC.		
	Reference	Description	Amount	
	147764	Donation from Commissioner Arrowsmith's Discretion	500.00	-
172593	5/06/16	550.00 S521 SHELLEY'S SEPTIC TANKS		
	Reference	Description	Amount	
	147839	L.S.51 needed a pump truck for repairs	550.00	-
172594	5/06/16	2,500.00 S1077 SHEPHERD & WOLFE, LLC		
	Reference	Description	Amount	
	144120	Shepherd & Wolfe - Event Consulting - Blanket PO	2,500.00	-
172595	5/06/16	2,371.20 S257 SHI INTERNATIONAL CORP.	2,000.00	
172090	Reference	Description	Amount	
170500	147292	Records Mangmt Grant - 2016-JAGC-ORAN-10-H3-055	2,371.20	
172596	5/06/16 Reference	444.52 S1094 SITEONE LANDSCAPE SUPPLY, LLC Description	Amount	
	147465	Image Herbicide/ Macron 20-20-20 Fertilizer	444.52	
172597	5/06/16	6,220.56 S728 STERICYCLE INC.		
	Reference	Description	Amount	-
	147824	Blanket PO for bio hazard waste disposal	6,220.56	
172598	5/06/16	0.00 S575 SUNTRUST BANK	V	5/06/16
172599	5/06/16	6,776.64 S575 SUNTRUST BANK	A res e rest	
	Reference	Description	Amount	
	147461	TR Fire Grill - Lunch for Mayor Kilsheimer, Glenn	44.89	
	147506			
		Florida Executive Development Seminar	495.00	
	147539	Walk w/ Ease guidebook and brochures	550.45	
		Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16	550.45 60.00	
	147539 148068 143977	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001	550.45 60.00 133.75	
	147539 148068 143977 145909	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class	550.45 60.00 133.75 2,483.95	
	147539 148068 143977	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001	550.45 60.00 133.75	
	147539 148068 143977 145909 146536 146772	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando	550.45 60.00 133.75 2,483.95 94.50 175.00	
	147539 148068 143977 145909 146536	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY	550.45 60.00 133.75 2,483.95 94.50	
	147539 148068 143977 145909 146536 146772	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant)	550.45 60.00 133.75 2,483.95 94.50 175.00	
	147539 148068 143977 145909 146536 146772 146898 146900 146902	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00	
	147539 148068 143977 145909 146536 146772 146898 146900	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam K9 Demonstration & Naming Event	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00	
	147539 148068 143977 145909 146536 146772 146898 146900 146902	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00	
	147539 148068 143977 145909 146536 146772 146898 146900 146902 147164	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam K9 Demonstration & Naming Event	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00 80.00	
	147539 148068 143977 145909 146536 146772 146898 146900 146902 147164 147190	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam K9 Demonstration & Naming Event Training Materials-Design Engineer	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00 80.00 157.98	
	147539 148068 143977 145909 146536 146772 146898 146900 146902 147164 147190 147198	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam K9 Demonstration & Naming Event Training Materials-Design Engineer Police Sergeant Promotional Board Lunch	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00 80.00 157.98 121.96	
	147539 148068 143977 145909 146536 146772 146898 146900 146902 147164 147190 147198 147262	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam K9 Demonstration & Naming Event Training Materials-Design Engineer Police Sergeant Promotional Board Lunch Safety and Security for Places of Worship	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00 80.00 157.98 121.96 250.00	
172600	147539 148068 143977 145909 146536 146772 146898 146900 146902 147164 147190 147198 147262 147332	Walk w/ Ease guidebook and brochures E-PASS CHARGES 04/08/16 3161 Cashier supplies and toner for MP7001 Driver Trainer Cerification 3 day class PABS: Background Screening-IRBY FLM 2016 Conference, Orlando Face Painting for Easter Egg Hunt Walk w/ Ease online training (required for grant) Certified Playground Inspector class & exam K9 Demonstration & Naming Event Training Materials-Design Engineer Police Sergeant Promotional Board Lunch Safety and Security for Places of Worship BrickFTP Site	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00 80.00 157.98 121.96 250.00 52.17	
172600	147539 148068 143977 145909 146536 146772 146898 146900 146902 147164 147190 147198 147262 147332 147456	Walk w/ Ease guidebook and brochuresE-PASS CHARGES 04/08/163161 Cashier supplies and toner for MP7001Driver Trainer Cerification 3 day classPABS: Background Screening-IRBYFLM 2016 Conference, OrlandoFace Painting for Easter Egg HuntWalk w/ Ease online training (required for grant)Certified Playground Inspector class & examK9 Demonstration & Naming EventTraining Materials-Design EngineerPolice Sergeant Promotional Board LunchSafety and Security for Places of WorshipBrickFTP SiteBest Buy - Camera Purchase for Robert Sargent450.00 T157TASER INTERNATIONAL, INC.	550.45 60.00 133.75 2,483.95 94.50 175.00 185.00 267.00 555.00 80.00 157.98 121.96 250.00 52.17	

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Check [	Dates 5/01/16 th	ru 5/31/16. Ca		eck Register 001-101.0000 only, Including Voided a	and Reconciled Chec	:ks
Number	Date	Amount	Vendor	Payee		Voided
172601	5/06/16	335.00	T612	TEMPLE, INC.		
	Reference	Description			Amount	
	147820	REPAIR EPA	C3808M42 (	CONTROLLERS	335.00	
172602	5/06/16	1,089.06	T6	TRAIL SAW & MOWER SERVICE,	INC.	
	Reference	Description			Amount	
	146567	MISC MOWE	R & TRACT	OR PARTS ON WORK ORDERS	1,089.06	
172603	5/06/16	208.00	T804	TRANSUNION RISK AND ALTERN	IATIVE DAT	
	Reference	Description			Amount	
	144965	Investigative E	atabase Ac	cess	208.00	
172604	5/06/16	9,854.67	T446	TRUSTMARK VOLUNTARY BENE	FIT SOLUTI	
	Reference	Description			Amount	
	148031	Trustmark Ins	urance April	2016	9,854.67	
172605	5/06/16	240.00	U75	U S SURPLUS SALES, INC.		
	Reference	Description			Amount	
	147568	SWAT Sniper	Gear		240.00	
172606	5/06/16	35.96	U15	UNITED PARCEL SERVICE		
	Reference	Description			Amount	
	147812	3121/3412 - S	hipping Cha	rges	35.96	
172607	5/06/16	32.00	U7	UNITED WAY-HEART OF FLORID		
	Reference	Description			Amount	
	148078	UNITED WAY	′ APRIL 201	6	32.00	
172608	5/06/16	92.00	V571	VELEZ-CANTRES, JOSEAN		
	Reference	Description			Amount	
	146833	Per Diem - Ar	mored Vehic	cle Course	92.00	
172609	5/06/16	,	V516	VERIZON WIRELESS		
	Reference	Description			Amount	
	143955	Verizon Data	•		3,058.60	
	143956	Verizon Data	-		2,602.28	
	143957	Verizon Data	-		111.45	
	143958			ge Admin FY 15/16	185.21	
172610	5/06/16	333.27 Description	V92	VERMEER SOUTHEAST SALES &		
	Reference	•			Amount	
470044	147249			Drill machine replacement	333.27	
172611	5/06/16 Reference	483,272.80 Description	V581	VOGEL BROS. BUILDING CO	Amount	
		•				
	137339			MED WATER TREATMENT FACIL	78,588.90	
	138511 139301			LDING COMPANY FOR NORTH SE LDING COMPANY FOR NORTH SE	49,143.90 92,300.00	
	139824			LDING COMPANY FOR NORTH SE	61,100.00	
	139624			NTATION PHASE 2	202,140.00	
172612	5/06/16	13,814.24		WASTE MANAGEMENT OF VISTA	·	
172012	Reference	Description			Amount	
	145595	•	or FY 2015-	2016, Blanket PO.	13,814.24	
	170000				10,014.24	

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Number	Date	Amount	Vendor	Payee		Voided
172613	5/06/16	477.75	W436	WERTS, JEFFERSON CLYDE		5/13/16
	Reference				Amount	-
	148056	SECURITY O			234.00	
	148057			OCCER 4/17/16	243.75	
172614	5/06/16 Reference		W768	WIGGINS, JASON	Amount	
				· • •		-
472615	146831	Per Diem - Ar			92.00	
172615	5/06/16 Reference	359.10 Description	VV504	WINFIELD SOLUTIONS, LLC,	Amount	
			<u>+ Uarbiaida f</u>			-
172616	147848 5/06/16	Postemergent 1,177.95	Y43		359.10	
172616	S/06/16 Reference	Description	143	YOURIDGUARD, INC.	Amount	
	148046	Lifelock April 2	2016		1,177.95	-
172617	5/09/16	320.00		WALSH, ROBERT	1,177.95 V	5/19/16
172017	Reference		VV751	WALON, KUDENI	V Amount	5/19/10
	147382	Per Diem - Po	 Nice Week /	Wash DC	320.00	-
172618	5/13/16			A & M FIRE AND SAFETY EQU		
172010	Reference	Description	A300		Amount	
	147894	Fire extinguish	ner replacem	ents 2016	1,428.00	-
	147933	-	•	nent of Fire Extingusishe	351.00	
172619	5/13/16	204.95	•	A-LINE FIRE & SAFETY, INC.		
	Reference				Amount	
	145816	Blanket PO H	lood Inspectiv	on HM and VFW	204.95	-
172620	5/13/16	163.00	•	A. EDWARDS DBA APOPKA A		
	Reference	Description			Amount	
	148081	Freezer Repa	air FS#1		163.00	-
172621	5/13/16	750.00		ALISON M. YURKO, P.A.		
	Reference	Description			Amount	
	146411	Code Enforce	ment Hearin	a Officer	750.00	-
172622	5/13/16	2,045.57		AMERICAN MESSAGING		
	Reference	Description			Amount	
	147536	American Me	ssaging Pagi	ing - Open PO	2,045.57	-
172623	5/13/16	147.12		APOPKA ACE HARDWARE &		
	Reference	Description			Amount	
	147528	Locks, Hooks	& Hardware	e, MEtal Halide Bulbs	147.12	-
172624	5/13/16	75.00		APOPKA AREA CHAMBER OF		
	Reference	Description			Amount	
	148002	Apopka Area	Chamber of	Commerce Student Citizenshi	75.00	-
172625	5/13/16	4,666.00	A309	APOPKA PLAQUE AND TROP		
	Reference	Description			Amount	
	147105	Honor Guard	Flag		200.00	-
	147772		0	Soccer Spring 2016	4,466.00	
172626	5/13/16	169.58	· ·	ATLAS GLASS & MIRROR		

# CITY OF APOPKA

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Check Register Check Dates 5/01/16 thru 5/31/16, Cash Account 001-101.0000 only, Including Voided and Reconciled Checks

Number	Date	Amount	Vendor	Payee		Void
	Reference	Description			Amount	
	148072	Emergency W	/indow Repa	ir-Highland Manor	169.58	
172627	5/13/16	5,791.00	A13	AWK INDUSTRIES INC.		
	Reference	Description			Amount	
	147303	Replace 14" F	Reclaim wate	er meter Errol Booster St.	5,791.00	
172628	5/13/16	4,825.00	B517	BWI-APOPKA		
	Reference	Description			Amount	
	147521	Hydretain 30 d	cases @ 160	).00 per case	4,825.00	
172629	5/13/16	12,997.76		CALLAN LAW FIRM, P.A.		
	Reference	Description			Amount	
	148113	Legal Fees fo	r Downtown	Center Representation	12,997.76	
172630	5/13/16		C1127	CANON SOLUTIONS AMER	:	
	Reference	Description	• · · = ·		Amount	
	147701	CID Copy Ma	chine Mainte	nance	33.87	
172631	5/13/16	892.80		CAPITAL OFFICE PRODUC		
172001	Reference	Description	0440		Amount	
	148091	Administrative	Office Supr	lies	814.33	
	148092			f Pro - 4020/4021	78.47	
172632	5/13/16	280.50		CAR STORE TRANSPORT	70.47	
172032	Reference	Description	0022	CAR STORE TRANSPORT	Amount	
	147932	-	oveter from	Kally Dark Dd. to Float fo		
470000				Kelly Park Rd. to Fleet fo	280.50	
172633	5/13/16 Reference	554.00 Description	C1165	CF USSSA	Amount	
	147946		-	n Mens Softball Church leagu	554.00	
172634	5/13/16 Reference	1,270.27	C116	CFM DISTRIBUTING CO., IN	IC. Amount	
		Description				
	147779	• •		arlton & Northwest	1,270.27	
172635	5/13/16	830.00	C353	CHANNEL INNOVATIONS C		
	Reference	Description			Amount	
	146346			O Air Compress	830.00	
172636	5/13/16	15,000.00	C1175	CREATIVE PYROTECHNIC		
	Reference	Description			Amount	
	148125	Creative Pyrot	technics-Fou	rth of July Fireworks Sho	15,000.00	
172637	5/13/16	1,463.46	D664	DELL MARKETING L.P.		
	Reference	Description			Amount	
	147706	<b>Dell Precision</b>	T3620		1,463.46	
172638	5/13/16	2,307.65	S968	DEPT OF MGMT SERVICES		
	Reference	Description			Amount	
	145233	MetrE State Ir	nternet Servi	ce	2,307.65	
172639	5/13/16	14,374.25	D601	DEPT. OF CORRECTIONS		
	Reference	Description			Amount	
	145901	INMATE SER	VICES - BL	ANKET PURCHASE ORDER	14,374.25	
	5/13/16	6,000.00	D927	DEYOUNG LAW FIRM, P.A.		

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Number	Date	Amount	Vendor	Payee		Void
	Reference	Description			Amount	
	147955	Police Legal A	dvisor		6,000.00	
172641	5/13/16	400.00		DJ'S UNLIMITED OF FLORI		
	Reference	Description			Amount	
	148127	DJ's Unlimited	-Public Safe	ety Day	400.00	
172642	5/13/16	278.85	D630	DON WOOD, INC.		
	Reference	Description			Amount	
	146438	BLANKET PC	MISC PAR	TS & REPAIRS MAIN FUEL I	SLAN 278.85	
172643	5/13/16	4,506.38	D799	DUBSDREAD CATERING		
	Reference	Description			Amount	
	147535	Catering - Oat	h of Office (	Ceremony	4,506.38	
172644	5/13/16	120.51	E705	ECMC		
	Reference	Description			Amount	
	148155	Melissa Cabre	ra Weekly F	Pmt 05/07	120.51	
172645	5/13/16	339.38	E411	ENFORCEMENT ELECTRO		
	Reference	Description			Amount	
	145482	Calibrate Polic	e Vehicles ·	- Electronics	339.38	
172646	5/13/16	17,841.40	F561	FERGUSON ENTERPRISES	•	
	Reference	Description			Amount	
	146719	Kelly Park Rd.			16,342.90	
	147927	Inventory item		ouplings	1,498.50	
172647	5/13/16	1,200.00	F968	FIRST SOUTHWEST COMP		
	Reference	Description			Amount	
	146304			SERVICES BLANKET P.O.	1,200.00	
172648	5/13/16	200.00	F973	FL LOCAL GOVT INFORMA		
	Reference	Description			Amount	
	147885	Annual Memb	· .		200.00	
172649	5/13/16	650.00	F678	FLORIDA DEPARTMENT OF		
	Reference	Description			Amount	
	147842			Appl Fee - Trailer Haven	650.00	
172650	5/13/16	<u>650.00</u>	F678	FLORIDA DEPARTMENT OF		
	Reference	Description			Amount	
	147978			nit Application Fee - E. S	650.00	
172651	5/13/16	2,500.00	F678	FLORIDA DEPARTMENT OF		
	Reference	Description			Amount	
	148104	3123 - WRF E			2,500.00	
172652	5/13/16 Reference	90.00	F622	FLORIDA DEPARTMENT OF		
	Reference	Description			Amount	
	148166		<u> </u>	minar 05/24/16	90.00	
172653	5/13/16 Reference	239.70 Description	F909	FLORIDA SAFETY SYSTEM		
	Reference	Description			Amount	
	148076			Fire,Security Alarms	239.70	
172654	5/13/16	269.30	F152	FLORIDA STATE FIRE EQU	IPMENT, INC.	_

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Check E	Dates 5/01/16 th	ru 5/31/16, Ca		neck Register 001-101.0000 only, Including Voided and	Reconciled Cheo	cks
Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	147480	All Recreation	Fire Extingu	uisher inspection	269.30	
172655	5/13/16	385.00	F685	FLORIDA URBAN FORESTRY COUN	CIL	
	Reference	Description			Amount	
	148016	Educational P	osters		385.00	
172656	5/13/16	95.96	F700	FORGE FASTENER & SUPPLY CO,		
	Reference	Description			Amount	
	147378			DWARE FOR VEHICLES	95.96	
172657	5/13/16	102.99	G715	GOLD NUGGET DBA	<b>A</b> 1	
	Reference	Description			Amount	
	147076	New Recruit L			102.99	
172658	5/13/16	872.11	G661	GRAINGER	Amount	
	Reference	Description			Amount	
170070	147847			reordering point	872.11	
172659	5/13/16 Reference	76.00 Description	G166	GRAPHIC SOURCE OF CENTRAL FL	ORIDA L Amount	
		•				
470000	146948			CALS & UNIT# FOR NEW VEHICLE	76.00	
172660	5/13/16 Reference	1,962.04 Description	H227	H D SUPPLY WATER WORKS, LTD.	Amount	
	147391	Inventory item	2" T2 rouse	matar ampi	1,662.04	
	147391	3' Valve riser			300.00	
172661	5/13/16	265.00	H880	HARDY, PHILIP	000.00	
	Reference	Description	11000		Amount	
	147809	Per Diem for	Angi 4 dav tr	aining and 2 day travel	265.00	
172662	5/13/16	500.00	H900	HIGHER LEVEL SKILLS CAMP		
L	Reference	Description			Amount	
	148167	Donation - Cm	nsr. Arrowsn	nith Discretionary Fund	500.00	
172663	5/13/16	7,500.00	H320	HILLTOP SECURITIES, INC.		
	Reference	Description			Amount	
	147624	FINANCIAL A	DVISORY S	SERVICES	7,500.00	
172664	5/13/16	200.00	H211	HUTCHINSON, MATTHEW		
	Reference	Description			Amount	
	147987	Bagpipe perfo	ormance for	Memorial Day Celebration	200.00	
172665	5/13/16	11.54	1357	INTERNAL REVENUE SERVICE		
	Reference	Description			Amount	
	148156	Ryan McNeel			11.54	
172666	5/13/16	3,304.00	J789	JANI- KING OF ORLANDO		
	Reference	Description			Amount	
	145273			vices FY1516 Dec-Sept	3,304.00	
172667	5/13/16	1,447.20	L563	LABOR READY SOUTHEAST, INC.	Anne	
	Reference	Description			Amount	
	145614	<u> </u>		016, Blanket PO.	1,447.20	
172668	5/13/16	150.00	L//4	LEONARD, ALANA L		

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Check [	Dates 5/01/16 th		Check Register nt 001-101.0000 only. Inclu	ding Voided and Reconciled Ch	ecks
Number	Date	Amount Vendo	-		Voided
	Reference	Description		Amount	
	148117	Alana Leaonard-May 20	016 FTRU Entertainment	150.00	-
172669	5/13/16	10,508.45 L25	LINA		
	Reference	Description		Amount	
	148160	May16 Life Insurance &	LTD	10,508.45	-
172670	5/13/16	909.87 L25	LINA		
	Reference	Description		Amount	_
	148160	May16 Life Insurance &	LTD	909.87	
172671	5/13/16	249.60 L25	LINA		
	Reference	Description		Amount	_
	148160	May16 Life Insurance &	LTD	249.60	
172672	5/13/16	72.00 L735	LOGSON, ALEXANDR		
	Reference	Description		Amount	-
	145068	Police Canine Retireme		72.00	
172673	5/13/16	1,082.81 L626 Description	LOWE'S	Amount	
	Reference	•		Amount	-
	146455	Blanket P.O. for Forest		50.62	
	146974 147468		s supplies (i.e. concret mi s supplies (i.e. paint, saw	118.27 250.80	
	147400		unity Development/Bldg De		
	147666	-	AGE FESTIVAL (KITLAND		
172674	5/13/16	281.90 M858	MAC PAPERS	V	5/17/16
	Reference	Description		Amount	
	147085	Copy Paper		281.90	-
172675	5/13/16	828.20 M1061	MAGIC TECH INC		
	Reference	Description		Amount	
	148074	Ice Machine Repair-FC	С	145.00	-
	148075	Stove Repair FS#1		683.20	
172676	5/13/16	1,160.90 M568	MERCER PEST CON		
	Reference	Description		Amount	-
	146076		ent Services FY1516 Dec-S	•	
172677	5/13/16 Reference	624.00 M313	MILLIKAN BATTERY &	& ELECTRIC Amount	
					-
470070	146743		ARTERS, RADIATORS VE		
172678	5/13/16 Reference	8,000.00 M1046 Description	MOORE STEPHENS I	_OVELACE, P.A. Amount	
		•			-
170670	145904	ANNUAL AUDIT SERV		8,000.00	
172679	5/13/16 Reference	1,314.39 M31 Description	MOTION INDUSTRIES	Amount	
	146440	•	728 ON JET A @ AIRPOR		-
	147952		PROGRESSIVE MOWER		
172680	5/13/16	1,750.53 M659	MULLINAX FORD		
	Reference	Description		Amount	

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Number	Date	Amount	Vendor	Payee		Voided
	145166	MISC FORD	REPAIRS		1,750.53	
172681	5/13/16	82.00	M11	MUNICIPAL EQUIPMENT COM	IPANY	
	Reference	Description			Amount	
	146047	Municipal - Bla	anket PO fo	r additional PPE	82.00	
172682	5/13/16	7,004.35	N529	NABORS GIBLIN & NICKERSO	N	
	Reference	Description			Amount	
	148139	Bond Counsel	fee -1.825	/il HancockNote Series 2016	7,004.35	
172683	5/13/16	257.80	N655	NATIONAL TRAFFIC SIGNS, IN	IC.	
	Reference	Description			Amount	
	146840	Adopt A Road	Sign-Davis	Lodge#47	257.80	
172684	5/13/16	3,962.93	N337	NEB GROUP, INC.		
	Reference	Description			Amount	
	145835	Blanket PO fo	r monthlv ar	mbulance EMS billing	3,962.93	
172685	5/13/16	212.50	N539	NELSONS TENTS AND EVEN	· · · · · · · · · · · · · · · · · · ·	
	Reference	Description			Amount	
	147750	Chair Rental-	Art & Foliad	e Festival	212.50	
172686	5/13/16	33.25	N694	NET TRANSCRIPTS, INC	212.00	
172000	Reference	Description	11034		Amount	
	147684	Transcript Ser	vicos		33.25	
170607	5/13/16	724.93			33.25	
172687	Reference	Description	O94	OFFICE DEPOT	Amount	
			_			
	146848	Office Supplie			133.59	
470000	147829	Blanket PO O			591.34	
172688	5/13/16 Reference	23.38 Description	O576	OFFICE DEPOT, INC.	Amount	
		•				
	143969	3161 Office S			18.42	
1=0000	144386	Office/Operati			4.96	
172689	5/13/16 Reference	4,657.57	O521	ORANGE COUNTY BOARD OF		
		Description			Amount	
	148065			Rd. RWM install	4,657.57	
172690	5/13/16	<u>333.00</u>	O650	ORLANDO BUSINESS TELEPH		
	Reference	Description			Amount	
	145419		,	nse & Power Supply	333.00	
172691	5/13/16	13,411.52	P710	PETROLEUM TRADERS CORF		
	Reference	Description			Amount	
	147898	BLANKET PC	FOR CITY	WIDE DIESEL FOR VEHICLES	13,411.52	
172692	5/13/16	420.31	P134	PIEDMONT ANIMAL HOSPITAI		
	Reference	Description			Amount	
	144972	Canine Vet/Fo	od fees		420.31	
172693	5/13/16	458.10	P34	PREMIERE JANITORIAL SUPP	PLY	
	Reference	Description			Amount	
	148019	Inventory item	s toilet pape	er ,towel rack	458.10	

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Number	Date	Amount	Vendor	Payee		Voide
	Reference	Description			Amount	
	148060	PRIDE-Busine	ess Cards fo	or Cmsrs. Becker and Bankson	38.50	
172695	5/13/16	360.50	P503	PRO TREE KUSTOMS AND A		
	Reference	Description			Amount	
	145376	MISC BODY D	DAMAGE R	EPAIRS TO CITY VEHICLES	360.50	
172696	5/13/16	161.33	P668	PUBLIC SERVICES PETTY C		
	Reference	Description			Amount	
	148157	Petty Cash Re	imburseme	ent 05/05/16	161.33	
172697	5/13/16	1,000.00	R804	RANDALL A. SOMERS		
	Reference	Description			Amount	
	148168	Contract Servi	ces - Airpoi	rt	1,000.00	
172698	5/13/16	2,698.75	R200	RAPID SYSTEMS		
	Reference	Description			Amount	
	147214	PD Rapid Sys	tems Fiber	Connectivity	2,698.75	
172699	5/13/16	899.03	R886	RED THE UNIFORM TAILOR		
	Reference	Description			Amount	
	147122	RED Uniform	- Annual un	iform purchases	899.03	
172700	5/13/16	1,378.88	R549	RING POWER CORPORATIO	N	
	Reference	Description			Amount	
	145162	MISC CATER	PILLAR PA	RTS	1,378.88	
172701	5/13/16	36.72	R870	RYAN, SARAH		
	Reference	Description			Amount	
	148165	Bike to School	Day Break	fast Reimbursement	36.72	
172702	5/13/16	917.66	S136	SAFETY PRODUCTS INC		
	Reference	Description			Amount	
	147945	Inventory items	s that are a	t reordering point	917.66	
172703	5/13/16	1,380.00	S1049	SEDA, MARIELA		
	Reference	Description			Amount	
	147948	Umpire Fees f	or Summer	Softball Season Mens/Church	1,380.00	
172704	5/13/16	1,446.90	S1079	SEMINOLE OFFICE SOLUTIO	NS, INC	
	Reference	Description			Amount	
	145263	FINANCE CO	PIER LEAS	SE	329.27	
	145332	Copy Machine	Lease Rec	ords/Chief's Office 9 month	783.28	
	145425	Lanier MPC45	03 Printer L	_ease Agreement	127.20	
	145552	Lanier MPC45	03 Printer L	_ease Agreement	207.15	
172705	5/13/16	9,125.00	S1047	SHEPARD, SMITH & CASSAD		
	Reference	Description			Amount	
	148140	Hancock Note	(\$1.825M)	Legal Opinion Fee	9,125.00	
172706	5/13/16	72.03	S537	SOUTHERN C & E		
	Reference	Description			Amount	
	144534	SCE - Flashlig	ht repairs		72.03	
172707	5/13/16	312.19	S86	SPRINT		
	Reference	Description			Amount	

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Check E	Dates 5/01/16 th	ru 5/31/16, Ca	ish Account (	001-101.0000 only, Including Voided	and Reconciled Che	ecks
Number	Date	Amount	Vendor	Payee		Voided
	144802	Sprint for Aml	oulance Hear	rt Monitors FY15-16	312.19	
172708	5/13/16	428.19	S600	SUNSHINE STATE ONE CALL OF		
	Reference	Description			Amount	
	145471	Blanket P.O.	Locates		428.19	
172709	5/13/16	7,210.50	T845	TBL SECURITIES LLC		
	Reference	Description			Amount	
	148175	Police Off Du	ty Pay - Pass	s Thru	7,210.50	
172710	5/13/16	/	T56	TEN-8 FIRE EQUIPMENT INC.		
	Reference	Description			Amount	
	147680	Fire Com hea	dset for new	ambulance	2,152.86	
172711	5/13/16	2,348.52	T844	THE TRUCK SHOP		
	Reference	Description			Amount	
	147801	REPAIRS TO	SANITATIO	N TRUCK# 220920 CYL HEAD	2,348.52	
172712	5/13/16	0.00	T348	TPH ACQUISITION LLLP	V	5/13/16
172713	5/13/16	2,526.26	T348	TPH ACQUISITION LLLP	• •	
	Reference	Description			Amount	
	147629			RY PARTS FOR VEHICLES	999.93	
	146421	BLANKET PC	MISC VEH	ICLE PARTS FOR WORK ORDER	1,526.33	
172714	5/13/16	420.00	T6	TRAIL SAW & MOWER SERVICE		
	Reference	Description			Amount	
	147742	Grinding Whe	· · ·	-	420.00	
172715	5/13/16	3,237.93	T409	TRAVELERS	• •	
	Reference	Description			Amount	
	147641			JRED INVOICE MARCH 2016	3,237.93	
172716	5/13/16	200.00	T746	TURNER, MARK	•	
	Reference	•			Amount	
	147988	Dove Release	e for memoria	al Day Celebration	200.00	
172717	5/13/16	2,031.79	T31	TWC DISTRIBUTORS		
	Reference				Amount	
	147746	38- Hunter I-4	0 Irrigation H	leads	2,031.79	
172718	5/13/16	56.20	U4	UNITED TROPHY MFG., INC.	-	
	Reference	Description			Amount	
	147377	Ribbons w/ G	old Imprint fo	r Distinquished Guests	56.20	
172719	5/13/16	10.87	U208	UPS FREIGHT		
	Reference	Description			Amount	
	148025	Cost for Shipp	oing Aldis Ca	mera out repairs.	10.87	
172720	5/13/16	850.00	U6	USTLER ELECTRIC LLC		
	Reference	Description			Amount	
	147782	Replace 300	amp breaker	interior panel control	850.00	
172721	5/13/16	2,640.12	V92	VERMEER SOUTHEAST SALES		
	Reference	Description			Amount	
	147250	BLANKET PC		IEER PARTS ON WORK ORDERS	2,640.12	
172722	5/13/16	609.31	W613	WELDON PARTS-ORLANDO		

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Check E	Dates 5/01/16 th	ru 5/31/16, Ca		001-101.0000 only, Including Voided	d and Reconciled Che	cks
Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	146424	BLANKET PC		RY PARTS FOR VEHICLES	609.31	
172723	5/13/16	815.50	W540	WESCO TURF, INC.		
	Reference	Description			Amount	
	147544	Slicer Parts -	6" for Toro S	licer Unit	815.50	
172724	5/13/16	410.00	Z55	ZONES, INC		
	Reference	Description			Amount	
	147893	Samsung S24	4E450D		410.00	
172725	5/20/16	45.00	A203	A-ABRA-KEY-DABRA LOCKSMI	TH SERV.,INC	
	Reference	Description			Amount	
	148110	6 Keys for W	WTP		45.00	
172726	5/20/16	6,960.31	A35	A.O.K. TIRE MART		
	Reference	Description			Amount	
	147630	BLANKET PC	D TIRE REP	AIRS & REPLACE VEHICLES ON '	۸	
	147827	EVALUATE T	RANSMISS	ION ISSUES UNIT# 191168	800.00	
	148005	BLANKET PC	D FOR TIRE	REPAIRS & REPLACEMENTS	1,362.00	
172727	5/20/16	2,655.00	A714	ABSOLUTE IMAGE		
	Reference	Description			Amount	
	147992	Summer Carr	np kids tee sł	nirts for field trips	1,800.00	
	147994	Summer Carr	np staff tee s	hirts for daily wear	855.00	
172728	5/20/16	1,920.60	A470	ABSOLUTE WAREHOUSE SERV		
	Reference	Description			Amount	
	147722	New 42"x 96"	x3" x 5/8" Te	ardrop uprights	1,920.60	
172729	5/20/16	131.55	A39	ADVANCE DRIVELINE		
	Reference	Description			Amount	
	147882			SIVE MOWER	131.55	
172730	5/20/16	38,115.93	A1026	AGRICULTURAL SERVICES INT		
	Reference	Description			Amount	
	147187	Grossenbach	er WTP Wel	#4 Pump Replacement	38,115.93	
172731	5/20/16	1,081.30	A610	AIR LIQUIDE HEALTHCARE AMI		
	Reference	Description			Amount	
_	144757			and cylinder rentals	1,081.30	
172732	5/20/16	600.00	A265	ALISON M. YURKO, P.A.		
	Reference	Description			Amount	
	146411	Code Enforce	ement Hearin	g Officer	600.00	
172733	5/20/16	1,708.16	A205	ALLIED UNIVERSAL CORPORA		
	Reference	Description			Amount	
	145914	Bleach Delive	ries - Blanke	t PO	1,708.16	

Bleach Deliveries - Blanket PO 145914 1,708.16 172734 5/20/16 15,791.62 A347 ALLSTATE Reference Description Amount 148234 MAY16 ALLSTATE ANCILLARY POLICIES 15,791.62 172735 AMERICAN CANCER SOCIETY - RELAY FOR 5/20/16 500.00 R191 Reference Description Amount

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Check E	Dates 5/01/16 th	ru 5/31/16, Cash Account 001-101.0000 only, Including Voided and Re	econciled Che	ecks
Number	Date	Amount Vendor Payee		Voided
	147766	Donation from Commissioner Arrowsmith's Discretion	500.00	
172736	5/20/16	98,072.00 A915 AMERICAN TRAFFIC SOLUTIONS, INC.		
	Reference	Description	Amount	
	144278	Traffic Safety Program Fee	98,072.00	
172737	5/20/16	355.01 A28 AMERICAN WIRE & TERMINAL		
	Reference	Description	Amount	
	147929	STOCK ELECTRICAL PARTS	76.50	
	147930	MISC ELECTRICAL PARTS FOR REPAIRS ON EMERGEN(	278.51	
172738	5/20/16	803.32 A752 ANIXTER INC.		
	Reference	Description	Amount	
	146882	MISCELLANEOUS ELECTRICAL PARTS FOR TRAFFIC LI	308.01	
	148181	BLANKET PO FOR MISCELLANEOUS ELECTRICAL PART:	495.31	
172739	5/20/16	27.75 A151 APOPKA CHIEF		
	Reference	Description	Amount	
	147692	Legal Ad for Property	27.75	
172740	5/20/16	179.90 A176 APOPKA FLORIST	•	
	Reference	Description	Amount	
	147794	Apopka Florist-Funeral Spray for Cmsr. Dean's brot	109.95	
	148170	FRESH FLORAL ARRANGEMENT - WULFF ROSS	69.95	
172741	5/20/16	750.00 A1049 AQUATIC SYSTEMS, INC		
	Reference	Description	Amount	
	146852	Pond Aquatic Weed Control Maintenance	750.00	
172742	5/20/16	2,192.46 A622 ARAMARK UNIFORM SERVICES, INC.	A	
	Reference	Description	Amount	
	145226	Uniform rentals for 10/01/15 thru 9/30/16	2,192.46	
172743	5/20/16	1,788.00 A1031 ARCHIVESOCIAL	<u> </u>	
	Reference	Description	Amount	
	148180	Social Media Archive Renewal	1,788.00	
172744	5/20/16	545.94 A945 ATLANTIC.NET	<u> </u>	
	Reference	Description	Amount	
	147537	GIS Data Hosted SQL Service	545.94	
172745	5/20/16	239.84 B633 BATTERY BANK, THE	A	
	Reference	Description	Amount	
	148088	PowerSonic PS-1250F2 UPS Batteries	239.84	
172746	5/20/16	481.45 B945 BEARD EQUIPMENT COMPANY		
	Reference	Description	Amount	
	147530	BLANKET PO FOR PROGESSIVE PARTS ON WORK ORD	481.45	
172747	5/20/16	10,075.00 B960 BIG TRUCK RENTAL		
	Reference	Description	Amount	
	147560	Garbage Truck Rental for one month	10,075.00	
172748	5/20/16	137.56 B848 BLUETARP FINANCIAL INC	_	
	Reference	Description	Amount	
	148080	Inventory items that are at reordering point	137.56	

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	Dates 5/01/16 th	ru 5/31/16, Ca		001-101.0000 only, Including Void	ded and Reconciled Che	
Number	Date	Amount	Vendor	Payee		Voide
172749	5/20/16	414.80	B547	BOLT SIGNS & MARKETING I		
	Reference	Description			Amount	
	148035	Fields signs, s	taff only are	a, maintenance gates	414.80	
172750	5/20/16	1,903.67	B172	BOUND TREE MEDICAL, LLC		
	Reference	Description			Amount	
	147823	Blanket PO fo	r EMS supp	lies Boundtree Medical	1,903.67	
172751	5/20/16	43.91	B140	BOWMAN, BRIAN		
	Reference	Description			Amount	
	147843	Div. 2120 Pair	nt for Station	3 and supplies	43.91	
172752	5/20/16	1,055.40	B517	BWI-APOPKA		
	Reference	Description			Amount	
	148101	4 Pallets of Ba	allfield Chalk	(56.00 per pallet)	1,055.40	
172753	5/20/16	652.00	C1127	CANON SOLUTIONS AMERIC	A, INC	
	Reference	Description			Amount	
	147816	Canon Plotter	Paper & Ink	<u> </u>	652.00	
172754	5/20/16	124.99	C445	CAPITAL OFFICE PRODUCTS		
	Reference				Amount	
	148137	Service Cart for	or Planning	& Zoning	124.99	
172755	5/20/16	2,102.51	C601	CEMEX	12 1100	
112100	Reference	Description	0001	Semex	Amount	
	147939	-	ne-rock for l	Ponkan Rd. DI job	2,102.51	
172756	5/20/16	98,700.00	C1059	CH2M HILL ENGINEERS INC	2,102.01	
112100	Reference	Description	01000		Amount	
	147278	•	nmunity Cer	nter Building at Alonzo Will	98,700.00	
172757	5/20/16	303.50		CHANNEL INNOVATIONS CO		
112101	Reference	Description	0000		Amount	
	146346	-	Blankot D	O Air Compress	303.50	
172758	5/20/16	800.00		CLOUD 9 SERVICES, INC	505.50	
112130	Reference	Description	01030	GLOOD & SERVICES, INC	Amount	
		Rental of a Va	a truck for l	S 20	800.00	
470750	148192					
172759	5/20/16 Reference	288.75 Description	0437	COMPRESSED GAS SOLUTION	Amount	
		-				
470700	147651	Oxygen, Liquid			288.75	
172760	5/20/16 Reference	1,244.02 Description	0956	CPI INTERNATIONAL	Amount	
		-				
	145502	-		l Format 100/pk	995.26	
470704	145503	•	-	Thiosulfate, 100pk	248.76	
172761	5/20/16 Reference	128.99 Description	D664	DELL MARKETING L.P.	Amount	
	Reference	Description				
	146325	Dell Venue 11		•	128.99	
172762	5/20/16	60.00	D736	DOH-BUREAU OF RADIATION		
	Reference	Description			Amount	
	148105	Annual license	e renewal for	the APD 2000's.	60.00	

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Check [	Dates 5/01/16 th	ru 5/31/16. Ca		Check Regi nt 001-101.0	ster 000 only, Including Voided	and Reconciled Ch	ecks
Number	Date	Amount	Vendo				Voided
172763	5/20/16		D670	,	EID FORD		
1/2/03	Reference	1,067.59 Description	D670	DON RE		Amount	
		•					-
470704	147579	BLANKET PO				1,067.59	=/00/40
172764	5/20/16	0.00	D819		NERGY	V	5/20/16
172765	5/20/16 5/20/16	0.00	D819 D819		NERGY	VV	5/20/16 5/20/16
<u>172766</u> 172767	5/20/16	0.00	D819 D819		INERGY	V	5/20/16
172768	5/20/16	0.00	D819		NERGY	V	5/20/16
172769	5/20/16	0.00	D819		NERGY	V	5/20/16
172770	5/20/16	0.00	D819		NERGY	V	5/20/16
172771	5/20/16	0.00	D819		NERGY	V	5/20/16
172772	5/20/16	0.00	D819		NERGY	V	5/20/16
172773	5/20/16	84,533.61	D819		NERGY		
	Reference	Description				Amount	
	148223	MAY16 ELEC	TRICAL	CHARGES		26,556.75	-
	148219	APR16 ELEC				1,315.35	
	148220	MAY16 ELEC				10,682.68	
	148221	MAY16 ELEC				0.00	
	148221	MAY16 ELEC				0.00	
	148221	MAY16 ELEC				18,932.33	
	148222	MAY16 ELEC				0.00	
	148222	MAY16 ELEC				0.00	
	148222	MAY16 ELEC				27,046.50	
	148223	MAY16 ELEC				0.00	
	148223	MAY16 ELEC				0.00	
470774						0.00	
172774	5/20/16 Reference	1,050.00 Description	D854	DINAFI	RE, INC	Amount	
		•					-
	145009	HoneyWell Wi				1,050.00	
172775	5/20/16	120.51	E705	ECMC			
	Reference	Description				Amount	_
	148238	Melissa Cabre	ra Weekl	ly Pmt 5/14/*	6	120.51	
172776	5/20/16	100.00	E593	ELECT	RONICS DEPOT		
	Reference	Description				Amount	
	145707	BLANKET PO	MISC A	LARM INST	ALLS & WINDOW TINTIN	100.00	-
172777	5/20/16	1,109.86	E664		/ER SOFTWARE SOLUTI		
	Reference	Description				Amount	
	144538	Hosted Empor	war Tima			231.44	-
	144558	Hosted Empor				878.42	
170770		· · ·				0/0.42	
172778	5/20/16 Reference	294.88 Description	E627	ENVIRC	NMENTAL EXPRESS	Amount	
		•	<b>4</b> 11				-
	146498	Blanket PO fo		· ·		294.88	
172779	5/20/16	22,747.00	E690	EVOQU	A WATER TECHNOLOGI		
	Reference	Description				Amount	-

145519 Odor control recurring L.S.lease-17, 60 & 77

4,076.00

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Number	Date	Amount	Vendor	Payee		Voided
	147361	,		Binion Rd. Odor control	4,708.00	
	147646	L.S.50, 51 ne	eds Bioxide f	or Odor control Binion R	4,066.00	
	147671	L.S.25/Vick R	d. needs Pe	roxide for Odor control	6,045.00	
	147841	L.S.50,51 nee	eds Bioxide fo	or Odor control	3,852.00	
172780	5/20/16	474.00	F507	FERRAN SERVICES & CONTRACTI	,	
	Reference	Description			Amount	
	146085	Quarterly A/C			474.00	
172781	5/20/16	3,360.00	F491	FIBERLINK COMMUNIC. CORP.	<b>A</b> <i>i</i>	
	Reference	Description			Amount	
	148109	MaaS360 MD	M Renewal		3,360.00	
172782	5/20/16	656.73	F310	FIELDS EQUIPMENT COMPANY, IN		
	Reference	Description			Amount	
	145272	BLANKET PC	MISC MOV	VER PARTS	656.73	
172783	5/20/16	1,550.43	F3	FISHER SCIENTIFIC		
	Reference	Description			Amount	
	147234	Fisher - Blank	et PO for PF	ΡE	1,550.43	
172784	5/20/16	260.00	F525	FLORIDA CHAPTER, ISA		
	Reference	Description			Amount	
	148132	Mark Miller IS	A Conferen	ce- ISA CEU'S June 13&14	260.00	
172785	5/20/16	642.20	F152	FLORIDA STATE FIRE EQUIPMENT		
	Reference	Description			Amount	
	148131	FSFE - Annua	al Servicing c	of Fire Extinguishers	642.20	
172786	5/20/16	39.52	G649	GLENN JOINER & SON INC.		
	Reference	Description			Amount	
	147473	BLANKET PC	VEHICLE F	PARTS ON WORK ORDERS	39.52	
172787	5/20/16	18,517.13	G641	GOVCONNECTION, INC.		
	Reference	Description			Amount	
	147429	Cisco 2951/K	9 Annual Ma	intenance Renewal	1,334.77	
	147587	iPad & Protec			732.66	
	147810	PD Body Car			16,449.70	
172788	5/20/16	1,294.08	G661	GRAINGER	<b>.</b> .	
	Reference	Description			Amount	
	148036			reordering point	1,294.08	
172789	5/20/16	705.68	G40	GRAYBAR	A	
	Reference	Description			Amount	
	147488	MRJ21 for Da			705.68	
172790	5/20/16	39,615.11	H227	H D SUPPLY WATER WORKS, LTD		
	Reference	Description			Amount	
	145378	Inventory item	•		7,500.00	
	147301	Inventory item			15,344.00	
	147971	Manhole riser			1,462.11	
	148052	Inventory item			15,309.00	
172791	5/20/16	8,100.55	H266	HDR ENGINEERING, INC.		

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Check Register

Check E	Dates 5/01/16 th	ru 5/31/16, Ca		eck Register 001-101.0000 only, Including Voided	and Reconciled Che	ecks
Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	142681	Traffic Signal	System Reti	ming (Piedmont-Wekiwa Rd	4,600.55	
	148198	HDR Reimbur	rsable Exper	nses - Tractor Supply Escrow	3,500.00	
172792	5/20/16	11.54	1357	INTERNAL REVENUE SERVICE		
	Reference	Description			Amount	
	148237	Ryan McNeely	y Weekly Pn	nt 05/14/16	11.54	
172793	5/20/16	179.95	L278	L & B DISTRIBUTING		
	Reference	Description			Amount	
	148066	AIR HOSE RE	EEL 3/8" #LI	N83753 FOR SMALL ENGINE MEC	179.95	
172794	5/20/16	2,724.48	L563	LABOR READY SOUTHEAST, IN	C.	
	Reference	Description			Amount	
	145614	Temp help for	FY 2015-20	)16, Blanket PO.	2,251.20	
	148197	(2) FLAGGER	S USED ON	N MONDAY AND WEDNESDAY MA	473.28	
172795	5/20/16	3,600.00	L491	LAKE JEM FARMS INC.		
	Reference	Description			Amount	
	147497	RESTORATIO	ON OF KELL	Y PARK RD. RIGHT OF WAYS	2,000.00	
	147702	BAHIA SOD T	TO BE INST	ALLED ON KELLY PARK RD.	1,600.00	
172796	5/20/16	200.00	L776	LISA LIPPAI		
	Reference	Description			Amount	
	148228	Faciliy Use De	eposit REfun	d FCC 5/1/16	200.00	
172797	5/20/16	1,534.66	S112	LOUIS E. SNYDER		
	Reference	Description			Amount	
	146428	BLANKET PC	REBUILD	ING CYLINDERS ON WORK ORDE	1,534.66	
172798	5/20/16	11,736.00	M814	MICHIGAN ST. PUMP & ELECTR	IC MOTOR	
	Reference	Description			Amount	
	147840	L.S. 54 needs	repair to a 2	20hp pump RSR	3,896.00	

L.S.17 Forest Ave. needs repair to a 25hp pump

L.S.35 Lake Doe Blvd. needs repair to a 15 hp pump

MID STATE FENCE COMPANY, INC.

MILLER BEARINGS, INC.

MKI SERVICES INC

MJ ALTMAN COMPANIES, INC.

MOTOROLA SOLUTIONS, INC.

3,965.00

3,875.00

1,229.00

1,135.00

427.23

Amount

Amount

Amount

Amount

Amount

46,188.78

1,075.38

Motorola Annual Services Agreement 144403

1,229.00 M710

1,135.00 M131

Sludge Conveyor Gear Box

427.23 M298

Fees Dues on Collections

1,075.38 M986

46,188.78 M647

Barrier Gate for Turn-About at NWRC

Repair for polyblend unit at Beltfilter Press

Description

Description

Description

Description

Description

147866

148042

Reference

147117

Reference

147203

Reference

148239

Reference

147590

Reference

5/20/16

5/20/16

5/20/16

5/20/16

5/20/16

172799

172800

172801

172802

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Check [	Dates 5/01/16 th	ru 5/31/16, Ca	sh Account	001-101.0000 only, Including Voided and	Reconciled Cheo	cks
Number	Date	Amount	Vendor	Payee		Voided
172804	5/20/16	454.40	M647	MOTOROLA SOLUTIONS, INC.	•	
	Reference	Description			Amount	
1=000=	147687	portable radio	· ·		454.40	
172805	5/20/16 Reference	234,556.11 Description	M659	MULLINAX FORD	Amount	
	146480	NEW VEHICL			234,556.11	
172806	5/20/16	8,385.00	M15	MUNICIPAL CODE CORPORATION	204,000.11	
	Reference	Description			Amount	
	147474	Recodification	of Code		8,385.00	
172807	5/20/16	95.00	N655	NATIONAL TRAFFIC SIGNS, INC.		
	Reference	Description			Amount	
	148196	. ,		GN FOR BOYSCOUT RD.	95.00	
172808	5/20/16 Reference	73.73 Description	N524	NETWORK INNOVATIONS INC.	Amount	
		-				
172809	144974 5/20/16	Satellite Phon 408.80	N677	NETWORK TECHNOLOGIES INC.	73.73	
172009 3/	Reference	Description		NETWORK TECHNOLOGIES INC.	Amount	
	145929	Environmenta	l monitorina	Equipment	408.80	
172810	5/20/16	1,000.00	N979	NEW JOURNEY YOUTH CENTER INC		
	Reference	Description			Amount	
	148255	Donation Cms	srs. Velazqu	ez, Becker, Bankson, Mayor	1,000.00	
172811	5/20/16	1,029.94	N667	NEXTRAN TRUCK CENTER - ORLAN		
	Reference	Description			Amount	
170040	146043		-	AIRS & PARTS FOR MACK TRUCK	1,029.94	
172812	5/20/16 Reference	396.00 Description	O665	OCE MT DORA LLC	Amount	
	145517	Landfill charge	s from P S	trash hin	396.00	
172813	5/20/16	69,947.63	O604	OCU - SOLID WASTE DIVISION	330.00	
	Reference	Description			Amount	
	145590	Tipping fees for	or FY. 2015	-2016, Blanket PO.	69,947.63	
172814	5/20/16	103.90	O94	OFFICE DEPOT		
	Reference	Description			Amount	
	148093	,	· ·	epot - 4020/4021	103.90	
172815	5/20/16 Reference	190.30 Description	O576	OFFICE DEPOT, INC.	Amount	
	145587	Office Supplie			190.30	
172816	5/20/16	1,000.00	O636	OFFICE FURNITURE OUTLET	190.30	
112010	Reference	Description	0000		Amount	
	147380	REPLACE W	ORN CHAIF	RS	1,000.00	
172817	5/20/16	350.00	O667	ONSHORE-OFFSHORE PUBLISHING		
	Reference	Description			Amount	
	146107		-	ine - 1/2 Page Color Ad	350.00	
172818	5/20/16	49.98	0683	ORLANDO HYUNDAI		

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Check E	Dates 5/01/16 th	ru 5/31/16, Cas		001-101.0000 only, Including Voide	d and Reconciled Che	cks
Number	Date	Amount	Vendor	Payee		Void
	Reference	Description			Amount	
	147972	MISC REPAIR	S TO HYU	NDAI SANTA FE UNIT#30-1582	49.98	
172819	5/20/16		010	ORLANDO PAVING CO	10100	
	Reference	Description			Amount	
	147496	HOT ASPHAL	T TO BE U	SED IN THE REPAIRS ON KELLY	722.80	
172820	5/20/16	598.00	P686	PACE ANALYTICAL SERVICES	, INC.	
	Reference	Description			Amount	
	146108	Wastewater La	ab Analysis		598.00	
172821	5/20/16	14,479.27	P710	PETROLEUM TRADERS CORP	•	
	Reference	Description			Amount	
	147897	BLANKET PO	FOR CITY	WIDE GASOLINE	14,479.27	
172822	5/20/16		P351	PJQ INC. CONCRETE		
	Reference	Description			Amount	
	147551	REPAIR DRIV	EWAY @ 2	2231 KELLY PARK RD.	6,771.60	
172823	5/20/16		P348	POWER BRAKE		
	Reference	Description			Amount	
	148020	BLANKET PO	DIAMONE	DUST BRAKES FOR POLICE BI	R. 887.00	
172824	5/20/16		P34	PREMIERE JANITORIAL SUPPL		
	Reference	Description			Amount	
	148111	Inventory item		towels	497.80	
172825	5/20/16	,	P40	PRIDE ENTERPRISES		
	Reference	Description			Amount	
	143980	3161 Printing S			256.80	
	146316			CK FOR PRIDE RECAP TIRES	1,907.85	
172826	5/20/16 Reference	25,767.10 Description	P929	PUBLIC RISK MANAGEMENT C	DF FLORIDA Amount	
		-				
470007	148134			LES BILLING AS OF 3-31-16	25,767.10	
172827	5/20/16 Reference	135.51 Description	P668	PUBLIC SERVICES PETTY CAS	Amount	
		-				
470000	148250	Public Svcs Pe		•	135.51	
172828	5/20/16 Reference	327.55 Description	Q193	QUINTAIROS, PRIETO, WOOD	Amount	
	147937	· · · · · · · · · · · · · · · · · · ·		NAL LEGAL SERVICES	327.55	
172829	5/20/16	1,000.00	R855	RAMSWEL, INC	327.33	
172029	Reference	Description	1000	TANOVEL, INC	Amount	
	147995	· · ·		& steam ceramic tiles	1,000.00	
172830	5/20/16	1,416.29	R886	RED THE UNIFORM TAILOR	1,000.00	
	Reference	Description			Amount	
	147122	-	- Annual uni	form purchases	1,416.29	
172831	5/20/16		R625	REXEL CONSOLIDATED	.,	
	Reference	Description			Amount	
	147222	Contactors (3)	for repair o	f Air compressors	209.84	
172832	5/20/16	924.03		RICOH USA, INC.		_
						- 40

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		W. E/21/16 Co		neck Register	and Desensited Cha	
				001-101.0000 only, Including Voided	and Reconciled Une	
Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	145902	Blanket PO fo	r Fire Depa	rtment lease on Ricoh MPC4	924.03	
172833	5/20/16	2,205.29	R549	RING POWER CORPORATION		
	Reference	Description			Amount	
	147777	BLANKET PC	FOR CAT	ERPILLAR PARTS ON WORKORD	1,062.89	
	148212	Rental of Ligh	t tower in Fe	ebruary for Festival	1,142.40	
172834	5/20/16	675.00	R710	ROADMASTER DRIVERS SCHO		
	Reference	Description			Amount	
	145952	Fee for CDL	Driving test	for Water Maintenance	675.00	
172835	5/20/16		R890	RTC MANUFACTURING INC		
	Reference	Description			Amount	
	147888	AP22 TRANS	FER CABL	E FOR DIAGNOSING SCHOOL LIG	65.00	
172836	5/20/16	423.70	S1019	SCHNEIDER ELECTRIC USA, IN	C.	
	Reference	Description			Amount	
	145751	2 scada pack	repairs		423.70	
172837	5/20/16	12,350.00	S521	SHELLEY'S SEPTIC TANKS		
	Reference	Description			Amount	
	147753	Shelley's sludg	ge hauling a	s per DEP Compliance	12,350.00	
172838	5/20/16	309.70	S109	SHERWIN WILLIAMS		
	Reference	Description			Amount	
	147975	Paint for top o	f Pipe Ponk	an Rd. DIP job	309.70	
172839	5/20/16	7,785.88	S257	SHI INTERNATIONAL CORP.		
	Reference	Description			Amount	
	147589	VMware Licer	nsing Renew	<i>v</i> al	7,710.88	
	147727	Microsoft Offic	ce 365 Licer	nses	75.00	
172840	5/20/16	803.50	S797	SMITH EQUIPMENT & SUPPLY (		
	Reference	Description			Amount	
	147776	BROOM FOR	LAYMOOF	R STREET BROOM UNIT# 210925	347.50	
	147928	SIDE BROOM	IS #EGB58	S26WK FOR STREET SWEEPERS	456.00	
172841	5/20/16	295.32	S86	SPRINT		
	Reference	Description			Amount	
	144428	Cell phone - T	racking Dev	vices - Bait Car Services	295.32	
172842	5/20/16	3,018.57	T767	TAMPA CRANE & BODY, INC.		
	Reference	Description			Amount	
	147511	BLANKET PC	FOR HEIL	PARTS FOR SANITATION TRUCK	3,018.57	
172843	5/20/16	2,013.95	T270	TAYLORS PHARMACY		
	Reference	Description			Amount	
	148194	Blanket PO fo	r EMS med	ications	2,013.95	
172844	5/20/16	2,866.50	T845	TBL SECURITIES LLC	V	5/24/16
	Reference	Description			Amount	

POLICE OFF DUTY PAY FROM CITY OF ORLANDO

1,636.50 T612

Description

TEMPLE, INC.

2,866.50

Amount

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#### **CITY OF APOPKA**

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Number	Date	Amount	Vendor	Payee		Voided
	147831	UP GRADE E	QUIPMENT	FOR SCHOOL FLASHERS	1,636.50	
172846	5/20/16	2,240.08	T409	TRAVELERS		
	Reference	Description			Amount	
	148135	DEDUCTIBLE	SELF INSU	IRED INVOICE APRIL 2016	2,240.08	
172847	5/20/16		T777	TREKKER TRACTOR, LLC	_	
	Reference	Description			Amount	
	147943			580L BACKHOE UNIT# 250631	200.09	
172848	5/20/16	540.00	U75	U S SURPLUS SALES, INC.	A	
	Reference	Description			Amount	
	145655	Replacement			540.00	
172849	5/20/16	3,930.00	U128	UNIVERSAL ENGINEERING SCIENCE		
	Reference	Description			Amount	
	147664		· ·	Golden Gem Property (Bo	3,930.00	
172850	5/20/16 Reference	33.82 Description	U208	UPS FREIGHT	Amount	
		•				
470054	148182				33.82	
172851	5/20/16 Reference	415.00 Description	U523	UTILITY EQUIPMENT CONSULTANTS	Amount	
		•				
470050	147826				415.00	
172852	5/20/16 Reference	2,397.66 Description	V528	VISION SERVICE PLAN - (IC)	Amount	
	148235	VISION SERV			2,397.66	
172853	5/20/16	332.00	W751	WALSH, ROBERT	2,397.00	
172000	Reference	Description	W/01	WALGH, ROBERT	Amount	
	147382	Per Diem - Po	lice Week / \	Wash DC	332.00	
172854	5/20/16	10,175.00	W535	WASTE MANAGEMENT OF VISTA LAN		
112001	Reference	Description			Amount	
	145595	Tipping fees fo	or FY. 2015-2	2016, Blanket PO.	10,175.00	
172855	5/20/16	447.04		ZEP SALES & SERVICE		
	Reference	Description			Amount	
	147859	Inventory item	s that are at	reordering point	447.04	
172856	5/20/16	1,055.00	Z55	ZONES, INC		
	Reference	Description			Amount	
	147902	USB Powered	Portable Mo	onitor	95.00	
	147998	Samsung S22	E450D Moni	itor	960.00	
172857	5/24/16	225.00	C448	CAMPBELL, AIDA	-	
	Reference	Description			Amount	
	148267			MENT - AIDA CAMPBELL	225.00	
172858	5/24/16	250.00	N979	NEW JOURNEY YOUTH CENTER INC	A	
	Reference	Description			Amount	
	148292	Donation - Co			250.00	
172859	5/27/16		A203	A-ABRA-KEY-DABRA LOCKSMITH SE		
	Reference	Description			Amount	

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Number	Date	Amount	Vendor	Payee		Voide
	148260	Repair Armor		,	130.00	
172860	5/27/16	1,188.00		A-QUALITY AWNING, INC.	100.00	
	Reference	Description	/		Amount	
	147633	Awnings over	the entrv do	ors at the City Annex	1,188.00	
172861	5/27/16	7,678.95		A.O.K. TIRE MART	,	
	Reference	Description			Amount	
	147778	REPLACE TI	RES POWE	R KING 20.5-25 L2 UNIT# 361323	2,033.02	
	147863			ON CATERPILLAR #251092	1,589.32	
	148005			REPAIRS & REPLACEMENTS	4,056.61	
172862	5/27/16	50.00	A1056	ACMA - CALVARY CHURCH OF TI	·	
	Reference	Description			Amount	
	148327	ACC Deposit	Refund		50.00	
172863	5/27/16	363.16		ACTION GATOR TIRE		
	Reference	Description			Amount	
	146978	BLANKET PC	FOR INVE	NTORY TIRES FOR VEHICLES	363.16	
172864	5/27/16	549.00		AGENDAPAL CORPORATION		
	Reference	Description	7.201		Amount	
	143959	AgendaPal su	bscription		549.00	
172865	5/27/16	164.36	· ·	AIR LIQUIDE HEALTHCARE AMER		
172005	Reference	Description	7.010		Amount	
	144757	•		and cylinder rentals	164.36	
172866	5/27/16	1,501.50		ALL AMERICAN STRUCTURES	104.30	
172000	Reference	Description	<u>744</u> 1	ALL AMERICAN STRUCTURES	Amount	
	147546	Sidewalk repa		1 8. 1/1	1,501.50	
172867	5/27/16	3,004.16				
172007	Reference	Description	A205	ALLIED UNIVERSAL CORFORATION	Amount	
	145922	•	ootmont nlo	nt Sodium Hypochlorite usa		
170000	5/27/16		•		3,004.16	
172868	Reference	281.85 Description	ATTZ	AMAZON HOSE AND RUBBER CC	Amount	
		•				
470000	147204	<b>、</b> ,		INSTALL BANNERS ON ROUND L	281.85	
172869	5/27/16 Reference	116.00 Description	A15	APOPKA CHIEF, THE	Amount	
		•				
470070	148256			sing - Apopka Chief	116.00	
172870	5/27/16 Reference	360.00 Description	A309	APOPKA PLAQUE AND TROPHY	Amount	
		•				
	147062	Uniform Hats			360.00	
172871	5/27/16	525.00	A223	AQUA PURE WATER & SEWAGE		
	Reference	Description			Amount	
	147558			Meter Calibrations	525.00	
172872	5/27/16	575.00	A502	ARROWSMITH, J.W.	A	
	Reference	Description			Amount	
	148306	Council Retire			575.00	
	5/27/16	07.00	A1053	ATKINSON, ERICA		

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Check Register

Number	Date	Amount	Vendor	Payee		Voic
	Reference	Description			Amount	
	148022	Breakfast & tra	avel per dier	n	97.00	
172874	5/27/16	100.00	B975	BAKER III, PHILIP		
	Reference	Description			Amount	
	148339	Refund Parkin	g Fine APC	11513	100.00	
172875	5/27/16	442.13	B633	BATTERY BANK, THE		
	Reference	Description			Amount	
	148138	PowerSonic P	S-12180NB	Battery (4)	167.80	
	148142	Batteries			274.33	
172876	5/27/16	72.00	B245	BEN MEADOWS CO. INC.		
	Reference	Description			Amount	
	148094	Boot scraper b	orush replac	ements	72.00	
172877	5/27/16	100.07	B971	BOATWRENCH, INC		
	Reference	Description			Amount	
	148067	OUTBOARD	MOTOR PA	RTS UNIT# 391329	100.07	
172878	5/27/16	63.90	B768	BRIGHT HOUSE NETWORKS		
	Reference	Description			Amount	
	148334	Cable Move A	t City Hall		63.90	
172879	5/27/16	250.00	B974	BRILLIANT, MARK		
	Reference	Description			Amount	
	148328	ACC Deposit	Refund		250.00	
172880	5/27/16	6,025.00	B517	BWI-APOPKA		
	Reference	Description			Amount	
	147501	Bags of Top C	hoice Baye	r	6,025.00	
172881	5/27/16	450.00	C1182	CABRERA, WILLIAM		
	Reference	Description			Amount	
	148330	ACC Security	Deposit Ref	und	450.00	
172882	5/27/16	200.00	C1180	CAMACHO, AMANDA		
	Reference	Description			Amount	
	148322	Facility Use D	eposit Refur	nd	200.00	
172883	5/27/16	143.80	C1127	CANON SOLUTIONS AMERICA, INC		
	Reference	Description			Amount	
	147816	Canon Plotter	Paper & Ink		143.80	
172884	5/27/16	453.85	C445	CAPITAL OFFICE PRODUCTS		
	Reference	Description			Amount	
	148118	Office Supplie	s Northwest		453.85	
172885	5/27/16	159.75	C1181	CARABALLO, JOSE		
	Reference	Description			Amount	
	148323	Facility Use D	eposit Refur	nd	159.75	
	5/27/16	1,960.78	C116	CFM DISTRIBUTING CO., INC.		
172886	Deference	Description			Amount	
172886	Reference					
172886	148172	Cleaning Supp	olies Northw	est	1,960.78	

Page: **CITY OF APOPKA** 9:44AM **Check Register** Check Dates 5/01/16 thru 5/31/16, Cash Account 001-101.0000 only, Including Voided and Reconciled Checks Number Date Amount Vendor Payee Voided Reference Description Amount 148315 Water Conservation Program Rebate 200.00 **CROWN SHREDDING, LLC** 172888 5/27/16 125.00 C341 Reference Description Amount 144388 Shredding Services Contract 125.00 1,401.72 D119 5/27/16 DANA SAFETY SUPPLY, INC 172889 Reference Description Amount 145301 BLANKET PO FOR MISC VEHICLE PARTS 1,401.72 172890 5/27/16 2.756.59 D664 DELL MARKETING L.P. Reference Description Amount 146325 Dell Venue 11 Pro Tablets/Keyboards 980.21 147892 **Dell Precision T3620** 1,463.46 148000 Dell WYSE 5030 Zero Client 312.92 **DEPT. OF BUSINESS & PROF. REGULATION** 172891 5/27/16 11,798.78 D199 Reference Description Amount 148380 Quarterly Surcharge ending March 31, 2016 11,798.78 172892 5/27/16 0.00 D819 DUKE ENERGY V 5/27/16 172893 V 5/27/16 0.00 D819 DUKE ENERGY 5/27/16 5/27/16 V 172894 0.00 D819 DUKE ENERGY 5/27/16 172895 5/27/16 0.00 D819 DUKE ENERGY V 5/27/16 172896 5/27/16 0.00 D819 DUKE ENERGY V 5/27/16 172897 V 5/27/16 0.00 D819 DUKE ENERGY 5/27/16 V 172898 5/27/16 0.00 D819 5/27/16 DUKE ENERGY V 172899 5/27/16 D819 5/27/16 0.00 DUKE ENERGY 172900 5/27/16 0.00 D819 DUKE ENERGY V 5/27/16 V 172901 5/27/16 0.00 D819 DUKE ENERGY 5/27/16 172902 5/27/16 152,679.65 D819 DUKE ENERGY Reference Description Amount 148304 MAY16 ELECTRICAL CHARGES 65,837.19 MAY16 ELECTRICAL CHARGES 148364 247.16 148300 MAY16 ELECTRICAL CHARGES 576.25 148301 MAY16 ELECTRICAL CHARGES 0.00 148301 MAY16 ELECTRICAL CHARGES 0.00 148301 MAY16 ELECTRICAL CHARGES 9,627.52 148302 MAY16 ELECTRICAL CHARGES 0.00 148302 MAY16 ELECTRICAL CHARGES 0.00 148302 MAY16 ELECTRICAL CHARGES 0.00 MAY16 ELECTRICAL CHARGES 148302 0.00 148302 MAY16 ELECTRICAL CHARGES 76,391.53 148304 MAY16 ELECTRICAL CHARGES 0.00 5/27/16 172903 225.00 D854 DYNAFIRE, INC Reference Description Amount 148171 Service Call for Proximity Card Computer 225.00 5/27/16 172904 120.51 E705 ECMC

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Check I	Dates 5/01/16 th	ru 5/31/16, Ca	sh Account	001-101.0000 only, Including Vo	oided and Reconciled Che	cks
Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	148345	Melissa Cabre	ra Weekly I	Pmt 5/21/16	120.51	
172905	5/27/16	1,107.23	E664	EMPOWER SOFTWARE SO	•	
	Reference	Description			Amount	
470000	147358	Hosted Empor			1,107.23	
172906	5/27/16 Reference	200.00 Description	E1000	ENZFELDER, DAVID B	Amount	
	148243	David Enzfeld	er-Bagpipe	Performance for 9/11 WTC A	200.00	
172907	5/27/16	798.00	F691	FCPTI		
	Reference	Description			Amount	
	148143	SRO basic tra			798.00	
172908	5/27/16	22.30	F22	FEDEX	Λ	
	Reference	Description			Amount	
172909	148377 5/27/16	Overnight Ship 178.00	F561		22.30	
172909	Reference	Description	F301	FERGUSON ENTERPRISES	, INC. Amount	
	147962	6" Galv Victau	lic couplina	w/ E gasket	178.00	
172910	5/27/16	280.00	F976	FERRARO, JOE		
	Reference	Description			Amount	
	148320	OFOF - Weat	her Observe	Pr	280.00	
172911	5/27/16	133.49	F3	FISHER SCIENTIFIC		
	Reference	Description			Amount	
470040	144102	Drinking Wate			133.49	
172912	5/27/16 Reference	160.00 Description	F590	FLASH-RITE, INC.	Amount	
		-	BARRICA	DES FOR THE APOPKA FAIR	160.00	
172913	5/27/16	250.00	F977	FLEMING, TERRY	100.00	
	Reference	Description		,	Amount	
	148329	Security Depo	sit Refund		250.00	
172914	5/27/16	650.00	F678	FLORIDA DEPARTMENT OF		
	Reference	Description			Amount	
470045	148174			nit Application Fee - Ocoo	650.00	
172915	5/27/16 Reference	2,384.50 Description	F347	FLORIDA DEPARTMENT OF	Amount	
	144159	Finger Printing	I Fees - City	wide	2,384.50	
172916	5/27/16	5,060.45	F430	FLORIDA ELECTRIC MOTOR		
	Reference	Description			Amount	
	147755	Parts for 100	HP 1190 RF	PM motor for reuse well #2	5,060.45	
172917	5/27/16	107.46	G782	GARRITY, MICHAEL		
	Reference	Description			Amount	
	148318	Water Conser			107.46	
172918	5/27/16	119.85	G139	GOLF CART ENTERPRISES	INC.	

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Check D	Dates 5/01/16 th	ıru 5/31/16, Ca		001-101.0000 only, Including Voided	and Reconciled Che	ecks
Number	Date	Amount	Vendor	Payee		Voided
	Reference	Description			Amount	
	145671	BLANKET PC	MISC GOL	F CART PARTS	37.74	
	148230			S FOR GOLF CARTS	82.11	
172919	5/27/16	70.00	G641	GOVCONNECTION, INC.		
	Reference	Description			Amount	
	147810	PD Body Cam	nera Storage	Hardware	70.00	
172920	5/27/16	2,113.15	G661	GRAINGER		
	Reference	Description			Amount	
	147969	Aluminum tele	scoping lade	ders for MultiCode Inspect	1,394.82	
	147981	TSUBAKI Car	bon Steel R	oller chain	172.09	
	148203	Battery charge	er & saw bla	ides	546.24	
172921	5/27/16	1,000.00	G747	GRICE, JAMES		
	Reference	Description			Amount	
	146721	VMware Supp	ort		1,000.00	
172922	5/27/16	3,155.00	H227	H D SUPPLY WATER WORKS, L	TD.	
	Reference	Description			Amount	
	148097	See snake rid	git micro ree	l 100' cable	1,180.00	
	148150	14" Parts recla	aim meter at	Errol booster station	1,095.00	
	148151	Inventory item	2" tubing		880.00	
172923	5/27/16	79.88	H903	HALL, VIDETTE STAFFORD		
	Reference	Description			Amount	
	148324	Pavillion Renta	al Refund		79.88	
172924	5/27/16	6,036.00	N685	HARRIS COMPUTER CORP DBA		
	Reference	Description			Amount	
	146583	Cisco & Globa	al CAD Quar	terly Maintenance	6,036.00	
172925	5/27/16	13.45	H902	HARRIS JACKSON, SHAKENYA		
	Reference	Description			Amount	
	148311	REIMBURSE	SHIPPING	- GRANT APPLICATION	13.45	
172926	5/27/16	0.00	H50	HOME DEPOT CREDIT SERVICE		5/27/16
172927	5/27/16	0.00	H50	HOME DEPOT CREDIT SERVICE		5/27/16
172928	5/27/16	0.00	H50	HOME DEPOT CREDIT SERVICE		5/27/16
172929	5/27/16 Reference	2,495.77 Description	H50	HOME DEPOT CREDIT SERVICE	Amount	
	147756	New Window	A/C   0#17		499.00	
	147756			intenance Repairs	499.00 285.46	
	147757		•	Water Plants BLANKET PO	205.40 58.35	
	144065	Wastewater M	•		46.12	
	147034	Blanket PO- F			40.12 66.25	
	147034	Blanket PO-Fa	• •		563.31	
	147242		•	Warehouse -Inmates	88.56	
		241.10011100				
		Blanket PO Fa	acility Renair	S	466.95	
	147411 147593	Blanket PO Fa			466.95 421.77	
172930	147411			s ock Stone, Stepping Stone INTERNAL REVENUE SERVICE		

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Check Register

Number	Date	Amount	Vendor	Payee		Voide
	148344	Ryan McNeely	Weekly Pm	t 05/21/16	11.54	
172931	5/27/16	230.40	K616	K & K GLASS INC		
	Reference	Description			Amount	
	147401	BLANKET PO	GLASS RE	PAIRS & REPL VEHICLES ON W	230.40	
172932	5/27/16	8,345.85	K622	KAMAN INDUSTRIAL TECHNOL	OGIES CORP	
	Reference	Description			Amount	
	147712	Baldor 75 HP I	Motor 460 vo	olt 3 phase	8,345.85	
172933	5/27/16	200.00	K637	KAMINSKY, MICHELE		
	Reference	Description			Amount	
	148321	Facility Use De	eposit Refun	d	200.00	
172934	5/27/16	2,317.92	•	LABOR READY SOUTHEAST, IN	C.	
	Reference	Description		,	Amount	
	145614	Temp help for	FY 2015-20	16, Blanket PO.	1,608.00	
	148261	FLAGGERS F		-	709.92	
172935	5/27/16	5,678.66	-	LAKE APOPKA NATURAL GAS I		
172300	Reference	Description	20		Amount	
				S 3/30/16 - 5/06/16		
	147240	-			4,658.23	
470000	148383	NATURAL GA			1,020.43	
172936	5/27/16	232.00	L491	LAKE JEM FARMS INC.	Amount	
	Reference					
	147836	· · /		OD TO BE USED IN RESTORATI	232.00	
172937	5/27/16	1,731.02	L763	LAKE TIRE & AUTO	•	
	Reference	Description			Amount	
	147399	BLANKET PO	FOR TIRES	S ON CITY VEHICLES	738.82	
	147860	BLANKET PO	STOCK TIF	RES FOR VEHICLES ON WORK C	992.20	
172938	5/27/16	66.30	L735	LOGSON, ALEXANDRIA		
	Reference	Description			Amount	
	145068	Police Canine	Retirement -	ODEN	66.30	
172939	5/27/16	200.00	L775	LOVE, QUANDRA		
	Reference	Description			Amount	
	148049	Deposit Refun	d FCC 4/16/	16	200.00	
172940	5/27/16	•	M1081	MARLIN MANUFACTURING CO,		
	Reference	Description			Amount	
	148017	Water Fountai	n Bubblers K	(L142 #40700149	245.28	
172941	5/27/16		M131	MILLER BEARINGS, INC.	2 10120	
112071	Reference	Description			Amount	
	148013	•		EM #35 X 10' UNIT# 200394	70.15	
172942	5/27/16		M999	MILLER, MARK	70.13	
172942	Reference	Description	111999		Amount	
		•	Kava Mast			
470040	148356		-	er Lock & Landscape Class	47.36	
172943	5/27/16 Reference		M1084	MOORE, CRAIG	Amount	
	Reference	Description				
	1/0226	Eacility Lloo Do			200.00	

148336 Facility Use Deposit Refund

200.00

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Number	Date	Amount	Vendo	or Payee		Voide
172944	5/27/16	681.75	M11	MUNICIPAL EQUIPMENT C		
	Reference	•			Amount	_
	144747	Blanket PO - I	Visc. sma	II tools	681.75	
172945	5/27/16	158.00	N981	NETTOLS, JEFFREY	<u> </u>	
	Reference	Description			Amount	_
	148341	Red Light Fine			158.00	
172946	5/27/16	431.27	O670	O'REILLY AUTO PARTS	· · ·	
	Reference	Description			Amount	_
	146419	-		/EHICLE PARTS FOR WORK O	RDEI 431.27	
172947	5/27/16	426.94	O10	ORLANDO PAVING CO	<b>A</b> .	
	Reference	•			Amount	_
	146544	•	-	rk Rd. Road crossings RWM	426.94	
172948	5/27/16	606.34	O213	ORLANDO SENTINEL, THE		
	Reference	Description			Amount	_
	145003	Blanket PO fo	r Advertis	ing	606.34	
172949	5/27/16	571.45	P40	PRIDE ENTERPRISES		
	Reference	Description			Amount	_
	146316	BLANKET PC	FOR ST	OCK FOR PRIDE RECAP TIRES	S 571.45	
172950	5/27/16	432.00	P612	PRO-CHEM,INC.		
	Reference	Description			Amount	_
	148152	Inventory item	· ·	•	432.00	
172951	5/27/16	11,500.60	P206	PUBLIC RESOURCES MNG	/	
	Reference	Description			Amount	_
	148298	PRMG - PD Ir	-	-	11,500.60	
172952	5/27/16	0.00	P929	PUBLIC RISK MANAGEMEN		5/27/1
172953	5/27/16	0.00	P929	PUBLIC RISK MANAGEMEN		5/27/1
172954	5/27/16 Reference	93,280.00 Description	P929	PUBLIC RISK MANAGEMEN	Amount	
		•				_
	148271			URANCE PREMIUMS 2015-16	8,177.63	
	148271			URANCE PREMIUMS 2015-16 URANCE PREMIUMS 2015-16	71,027.32	
170055	148271				14,075.05	
172955	5/27/16 Reference	175.00 Description	R181	REED, SUSAN	Amount	
		-				_
172056	148011 5/27/16	Breakfast trav 44.89	R660		175.00	
172956	Reference		ROOU	REHN, PAUL	Amount	
		•	mont Free			_
170057	145069	Canine Retire			44.89	
172957	5/27/16 Reference	3,856.40 Description	R880	REISS ENGINEERING INC	Amount	
		-		Water Course Date Otists		_
470050	140808			-Water Sewer Rate Study	3,856.40	
172958	5/27/16 Reference	1,056.98 Description	R232	RICOH USA, INC.	Amount	
	144694	•		n 3352 & 431DN	400.20	_

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Check Dates 5/01/16 th		ru 5/31/16, Ca		001-101.0000 only, Including Voided and	Reconciled Che	ecks
Number	Date	Amount	Vendor	Payee		Voided
	144698	Blanket PO fo	r Fran Carlto	n Lease MP2352SP	237.32	
	144706	3612 NWRC (	Copier Lease	e & Copies per year	305.57	
	144951	PS Printer Sei	vice Agreem	nent 2015-2016	113.89	
172959	5/27/16	272.37	R233	RICOH USA, INC.		
	Reference	Description			Amount	
	145852	Copier lease for	ees 12/31/15	5 - 09/30/16 (4020/4021)	272.37	
172960	5/27/16		R232	RICOH USA, INC.		
	Reference	Description			Amount	
	148202	Copier overag	es		8.92	
172961	5/27/16	1,073.85	S136	SAFETY PRODUCTS INC		
	Reference	Description			Amount	
	148163	Inventory item	s that are at	reordering point	1,073.85	
172962	5/27/16	659.80	S416	SAFETY- KLEEN		
	Reference	Description			Amount	
	148159	BLANKET PO	FOR MAIN	T OF FLEET PARTS CLEAN MACI	659.80	
172963	5/27/16	202.84	S1079	SEMINOLE OFFICE SOLUTIONS, INC	C	
	Reference	Description			Amount	
	145551	Lanier MPC45	03 Printer Le	ease Agreement	202.84	
172964	5/27/16	15,000.00	S521	SHELLEY'S SEPTIC TANKS		
	Reference	Description			Amount	
	147753	Shelley's sludg	ge hauling as	per DEP Compliance	15,000.00	
172965	5/27/16	72.27	S1085	SORIANO, RAMONITA		
	Reference	Description			Amount	
	148340	Red Light Fine	Payment R	efund	72.27	
172966	5/27/16	79.85	S537	SOUTHERN C & E		
	Reference	Description			Amount	
	144534	SCE - Flashlig	ht repairs		79.85	
172967	5/27/16	487.13	S86	SPRINT		
	Reference	Description			Amount	
	145096	Public Service	s Sprint Cell	Phones - Blanket PO	487.13	
172968	5/27/16	202.89	S151	SURPLUS STEEL & SUPPLY, INC		
	Reference	Description			Amount	
	147705	BLANKET PF	MISC STEE	L TO REPAIR BEDS	202.89	
172969	5/27/16	550.00	S477	SWIFTREACH NETWORKS, INC.		
	Reference	Description			Amount	
	144238	Reverse 911			550.00	
172970	5/27/16	769.84	T767	TAMPA CRANE & BODY, INC.		
	Reference	Description			Amount	
	147511	BLANKET PO	FOR HEIL	PARTS FOR SANITATION TRUCK	769.84	
172971	5/27/16	0.00	T348	TPH ACQUISITION LLLP	V	5/27/16
172972	5/27/16	2,492.44	T348	TPH ACQUISITION LLLP	A	
	Reference	Description			Amount	

147628 BLANKET PO PARTS FOR VEHICLES ON WORK ORDERS 2,492.44

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### CITY OF APOPKA

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470070	147628			DR VEHICLES ON WORK ORDERS		
172973	5/27/16 Reference	455.26 Description	T6	TRAIL SAW & MOWER SERVICE	Amount	
	148200	Mower Parts				
170074	5/27/16	9,035.00	T704		455.26	
172974	Reference	Description	T784	TRUGREEN	Amount	
	144543	•	early Chem	ical Service for NWRC	9,035.00	
172975	5/27/16	432.99	T31	TWC DISTRIBUTORS	-,	
	Reference	Description			Amount	
	147231	BLANKET PC		GATATION PARTS	432.99	
172976	5/27/16	355.00	U311	U CART IT CONCRETE, LLC		
	Reference	Description			Amount	
	147442	(4) YARDS O	F 3000 PSI	CEMENT TO REPAIR SIDEWALK	355.00	
172977	5/27/16	5,315.55	U75	U S SURPLUS SALES, INC.		
	Reference	Description			Amount	
	144432	Park Ranger	Jniforms		56.00	
	145319	Annual Shoe/	Boot Order f	or PD	2,426.47	
	145362	Uniform awar	ds		330.40	
	145567	-	• • •	es for Uniforms.	45.00	
	147058	• ·		quipment for Addl Officer	204.60	
	147072	New Officer E	• •		2,253.08	
172978	5/27/16 Reference	2,000.00	U550	U.S. POSTAL SERVICE/ACCT.36	070175 Amount	
		Description				
470070	148312	Postage May			2,000.00	
172979	5/27/16 Reference	233,784.00 Description	U304	UCF RESEARCH FOUNDATION	, INC. Amount	
		•				
172080	148303 5/27/16	285.00		FOR THE INCUBATOR AGREEME VICTIM SERVICE CENTER OF C	,	
172980	Reference	Description	V 000	VICTIN SERVICE CENTER OF C	Amount	
	148337			oka "Denim Day"	285.00	
172981	5/27/16	6,062.00	137	WASTEQUIP MANUFACTURING		
172301	Reference	Description	107		Amount	
	147997	8 - 8yd Frontle	ad dumpste	Prs.	6,062.00	
172982	5/27/16	250.00	•	WATTS, MARK	0,002.00	
172002	Reference	Description			Amount	
	148325	ACC Deposit	Refund		250.00	
172983	5/27/16	1,004.73		WELDON PARTS-ORLANDO	200100	
	Reference	Description			Amount	
	146424	BLANKET PC	) INVENTO	RY PARTS FOR VEHICLES	1,004.73	
172984	5/27/16	659.83		WESCO TURF , INC.		
	Reference	Description			Amount	
	147773	Steel Drag Ma	at & Toro Bla	ades	519.84	
	147996			TS FOR MOWERS ON WORK ORE	139.99	

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Check D	ates 5/01/16 th	ru 5/31/16, Ca	sh Account C	01-101.0000 only, Including Voided	and Reconciled Che	cks
Number	Date	Amount	Vendor	Payee		Voided
172985	5/27/16	11,250.00	W756	WILLIAM MEDLEY CONSTRUCTION	ON, INC	
	Reference	Description			Amount	
	147347	Windscreens	for Back of B	leachers on I,J,K,L etc.	11,250.00	
172986	5/27/16	237.50	W45	WILLIAMS, ALONZO		
	Reference	Description			Amount	
	148307	Council Retire	ment June 2	016	237.50	
172987	5/27/16	187.33	Z55	ZONES, INC		
	Reference	Description			Amount	
	148224	Xerox Toner C	Cartridge		187.33	
172988	5/27/16	575.00	A502	ARROWSMITH, J.W.		
	Reference	Description			Amount	
	148393	Council Retire	ment for May	y 2016	575.00	
Total Printed	b		497	Checks	3,022,382.48	

#### Backup material for agenda item:

2. Authorize the Vehicle for Hire Permit Application for Charles ANR, LLC – Claude Charles.



**OTHER:** 

## CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS MEETING OF: June 15, FROM: Commu EXHIBITS: Applica

June 15, 2016 Community Development Application

#### **<u>SUBJECT</u>: VEHICLE FOR HIRE PERMIT – CHARLES ANR, LLC**

# **<u>REQUEST</u>:** AUTHORIZE ISSUANCE OF A VEHICLE FOR HIRE PERMIT TO CHARLES ANR, LLC OWNED BY CLAUDE CHARLES

#### **SUMMARY**:

Claude Charles, owner of Charles ANR, LLC, is requesting approval to operate a 6-passenger Chevrolet Tahoe as an Uber driver.

The application has been reviewed and approved by the Police, Fire, Community Development Department and Risk Management. The applicant has also provided proof of liability insurance, submitted to and passed a background check, and provided a hold harmless agreement. If approved the permit would be valid for one-year.

#### **FUNDING SOURCE**

N/A

#### **RECOMMENDATION ACTION:**

Authorize issuance of a Vehicle for Hire permit to Charles ANR, LLC, owned by Claude Charles.

#### **DISTRIBUTION**

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief



Community Development Department 120 East Main Street Apopka, Florida 32703 Phone: 407-703-1712 communitydevelopment@apopka.net

### **VEHICLE FOR HIRE PERMIT APPLICATION**

FILING THIS APPLICATION AND REMITTING THE APPLICATION AND VEHICLE FOR HIRE FEE(S) FOR A CITY VEHICLE FOR HIRE PERMIT DOES NOT ALLOW THE APPLICANT TO OPERATE OR ENGAGE IN ANY TYPE OF BUSINESS, OCCUPATION OR PROFESSION UNTIL A VEHICLE FOR HIRE PERMIT IS ISSUED TO THE APPLICANT. NOTE: THE \$10.00 NON-REFUNDABLE APPLICATION FEE IS IN ADDITION TO THE BUSINESS TAX FEE(S).

Busine	ss Information		Owner Information (If corporation, provide corporate officer information)		
Name: afande	Charles AN	A H F	ode Charles		
Address: 1273 Fal			alconcrest Blyd.		
Shopping Center:	12		pkc. FL. 32712		
City/State/Zip: Abob	Ka FL. 3271	2 Phone	ax:		
Phone:	Fax:	Email Address:			
	Mailing Addres	ss (If different than above)			
Street: Same					
City/State/Zip					
ist of Vehicles to be used:					
Make: chevrolet	Model: Tahoe	<b>T</b> = = #-	Color: Black.		
Make: Meridect	Model:	Tag #:	Color: Black.		
Make:	Model:	Tag #:	Color:		
Make:	Model:	Tag #:	Color:		
Have you ever been convict	ed of any felony, misdemeanor,	or violation of any municipal of	rdinance? 🗆 Yes 🖾 No		
	ed of any felony, misdemeanor,		Idinance: 🗆 ies jatito		
If yes, please explain:					
Name/Address/Phone Num	ber of two (2) reliable character/	huninana nafananaan			
a service of the serv		NUMBER OF STREET, STREE			
Name: Guality couse	VICES Address: 4273	S. Goldwyn Are Ste ORL. FL 32805	Phone No.:		
Name: Wetzer Alter Silver Hill	Haith Address: Hiv	er storid oklando 22808	Phone No.:		
Federal Tax ID Number (FE	I#):	OR Social Sec	urity #:		
Fictitious Name Registration	n #:	Corporate	Doc #:		



Community Development Dept. 120 East Main Street Apopka, Florida 32703 Phone: 407-703-1712 communitydevelopment@apopka.net

### **BUSINESS TAX RECEIPT APPLICATION**

Page 1 of 2

FILING THIS APPLICATION AND REMITTING THE APPLICATION AND BUSINESS TAX FEE(S) FOR A CITY BUSINESS TAX RECEIPT DOES NOT ALLOW THE APPLICANT TO OPERATE OR ENGAGE IN ANY TYPE OF BUSINESS, OCCUPATION OR PROFESSION UNTIL A BUSINESS TAX RECEIPT IS ISSUED TO THE APPLICANT. <u>NOTE</u>: THE \$10.00 NON-REFUNDABLE APPLICATION FEE IS IN ADDITION TO THE BUSINESS TAX FEE(S).

Business Information	Owner Information (If corporation, provide corporate officer information)		
Name: Charles ANK, LLC.	Name: ElAude Charles,		
Address: 1273 Falconcrest Blvd-	Address: 1273 Falconcrest Blvd.		
Shopping Center:	City/State/Zip: Abubka, FL. 37712,		
City/State/Zip: AbobKa Fh 37713	Phone: Fax:		
Phone Fax:	Email Address:		
Mailing Address (If different than above)			
Street: some			
City/State/Zip			
Business Description (In Detail):			
Federal Tax ID Number (FEI #):	OR Social Security Number:		
Fictitious Name Registration #:	DR Exemption Status:		
(Attach Copy)	(Licensed Professional, First & Last Name Used, Incorporated, Attorney)		
Regulatory License/Certification:	Corporate Doc:		

**CERTIFICATION:** I certify that all the information contained herein is true and correct to the best of my knowledge and belief. If any portion is found to be false or misrepresented, such fact may be just cause for immediate revocation of any business tax receipt(s) issued to me. I acknowledge that the issuance of this business tax receipt is contingent upon complying with the building and fire requirements of the City. Inspections will be performed and should deficiencies be found that are in conflict with required codes, I understand that the City will <u>not</u> issue the business tax receipt until I (or the owner of the building if leased) make the required corrections. I understand that should corrections be necessary, I am <u>not</u> permitted to operate this business until those corrections have been made and all applicable fees have been paid. It is further understood that I must FULLY comply with the Codes of the City of Apopka.

I understand that an Orange County business tax receipt must be obtained after the City business tax receipt is issued.

I further understand that it is the applicant's responsibility to secure the business tax receipt(s) prior to conducting business in the City of Apopka.

Applicant Info (If different that owner info)	I have read the foregoing document and the facts stated in it are true.	
Name:		
Address:		
City/State/Zip:	- / / herts	
Phone: Fax:	Applicant's Signature:	
Email Address:	Date Submitted: 5/18/2016 - 56	

## **BUSINESS TAX RECEIPT APPLICATION**

Page 2 of 2

### PLANNING & ZONING DIVISION

Date Received: 6/8/16 Date Approved: 6/8/16	Approved By: Kylipmillia
Telephone and/or Mobile Business Only: Yes: X	Zoning Est.: Pup
Legal Description: 33-20 - 28 - 7106 - 00 -	290
Comprehensive Plan (Land Use) Res. Low	
Comments:	

Classification Code	Description	<b>Business Tax Number</b>
0801	Vehicle-For-Hive-Permit	
08 V I	Vehicle-For-Hire BTR	

Notes:			

<b>Fee Туре</b>	Fee Amount	Date Paid	Date Issued	Cash Receipt #	Debit/Credit Receipt #	Check #
<b>Application Fee:</b>	10.00	5-18-14	NA	~		7400
Background Check/ Fingerprinting Fee:	42.50	5-18-16	NIA			7488
BTR Fee:						
Vehicle of Hire Permit Fee:						
TOTAL:						

Issued by:	
- Contract of the second se	

### INDEMNITY AND HOLD HARMLESS AGREEMENT

THIS AGREEMENT made and entered into this  $\cancel{18}$  day of  $\cancel{10}$ ,  $\cancel{2016}$ , by and between,  $\cancel{2016}$ , by an and between, 

WHEREAS, <u>Claude Charles</u> hereby agrees to indemnify and hold harmless the City and all of the City's officers, representatives, employees, and/or agents arising out of, or resulting from any damages, injuries, or illness from any and all liability, including any injury to or death of any person, or damage to or destruction of property in or about the premises; defense costs, including attorney's fees and all other fees incidental to defense; loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from participation in particular; held on the <u>18</u> day of <u>Heat</u>, 20<u>16</u>, through the <u>30</u> day of September <u>2017</u>.

Signature of Applicant

STATE OF FLORIDA COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this  $18^{fM}$  day of May, 2016, by Charles Claube and who is personally known to me or who has produced as identification and who did (did not) take an oath.

Notary Public

Seal:

JEANNE M. GREEN MY COMMISSION # FF 178715 EXPIRES: November 28, 2018 Bended Thru Budget Notary Services

Department	Approved	Denied	Date	Comments:
CD – Zoning:	DBM		6-8-16	
Fire:	BAR		6/8/16	
Police:	Inau		68/16	
Risk Management:	KE	(	0/8/16	
City Council:			1-11-	
				- 58 -

#### Backup material for agenda item:

3. Authorize presentation of service weapons to retiring members of Police Department.



## CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS OTHER: MEETING OF: FROM: EXHIBITS: June 15, 2016 Police Department

#### **<u>SUBJECT:</u> PRESENTATION OF SERVICE WEAPON**

**<u>REQUEST:</u>** AUTHORIZE THE PRESENTATION OF SERVICE WEAPONS TO RETIRING MEMBERS OF THE POLICE DEPARTMENT

#### SUMMARY:

The Police Department requests City Council authorization to present service weapons to retiring members of the Police Department to recognize the members' credited service to the City of Apopka and its citizens.

Canine Handler Officer Paul Rehn served 19 years; School Resource Officer Jamie Anderson served 19 years; and Sergeant Robert Mark served Apopka 12 years, with 53 years of service overall in law enforcement. The weapons to be presented at a later date are Glock 21 Semi-Automatic Handguns with Serial Numbers YHS 918 (Rehn), YHS 886 (Anderson), and YRU 437 (Mark).

#### **FUNDING SOURCE:**

N/A

#### **RECOMMENDATION ACTION:**

Authorize the Police Chief to present the items to the retiring members of the agency in recognition of their years of service to the City of Apopka and its citizens.

#### **DISTRIBUTION**

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

#### Backup material for agenda item:

4. Approval for the sale of alcohol for the Fireworks at the Amphitheater on Monday July 4, 2016.



## CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS OTHER: MEETING OF: June 15, 2016 FROM: Recreation EXHIBITS: None

#### **SUBJECT:** ALCOHOL SALES AT FIREWORKS AT THE AMPHITHEATER.

## **<u>REQUEST:</u>** APPROVAL FOR THE SALE OF ALCOHOL AT FIREWORKS AT THE AMPHITHEATER ON MONDAY JULY 4, 2016.

#### SUMMARY:

Fireworks at the Amphitheater is a City sponsored event held at the Northwest Recreation Complex. The event will have fireworks, live music, vendors and rides. The event will take place from 5pm-9:30pm.

On September 3, 2014, City Council adopted Ordinance No. 2376 which requires City Council approval for the sale, consumption and carrying of alcoholic beverages on City-owned property during events or programs.

#### **FUNDING SOURCE:**

N/A

#### **RECOMMENDATION ACTION:**

Approve the sale of alcohol at the Fireworks at the Amphitheater event held on Monday July 4, 2016.

#### **DISTRIBUTION**

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

#### Backup material for agenda item:

5. Authorize the Sewer and Water Capacity Agreement for Maudehelen, Phase 4.



**OTHER:** 

## CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS MEETING OF: Jun FROM: Co EXHIBITS: Vic

June 15, 2016 Community Development Vicinity Map Agreement

#### **SUBJECT:** MAUDEHELEN, PHASE 4 (15 LOTS)

## **<u>REQUEST</u>:** AUTHORIZE THE MAYOR OR HIS DESIGNEE TO EXECUTE THE SEWER AND WATER CAPACITY AGREEMENT.

#### **SUMMARY**:

The City's standard Sewer and Water Capacity Agreement has been prepared for Maudehelen Phase 4, located at 455 South Binion Road.

### **FUNDING SOURCE**:

N/A

#### **<u>RECOMMENDATION ACTION</u>**:

Authorize the Mayor or his designee to execute the Sewer and Water Capacity Agreement for Maudehelen, Phase 4.

#### **DISTRIBUTION**

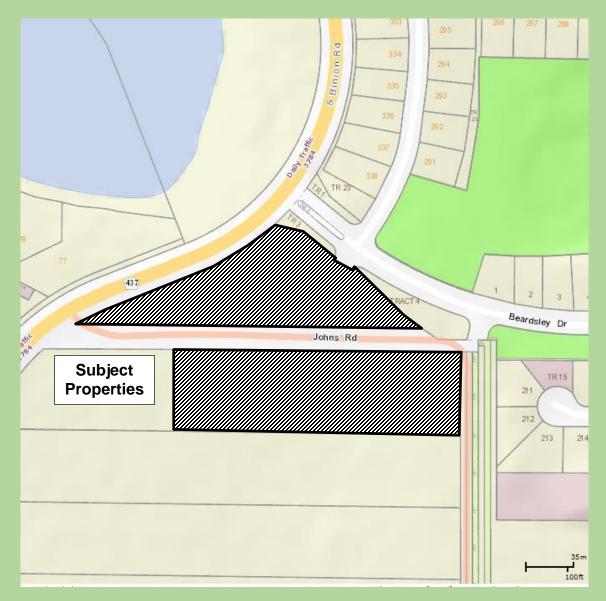
Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

#### CITY COUNCIL – JUNE 15, 2016 MAUDEHELEN, PHASE 4 - SEWER AND WATER CAPACITY AGREEMENT PAGE 2

MAUDEHELEN, PHASE 4 Owner: GK Maudehelen LLLP Applicant/Engineer: Morris Engineering and Consulting, Inc., c/o Matthew J. Morris, P.E. 5.86 +/- Acres



## VICINITY MAP



#### SEWER AND WATER CAPACITY AGREEMENT MAUDEHELEN SUBDIVISION PHASE 4 (15 LOTS)

THIS AGREEMENT, made as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Apopka, Florida, a municipal corporation, hereinafter sometimes referred to as "City" or "Utility" or both; and GK Maudehelen, LLLP, sometimes hereinafter referred to as "Owner" or "Developer" or both.

WHEREAS, in the City of Apopka Comprehensive Plan it has been established that land development shall not be permitted unless adequate capital facilities exist or are assured; and

WHEREAS, in the City of Apopka Comprehensive Plan the policy has been established that land development shall bear a proportionate cost of the provision of the new or expanded capital facilities required by such development; and

WHEREAS, the City of Apopka Comprehensive Plan established that the imposition of impact fees and dedication requirements are the preferred methods of regulating land development in order to ensure that it bears a proportionate share of the cost of capital facilities necessary to accommodate the development and to promote and protect the public health, safety and welfare; and

WHEREAS, the City Council of the City of Apopka has determined that the City of Apopka must expand its water and sewer systems in order to maintain current water and sewer standards if new development is to be accommodated without decreasing current standards; and

WHEREAS, the City Council of the City of Apopka enacted an Ordinance providing for Water and Sewer Capital Facilities Fees and Tap Fees; and

WHEREAS, Developer owns or controls lands located in City of Apopka or Orange

County, Florida, and described in **Exhibit "A"** attached hereto and made a part hereof as if fully set out in this paragraph and hereinafter referred to as the "Property," and Developer intends to develop the Property by erecting thereon, individually metered units, general service units, or combination of these; and

WHEREAS, Developer has officially requested that the Utility provide central water distribution and sewage collection service for Developer's property herein described in **Exhibit "A"**; and

WHEREAS, the Utility is willing to provide, in accordance with the provisions of this Agreement, Utility's main extension policy and the City's Code of Ordinances, central water and sewer services to the Property and thereafter operate applicable facilities so that the occupants of the improvements on the Property will receive an adequate water supply and sewage collection and disposal service from Utility; and

WHEREAS, Developer's project and the receipt of water and sewer service is contingent upon the construction and utilization of existing and contemplated water and sewer service facilities and the availability of capacity of those facilities; and

WHEREAS, the Developer is obligated to pay certain Capital Facilities Fees in conjunction with this commitment for capacity and does desire to execute a Service Agreement with the City.

NOW, THEREFORE, the parties hereto agree as follows:

#### Section 1. <u>Compliance</u>.

The Owner agrees that both he and his successors and assigns will abide by the provisions of this Agreement and the relevant Ordinances of the City and that he will install or have installed the improvements required by the City in accordance with the

provisions of this Agreement and of said Ordinances. The Owner further understands and agrees that, in the development of the subject property, failure to abide by the terms of this Agreement, the provisions of the City's Ordinances, or any other applicable regulations, ordinances, or laws from time to time existing, shall constitute grounds for refusal by the City, or the appropriate authority thereof, to allow such development, to obtain building permits, to institute utility services, or to permit occupancy of completed improvements.

#### Section 2. <u>Definitions</u>.

A. "ERU (Water)" means Equivalent Residential Unit defined as having the average demand of 400 gallons per day, without reclaimed water available, and having the average demand of 300 gallons per day, with reclaimed water available.

B. "ERU (Sewer)" means Equivalent Residential Unit defined as having the average demand of 300 gallons per day.

C. "DEP" shall mean the Department of Environmental Protection of the State of Florida.

D. "Notice To Proceed" - A document executed by the Developer requesting specific water.

E. "Point of Delivery" - The point where the pipes or meter of the Utility are connected with the pipes of the consumer or Owner. Unless otherwise indicated, Point of Delivery shall be at the Owner's lot line.

F. "Property" - The area or parcel of land described in **Exhibit "A"** attached hereto.

G. "Service" - The readiness and ability on the part of the Utility to furnish and maintain water and sewer service to the point of delivery for each lot or tract pursuant to

applicable ordinances, laws, rules, regulations, permits and Utility policies.

#### Section 3. On-Site Installation.

To induce the Utility to provide the water treatment and sewage collection and disposal facilities, and to continuously provide Owner's Property with water and sewer services, unless otherwise provided for herein, Owner hereby covenants and agrees to Utility, transfer ownership and control to the as а construct and to contribution-in-aid-of-construction, the on-site water distribution and sewage collection systems located on Owner's Property. The term "on-site water distribution and sewer collection systems" means and includes all water distribution and supply mains, lines and pipes, and related facilities and sewage collection lines facilities and equipment, including pumping stations, constructed within the boundaries of Owner's Property adequate in size to serve each lot or unit within the property or as otherwise required by Utility. Owner shall install at its sole expense all of the aforesaid facilities within the Property in accordance with the plans, specifications and all other pertinent documents approved by Developer will furnish Utility with three (3) copies of the plans and the Utility. specifications for the water distribution system, sewage collection main lift stations and other facilities necessary to serve the property described in Exhibit "A".

Developer shall obtain approval of plans and specifications from all necessary agencies. No construction shall commence until utility and appropriate regulatory agencies have approved such plans and specifications in writing. If construction commences prior to all such approvals and any other approvals required hereunder, Utility shall have no responsibility to accept such lines and facilities and Utility may elect to terminate this Agreement and/or not provide service to Developer until such time as

Developer obtains all such required approvals. When permits and approved plans are returned by appropriate regulatory agencies to Developer, Developer shall submit to Utility one copy of the water and/or sewer construction permit and approved plans. Developer shall also supply to the Utility a copy of the final estimate or payment covering all contract items and Release of Lien from Contractor(s).

After the approval of plans and specifications by Utility and appropriate regulatory agencies, Developer, or the engineer of record, shall set up a preconstruction conference with engineer of record, utility contractor, appropriate building official(s), all other utility companies involved in the development of the Property, and Utility, as may be appropriate.

Developer shall provide to Utility's representative forty-eight (48) hours written notice prior to commencement of construction and forty-eight (48) hours written notice prior to any inspections or tests being performed as described herein. "Notice" shall be complete when Utility actually receives same.

During the construction of the water distribution and sewage collection systems by Developer, Utility shall have the right to inspect such installations to determine compliance with the approved plans and specifications. The engineer of record shall also inspect construction to insure compliance with the approved plans and specifications. The engineer of record and utility contractor shall be present for all standard tests and inspections for pressure, exfiltration, line and grade, and all other normal engineering tests and inspections to determine that the systems have been installed in accordance with the approved plan and specifications, and good engineering practices.

Upon completion of construction, Developer's engineer of record shall submit to Utility a copy of the signed certification of completion submitted to the appropriate regulatory agencies. If certification is for the water distribution system, a copy of the bacteriological results and a sketch showing locations of all sample points shall be included. The engineer of record shall also submit to Utility paper copies of the as-built plans prepared signed and sealed by the engineer of record. Developer will provide Utility with two (2) copies of the approved paving and drainage plans. Developer will provide Utility with three (3) copies of the approved subdivision plat.

#### Section 4. Off-Site Installation.

The Developer will construct and install water mains, gravity sewer lines, lift station(s) and force main(s) from Developer's property to the Utility existing facilities in accordance with overall master plans of the utility system and in accordance with approved engineering plans and specifications. At all times prior to, during and upon completion of the construction of the extensions of water and sewer lines, Utility shall have the right to inspect and approve all construction plans and specifications, piping, connections, equipment, materials and construction work being provided or performed, or previously provided or performed, by or on behalf of the Developer. Such approval shall not be unreasonably withheld or delayed by Utility, and any costs of such inspections shall be borne by Utility. It shall be the Developer's responsibility to insure that all construction fully meets the plans and specifications approved by the Utility. The cost of inspections resulting from required corrective action shall be borne by the Developer. As conditions precedent to receiving water and sewer service, Developer shall:

A. Provide Utility with three (3) copies of the approved subdivision plat.

B. Provide Utility with three (3) copies of the approved paving and drainage plans of the development.

C. Furnish Utility with three (3) copies of the plans, specifications and engineering cost estimate for the water distribution system, sewage collection system, lift station(s) and other facilities necessary to serve the property described in **Exhibit "A"**. Developer must receive approval from Utility of said plans, specifications and engineering cost estimate prior to proceeding with any construction of the facilities.

D. Obtain approval of the plans and specifications from all necessary governmental agencies, including, but not limited to, the Florida Department of Environmental Protection and the City of Apopka. No construction shall commence until Utility and appropriate regulatory agencies have approved such plans and specifications in writing. When permits and approved plans are returned by appropriate regulatory agencies to Developer, Developer shall submit to Utility one (1) copy of water and/or sewer construction permit and approved plans.

E. After the approval of plans and specifications by Utility and appropriate regulatory agencies, Developer, or the engineer of record shall set up a preconstruction conference with engineer of record, utility contractor, appropriate building official(s), all other utility companies involved in the development of the Property, and Utility, as may be appropriate.

Developer shall provide to Utility's representative forty-eight (48) hours written notice prior to commencement of construction and forty-eight (48) hours written notice prior to any inspections or tests being performed as described herein. "Notice" shall be complete when Utility actually received same.

During the construction of the water distribution and sewage collection systems by Developer, the Utility shall have the right to inspect such installations to determine compliance with the approved plans and specifications. The engineer of record shall also inspect construction to assure compliance with the approved plans and specifications. The engineer of record and utility contractor shall be present at all standard tests and inspections for pressure, exfiltration, line and grade, and all other normal engineering tests and inspections to determine that the systems have been installed in accordance with the approved plans and specifications, and good engineering practices.

F. Upon completion of construction, Developer's engineer of record shall submit to Utility a copy of the signed certifications of completion submitted to the appropriate regulatory agencies. If certification is for the water distribution system, a copy of the bacteriological results and a sketch showing locations of all sample points shall be included.

Developer's engineer shall deliver one (1) set of paper copies of "As-built" engineering plans, prepared signed and sealed by the professional engineer of record, showing the location of all water and sewer systems and services installed, and certification by the professional engineer of record to the Utility that such systems and services, as built, comply with the plans and specifications approved by the Utility.

Furnish proof satisfactory to the Utility that the installation of the facilities and all contractors, subcontractors, materialmen and laborers have been paid in full, and provide an engineer's certificate of total cost of improvements, i.e., by Release of Lien or other appropriate means.

G. As per this Agreement, Developer shall install, at its sole expense, all of the aforesaid facilities off-site, in accordance with the plans and specifications approved by the Utility. The Utility agrees it will complete its review of the plans and specifications within thirty (30) days of receipt from the Developer.

H. Developer hereby agrees to transfer to Utility title to all water distributions and sewage collection systems installed by Developer or Developer's contractor, pursuant to the provisions of this Agreement. Such conveyance shall take effect at the time Utility issues its final letter of acceptance. As further evidence of said transfer to title, upon completion of the installation, but prior to the issuance of the final letter of acceptance and the rendering of service by Utility, Developer shall:

I. Provide Utility with copies of Release of Lien for said Property.

J. Developer shall assign any and all warranties and/or maintenance bonds and the rights to enforce same to the Utility which Developer obtains from any contractor constructing the utility systems. Developer shall remain secondarily liable on such warranties. If Developer does not obtain such written warranty and/or maintenance bond from its contractor and deliver same to Utility, which warranty and/or maintenance bond shall be for a minimum period of two years, then in such event, Developer by the terms of this instrument, agrees to indemnify and save harmless the Utility for an loss, damages, costs, claims, suits, debts, or demands by reason of latent defects in the systems which could not have been reasonably discovered upon normal engineering inspection, for a period of two years from the date of acceptance by the Utility of said utility systems.

K. The Developer shall provide Utility with all appropriate

operations/maintenance and parts manuals.

L. The Developer shall further cause to be conveyed to Utility all easements and/or rights-of-way covering areas in which water and sewer systems are installed, by recordable document in form satisfactory to the Utility and shall convey title to the Utility, by recordable document in form satisfactory to Utility, and lift stations constructed on Developer's Property along with recordable ingress/egress easement documents.

M. Utility agrees that the issuance of the final letter of acceptance for the water distribution and sewage collection systems installed by Developer shall constitute the assumption of responsibility by Utility for the continuous operation and maintenance of such systems from that date forward.

#### Section 5. Easement.

Developer hereby grants and gives to Utility, its successors and assigns, but subject to the terms of this Agreement, the exclusive right or privilege to construct, own, maintain or operate the water and sewer facilities to serve the Property; and the exclusive right or privilege to construct, own, maintain or operate the said facilities in, under, upon, over and across the present and future streets, roads, alleys and easements, reserved utility strips and utility sites, and any public place as provided and dedicated to public use in the record plats, or as provided for in agreements, dedications or grants made otherwise and is independent of said record plats. Mortgagees, if any, holding prior liens on the Property shall be required to either release such lien, subordinate their positions or join in the grant or dedication of the easements or rights-of-way, or give to Utility assurance by way of a "non-disturbance agreement," that in the event of foreclosure, mortgagee would continue to recognize the easement rights of Utility, as long as Utility complies with the terms of this Agreement. All water distribution and sewage collection facilities, save and except consumer installations, shall be covered by easements or rights-of-way if not located within platted or dedicated road or rights-of-ways for utility purposes.

Developer hereby further agrees that the foregoing grants include the necessary right of ingress and egress to any part of the Developer's property upon which Utility is constructing or operating utility facilities. The foregoing grants shall be for such period of time as Utility or its successors or assigns require such rights, privileges or easements in the construction, ownership, maintenance, operation or expansion of the water and sewer facilities. The parties agree that in the event Developer and Utility agree to install any of the water or sewer facilities in lands within the Property lying outside the streets and easement areas described above, then Developer or the owner shall grant to Utility, the necessary easement or easements for such "private property" installation; provided, all such "private property" installations by Utility shall be made in such a manner as not to interfere with the then primary use of such "private property". The use of easements granted by Developer to Utility shall not preclude the use by other utilities of these easements, such as for cable television, telephone, electric, or gas utilities, or as otherwise agreed to by Utility, provided each does not interfere with Utility's use thereof.

The Utility hereby agrees that all easement grants will be utilized in accordance with the established and generally accepted practices of the water and sewer industry with respect to the installation of all its facilities in any of the easement areas.

# Section 6. Utility's Exclusive Right to Utility Facilities.

Developer agrees with Utility that all water and sewer facilities accepted by Utility in

connection with providing water and sewer services to the Property shall at all times remain in the sole, complete and exclusive ownership of Utility, its successors and assigns, and any person or entity owning any part of the Property or any residence, building, or unit constructed or located thereon, shall not have any right, title, claim or interest in and to such facilities or any part of them, for any purpose, including the furnishing of water and sewer services to other persons or entities located within or beyond the limits of the Property.

#### Section 7. Exclusive Right to Provide Service.

As a further and essential consideration of this Agreement, Developer, or the successors and assigns of Developer, shall not (the words "shall not" being used in a mandatory definition) engage in business or businesses of providing potable water or sewer services to the Property during the period of time Utility, its successors and assigns, provide water or sewer services to the Property, it being the intention of the parties hereto that under the foregoing provision and also other provisions of this Agreement, Utility shall have the sole and exclusive right and privilege to provide water and sewer services to the Property and to the occupants of each residence, building or unit constructed thereon, except for providing by Developer, from its own sources and lines for irrigation uses.

## Section 8. <u>Rates</u>.

The Utility agrees that the rates to be charged to Developer and individual consumers of water and sewer services shall be those set forth by the City Council. However, notwithstanding any provision in this Agreement, the Utility, its successors and assigns, may establish, amend or revise, from time to time in the future, and enforce rates

or rate schedules so established and enforced and shall at all times be reasonable and subject to approval by the City Council.

Notwithstanding any provision in this Agreement, the Utility may establish, amend or revise, from time to time, in the future, and enforce rules and regulations covering water and sewer services to the Property, including the costs thereof.

Any such initial or future lower or increased rate schedules, and rules and regulations established, amended or revised and enforced by Utility from time to time in the future shall be binding upon Developer; upon any person or other entity holding by, through or under developer; and upon any user or consumer of the water and sewer provided to the Property by Utility.

## Section 9. Capital Facility Fees.

In addition to the contribution of any water distribution and sewage collection systems, where applicable, and further to induce the Utility to provide water and sewage service, Developer hereby agrees to pay to Utility the following Capital Facility Fees:

A. <u>Water Capital Facility Fee</u>. A capital facility fee which represents the capital cost of the Primary System capacity expansion will be charged and paid in the manner described herein. The City reserves the right to also require additional contributions or in kind contributions, including but not limited to constructed donated facilities, as may be necessary to extend services or to further expand the Primary System to facilitate the providing of services to the Owner's property and, if any oversizing is required the Owner shall be reimbursed in accordance with Section 26-80 of the Apopka Municipal Code. The City reserves the right to prospectively adjust unpaid fees and charges assessed herein. The Owner will be required to build or to provide the cost of construction of the

Secondary or Local Distribution System and all water facilities on site regardless of size necessary to provide service to the land development activity.

The water Capital Facility Fee charged shall be calculated as follows:

**Total Water** 

Capacity	No. Of	Water Capital	Facility Fee
Committed	ERU's	Facility Fee	Due from
<u>in Gallons</u>	<u>Committed</u>	<u>Per ERU</u>	Owner
4,500	15	\$957.00	\$14,355.00

B. <u>Sewer Capital Facility Fee</u>. A capital facility fee shall be assessed by the City which represents the capital cost of the Primary System Capacity expansion. The City reserves the right to also require additional contributions or in kind contributions, including but not limited to constructed donated facilities, as may be necessary to extend services or to further expand the Primary System to facilitate the providing of services to the Owner's property and, if any oversizing is required, the Owner shall be reimbursed in accordance with Section 26-80 of the Apopka Municipal Code. The City additionally reserves the right to prospectively adjust unpaid fees and charges assessed herein. Owner will be required to build or to provide the cost of construction of the Secondary or Local Distribution System and all water facilities on site regardless of size necessary to provide service to the land development activity.

The Sewer Capital Facility Fee charged shall be calculated as follows:

**Total Sewer** 

Capacity Committed <u>in Gallons</u> 4,500

No. Of ERU's <u>Committed</u> 15 Sewer Capital Facility Fee <u>Per ERU</u> \$4,775.00 Facility Fee Due from <u>Owner</u> \$71,625.00

# Section 10. Payment of Capital Fees.

The capital facility fees described herein shall be due and payable as follows:

A. 10% of all capital facilities fees for all units at the time of applying to DEP for a permit.

B. 20% of all capital facilities fees at the time of receiving DEP approval/permit or
120 days from the date of application whichever occurs first.

C. 10% of all capital facilities fees at the time of issuance of Certificate of Acceptance by City or 120 days from the date of issuance of DEP permit whichever occurs first.

D. 20% of all capital facilities fees 12 months after the date of issuance of the DEP permit as set forth in (b).

E. 20% of all capital facilities fees not later than 24 months after the date of issuance of the DEP permit as set forth in (b).

F. All capital facilities fees are due not later than 36 months after the date of the issuance of the DEP permit as set forth in (b).

The capital facilities fees shall be based on the fee schedule in effect at the time payment is actually made to the City. The fees set forth therein are the minimum due and payable. Capital Facilities Fees shall be due and payable by the Owner on or before application for building permits for each individual lot or land development activity. During the time period following the issuance of the DEP permit until all capital facilities fees are paid, the amount due and payable shall always be the greater of the scheduled fees or the fees due upon applying for building permits during this period. If the Capital Facilities fees are paid in conjunction with the application for building permits are less

than the fees currently due pursuant to subparagraphs (d), (e), and (f) of this Section, the Owner must remit the difference as same comes due pursuant to the schedule. If the amount due in conjunction with the application for building permits exceeds the amount due pursuant to schedule, the amount due in conjunction with the application for building permits shall be the amount due and payable regardless of the amount of the scheduled payment.

The 40% first paid in accordance with subparagraphs (a), (b), and (c) of this Section will apply to the last 40% of the building permits applied for by the Developer. A failure of the Developer to pay all sums due in accordance with this Section shall be considered a default and all of the Capital Facilities Fees shall become immediately due and payable and all other rights and remedies associated with a default shall be available to the City.

It is also agreed by the parties that:

(a) No lots, units or interests in the property, development or units may be sold until 100% of all the capital facilities fees on those lots or units to be sold have been paid.

(b) No capacity may be transferred, sold or bartered to any other land development activity.

(c) If the Developer should default on any of the aforedescribed, the City shall have the right to record a lien on all remaining lots owned by the Developer for unpaid fees and shall have the right to demand the return of unused capacity. This right is in addition to all other rights available to the City under Florida law.

## Section 11. <u>Refund of Fee Paid</u>.

The parties agree that if a DEP permit expires and DEP has released all permitted capacity back to the City and no construction has been commenced, then the Developer shall be entitled to a refund of the capital facility fees paid as a condition for its issuance except that the City shall retain three percent (3%) of the refunded funds as a fee to offset the costs of collection and refund.

## Section 12. <u>Recapture of Capacity</u>.

The parties agree that if the development has not been substantially completed by the end of the calendar quarter immediately following two (2) years from the date on which the water and sewer capital facility fee was paid in full, or if the developer is in default under this agreement or if the DEP permit issued to the developer has expired or the Developer has not proceeded to develop the property described in **Exhibit "A"** within two years from the date of execution of this Agreement, the City may petition, if necessary, the DEP to recapture the capacity committed pursuant to this Agreement. If said capacity is all released back to the City, the City may refund the capital facility fees as set forth in paragraph 11 above.

## Section 13. <u>Maintenance Fees</u>.

The parties agree that the City may subject encumbered or committed water and sewer capacity to a maintenance fee to be assessed by the City. The amount of such fee will be determined by the City Council and shall be based upon the costs of maintaining the committed capacity for the Developer. Such fees shall not be a Capital Facility Fee as described herein and shall be due and payable as directed by the City.

#### Section 14. <u>Water System Tap Fee</u>.

The parties agree that a Water Tap Fee shall be charged at the time of approval by the City of a service connection. Such fee will include the labor cost and the cost of connection piping from the main to the meter not to exceed fifty (50) feet in length and shall be charged as follows:

Single Service Meter	
3/4"	\$350.00
1"	\$412.00
11/2"	\$631.00
2"	\$757.00
-	<i>Q</i> · O · · O O
Dual Service Meter	
3/4"	\$274.00
	<b>Q2</b> 1
Short Service Tap	
3/4" & 1"	\$275.00
11/2" & 2"	\$357.00
1/2 0 2	<i>Q</i> <b>C C C C C C C C C C</b>
Long Service Tap	
3/4" & 1"	\$836.00
1½" & 2"	\$918.00
	QC 10.00

For a meter or tap over two (2) inches in size, the work will be performed by the contractor, however, in circumstances where the city elects to perform the work, the fee charged shall be actual cost plus ten percent (10%).

Short service is defined as service located on the same side of a road or driveway of an existing water line where the connection is to be made. Long service is defined as service located on the opposite side of a road or driveway of an existing water line where the connection is to be made. There will be an additional charge of \$10.00 for every linear foot for service over 50 linear feet. An additional charge will be added equal to the county right-of-way permit fee when it is required. All Tap Fees are due and payable at the time that a service connection is approved by the Utility.

#### Section 15. Sewer Tap Fee and Other Charges.

The parties agree that a sewer tap fee shall be charged at the time of approval by the City of a service connection. The cost of extending or installing 6" sewer lateral shall be \$745.00 up to 25 feet and including cleanout, and shall be payable by the Developer upon billing. For additional footage beyond 25 feet, the charge shall be \$12.00 per linear foot. The costs of any applicable county or state permits will be also an additional charge payable by the Developer. Any sewer lateral within the public right-of-way easement will remain the property of the City. All Tap Fees are due and payable at the time that a service connection is approved by the Utility. The other charges described herein are due and payable within 10 days of the date of the billing.

#### Section 16. Miscellaneous Provisions Regarding Payments.

The parties agree to the following with reference to fees described herein:

A. No building permit for any developmental activity requiring the payment of a capital facility fee shall be issued unless and until the water and sewer capital facility fees have been paid.

B. The City may require that all payments be made with certified funds or cashier's check if payments have been late or if the Developer has previously provided bad funds or if the Developer has an impaired credit reputation.

C. In the event that the City should have to take any actions other than initial presentment of a check to a local bank in order to collect the payments due and payable pursuant to this Agreement, the Owner shall be responsible for any costs, including reasonable attorney's fee, incurred in taking such actions.

D. Acceptance of payment of any of the Fees described herein in part or in full shall

not constitute a waiver of the Utility's rates or regulations.

E. Neither Developer nor any person or other entity holding any of the Property by, through or under Developer, or otherwise, shall have any present or future right, title, claim or interest in and to the Capital Facility Fee charges paid or to any of the water or sewer facilities and properties of Utility, and all prohibitions applicable to Developer with respect to refund of such fees, are applicable to all persons or entities owning such property or an interest in such property.

## Section 17. <u>Agreement to Serve</u>.

Upon the completion of construction of the water and sewer facilities by Developer, its inspection, the issuance of the final letter of acceptance by the Utility, the Utility covenants and agrees that it will allow the connection of the water distribution and sewage collection facilities installed by Developer to the central facilities of the Utility and shall provide utility service in accordance with the terms and intent of this Agreement. Such connections shall at all times be in accordance with rules, regulations and orders of the applicable governmental authorities including the City. The Utility agrees that once it provides water and sewer service to the Property and Developer or others have connected consumer installations to its system, that thereafter the Utility will continuously provide, in accordance with the other provisions of this Agreement, including rules and regulations and rate schedules, water and sewer service to the Property in a manner to conform with all requirements of the applicable governmental authority.

The parties agree that the capacity needed to provide service to the Property is 4,500 gallons per day for potable water supply and 4,500 gallons per day for wastewater removal. Developer agrees that the number of units of development for which capacity

is reserved hereby shall not exceed the number of units of development for which capacity is reserved hereby pursuant to final development plans on file in the Community Development Department. Developer agrees that sewage to be treated by the Utility from Developer's property will consist of domestic wastewater and further agrees that it will not allow any abnormal strength sewage to flow from developers' property to the Utility Sewage treatment facility that will cause harm to the treatment process. In addition, Developer further agrees that no wastewater, fluids or other substances and materials shall be discharged to the Utility's sanitary sewer collection/transmission system, which contain any hazardous, inflammable, toxic and/or industrial constituents, in whole or in part, regardless of the concentrations (i.e., strengths) of said constituents. Developer grants to Utility the right to sample the Developer's sewage, as referred to hereinabove, to verify Developer's compliance with this paragraph.

## Section 18. Application for Service: Consumer Installations.

Developer, or any owner of any parcel of the Property, or any occupant of any residence, building or unit located thereon shall not have the right to and shall not connect any consumer installation to the facilities of Utility until formal written application has been made to Utility by the prospective user of service, or either of them, in accordance with the then effective rules and regulations of the Utility and approval for such connection has been granted.

Although the responsibility for connecting the consumer installation to the meter and/or lines of the Utility at the point of delivery is that of the Developer or entity other than the Utility, with reference to such connections, the parties agree as follows:

A. Application for the installation of water meters and backflow preventers shall be

made twenty-four (24) hours in advance, not including Saturdays, Sundays and holidays.

B. All consumer installation connections may at its sole option be inspected by the Utility before backfilling and covering of any pipes.

C. Written notice to the Utility requesting an inspection of a consumer installation connection may be given by the Developer or his contractor, and the inspection will be made within twenty-four (24) hours, not including Saturdays, Sundays and holidays, provided the meter and backflow preventer, if applicable, have been previously installed.

D. The cost of constructing, operating, repairing or maintaining consumer installations shall be that of Developer or a party other than the Utility.

E. If a kitchen, cafeteria, restaurant or other food preparation or dining facility is constructed within the Property, the Utility shall have the right to require that a grease trap and/or pretreatment unit be constructed, installed and connected so that all waste waters from any grease producing equipment within such facility, including floor drains in food preparation areas, shall first enter the grease trap for pretreatment before the wastewater is delivered to the lines of the Utility. The size, materials and construction of said grease traps are to be approved by the Utility. Developer hereby grants to the Utility the right to periodically inspect the pretreatment facilities herein described. The provisions of this paragraph shall not apply to individual residential kitchens.

No substance other than domestic wastewater will be placed into the sewage system and delivered to the lines of the Utility. Should any non-domestic wastes, grease or oils, including, but not limited to, floor wax or paint, be delivered to the lines, the Owner will be responsible for payment of the cost and expense required in correcting or repairing any resulting damage or impairment of the treatment process and/or facilities.

# Section 19. Assurance of Title.

Within fifteen (15) days of DEP approval or prior to Developer issuing the Notice to Proceed to the Utility, at the expense of Developer, Developer agrees to deliver to the Utility a Certificate of Title, a Title Insurance Policy or an opinion of title from a qualified attorney-at-law, with respect to the Property. The provisions of this paragraph are for the purpose of evidencing Developer's legal right to grant the exclusive rights of service contained in the Agreement.

# Section 20. Binding Effect of Agreement.

The Agreement shall be binding upon and shall inure to the benefit of Developer, the Utility and their respective assigns and successors by merger, consolidation, conveyance or otherwise, subject to the terms of this Agreement, as contained herein. This Agreement is freely assignable by either party.

# Section 21. Notice.

Until further written notice by either party to the other, all notices provided for herein shall be in writing and transmitted by messenger, by mail or by telegram, and if to Developer, shall be mailed or delivered to Developer at:

> GK Maudehelen, LLLP 8875 Hidden River Pkwy, Ste. 150 Tampa, FL 33637

With a copy to:

and if the Utility, at:

City of Apopka Utilities Department, Attn: Eusie Watson 120 East Main Street, Apopka, FL 32704

#### Section 22. Laws of Florida.

This Agreement shall be governed by the laws of the State of Florida and it shall be and become effective immediately upon execution by both parties hereto.

## Section 23. Cost and Attorney's Fees.

In the event the Utility or Developer is required to enforce this Agreement by Court proceedings or otherwise, by instituting suit or otherwise, then the prevailing party shall be entitled to recover from the other party all costs incurred, including reasonable attorney's fees.

#### Section 24. Force Majeure.

In the event that the performance of this Agreement by either party to this Agreement is prevented or interrupted in consequence of any cause beyond the control of either party, including but not limited to Act of God or of the public enemy, war, national emergency, allocation or of other governmental restrictions upon the use of availability of labor or materials, rationing, civil insurrection, riot, racial or civil rights disorder or demonstration, strike, embargo, flood, tidal wave, fire, explosion, bomb detonation, nuclear fallout, windstorm, hurricane, earthquake, or other casualty or disaster or catastrophe, unforeseeable failure or breakdown of pumping transmission or other facilities, and all governmental rules or acts or action of any government or public or governmental authority or commission of board or agency or agent or official or officer, the enactment of any statute or ordinance or resolution or regulation or rule or ruling or order, order of decree or judgment or restraining order or injunction of any court, said party shall not be liable for such non-performance.

# Section 25.

The rights, privileges, obligations and covenants of Developer and the Utility shall survive the completion of the work of Developer with respect to completing the facilities and services to any development phase and to the Property as a whole.

## Section 26.

This Agreement supersedes all previous agreements or representations, either verbal or written, heretofore in effect between Developer and Utility, made with respect to the matters herein contained, and when duly executed, fully constitutes the Agreement between Developer and the Utility. No additions, alterations or variations of the terms of this Agreement shall be valid, nor can provisions of this Agreement be waived by either party, unless such additions, alterations, variations or waivers are expressed in writing and duly signed.

## Section 27. Construction.

Whenever the singular number is used in this Agreement and when required by the context, the same shall include the plural, and the masculine, feminine and neuter genders shall each include the others.

In case of any differences of meaning or implication between the text of this Agreement and any caption, illustration, summary table, or illustrative table, the text shall control.

The phrase "used for" includes "arranged for", "designed for", "maintained for", or "occupied for".

The work "includes" shall not limit a term to the specific example but is intended to extend its meaning to all other instances or circumstances of like kind or character.

# Section 28.

Both parties warrant that they have the legal authority to execute this Agreement.

#### Section 29.

Notwithstanding the gallonage calculations that could be made hereunder relative to ERU's, by and execution hereof, Developer agrees that the intention of this contract is to reserve a given number of units of capacity for the property described in **Exhibit "A"** and not for purposes of any other calculations.

# Section 30.

It is agreed by and between the parties hereto that all words, terms and conditions contained herein are to be read in concert, each with the other, and that provision contained under one heading may be considered to be equally applicable under another in the interpretation of this contract.

#### Section 31.

By the execution hereof, Developer agrees that the Utility Company has certain obligations as a municipal utility to protect the health, safety and welfare of the public and not to burden Utility's customers with extraordinary expenses attributed or attributable to Developer, his successors or assigns, and that the Utility may, at its sole option, require pretreatment or special features such as grease traps. It is the intention of the parties that all sewage shall conform to the requirements of the Utility prior to introduction into Utility's collection system. Developer shall be responsible for all costs associated herewith.

# Section 32.

The Utility shall, at all reasonable times and hours, have the right of inspection of

Developer's internal lines and facilities. This provision shall be binding on the successors and assigns of the Developer.

#### Section 33. <u>Water Conservation Measures</u>.

Water conservation measures shall be employed by the Developer. Said measures shall include but not be limited to:

A. Low flush toilets which utilize 3.5 gallons or less of water per flushing cycle.

B. Shower heads which have flow restrictors, pulsating features, flow control devices or other features which result in water conservation; and do not allow a flow exceeding 3.0 gallons per minute at 60 psi.

C. No swimming pool filter backwash water or any other swimming pool wastewater shall be discharged to the sanitary sewer system.

D. Spring-loaded/automatic shut-off water fixtures shall be utilized in all public restrooms. This shall include lavatory fixtures.

E. Consideration and use (where possible) of dishwashers and washing machines which have water conservation features and/or utilize less water per cycle.

The Utility, at its discretion, shall review and approve all water conservation measures proposed by Developer.

## Section 34.

Failure to insist upon strict compliance of any of the term, covenants, or conditions hereof shall not be deemed a waiver of such terms, covenants, or conditions, or shall any waiver or relinquishment of any right or power hereunder at any one time, or times, be deemed a waiver or relinquishment of such right or power at any other time or times.

# Section 35.

In the event that relocation of existing water and sewer utilities are necessary for the Developer, Developer will reimburse utility in full for such relocations.

[Remainder of page intentionally left blank. [Signatures on the following pages.]

WITNESSES:

THE CITY OF APOPKA, A Florida municipal corporation

Glenn Irby City Administrator

Print Name

Print Name

STATE OF FLORIDA COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Glenn Irby, City Administrator of the City of Apopka, a Florida municipal corporation, he is personally known to me or has produced \_\_\_\_\_\_ as identification and did

(did not) take an oath.

(NOTARY'S SEAL)

Notary Public

Print Name Commission No. \_\_\_\_\_

WITNESSES:

AMANDA EVANS

Print Name

OWNER: By: ICE-Title

Print Name

TROY E. SIMP

STATE OF FLORIDA COUNTY OF HILLS BOROUGH

The foregoing instrument was acknowledged before me this 7<sup>th</sup> day of JUNE, 2016 by JANES & HARVEY (Name of officer or agent) of <u>GREMANDE HELEN LUP</u> (Name of corporation acknowledging), a <u>FLORIPA limited limited partnerskip</u> (state or place of corporation) Corporation, on behalf of the corporation. He/She/They-Is/are personally known to me or has produced (type of identification) as identification and did (<del>did not</del>) take an oath.

SEAL

NOTARY PUBLIC

Notary Public State of Florida Bryon T LoPreste My Commission FF 943080 Expires 01/27/2020

Revised 6-1-16

#### EXHIBIT "A"

Parcel 2 (per Official Records Book 10010, Page 3635)

That part of the Southeast 1/4. Section 7, Township 21 South, Range 28 East, City of Apopka, Orange County, Florida, being more particularly described as follows:

COMMENCE at the Northwest corner of the Southeast 1/4 of said Section 7; thence run South 00°09'59" West along the West line of the Southeast 1/4 of said Section 7, a distance of 1283.34 feet; thence departing said West line, run South 89°16'58" East, a distance of 327.77 feet to the POINT OF BEGINNING and a point on a curve concave Southeasterly having a radius of 533.39 feet; thence from a radial bearing of South 30°05'39" East run Northeasterly along the arc of said curve through a central angle of 08°38'53", an arc distance of 80.55 feet to the point of tangency; thence run North 68°33'14" East, a distance of 232.64 feet to the point of curvature of a curve concave Northwesterly, having a radius of 613.69 feet; thence run Northeasterly along the arc of said curve through a central angle of 21°14'55", an arc distance of 227.59 feet; thence run along the Southerly line of MAUDEHELEN SUBDIVISION PHASE 1 as per plat thereof recorded in Plat Book 64. Pages 83-86 of the Public Records of Orange County, Florida the following courses and distance: South 79°00'45" East, a distance of 74.37 feet; thence run South 50°40'20" East, a distance of 101.88 feet to the beginning of a curve concave Southeasterly, having a radius of 25.00 feet; thence from a radial bearing of North 62°12'48" West run Southeasterly along the arc of said curve, an arc distance of 5.03 feet; thence run South 56°22'59" East, a distance of 50.25 feet to the beginning of a curve concave Southeasterly, having a radius of 25.00 feet; thence from a radial bearing of South 50°40'08" East run Northeasterly along the arc of said curve through a central angle of 26°59'22", an arc distance of 11.78 feet; thence run South 45°20'52" East, a distance of 162.98 feet; thence run South 55°55'45" East, a distance of 58.07 feet to a point on the Northerly right of way line of Johns Road; thence run North 89°16'58" West along said Northerly right of way line a distance of 845.05 feet to the POINT OF BEGINNING.

Containing 110,105 square feet, or 2.53 acres, more or less.

PARCEL 3 (per Official Records Book 10010, Page 3635)

That part of the Southwest 1/4 of the Southeast 1/4, less the West 560 feet thereof and less the East 45 feet thereof and less the South 1071.32 feet thereof and less the North 30 feet thereof for County Road, Section 7, Township 21 South, Range 28 East, Orange County, Florida.

Containing 146,885 square feet, or 3.37 acres, more or less.

# TOGETHER WITH PARCEL A

A portion of Tract 4, MAUDEHELEN SUBDIVISION PHASE 1, as recorded in Plat Book 64, Pages 83-86 of the Public Records of Orange County, Florida, being more particularly described as follows:

COMMENCE at the Northwesterly corner of Tract 4, MAUDEHELEN SUBDIVISION PHASE 1 as recorded in Plat Book 64, Pages 83-86 of the Public Records of Orange County, Florida;

thence run South 45°20'52" East, along the Southerly line of said Tract 4, for a distance of 149.79 feet to the POINT OF BEGINNING; thence departing said Southerly line, run South 89°49'07" East for a distance of 97.14 feet; thence run South 00°13'53" West for a distance of 47.80 feet to a point on the Northerly right of way line of Johns Road, as recorded in Deed Book 971, page 41 of the aforesaid Public Records of Orange County, Florida; thence run North 89°31'09" West along said Northerly right of way line for a distance of 30.52 feet to a point on the aforesaid Southerly line of Tract 4; thence departing said Northerly right of way line, run North 55°55'45" West along said Southerly line of Tract 4 for a distance of 68.87 feet; thence run North 45°20'47" West along said Southerly line for a distance of 13.19 feet to the POINT OF BEGINNING.

Containing 3,127 feet, or 0.07 acres, more or less.

# TOGETHER WITH PARCEL B

A portion of Tract 4, MAUDEHELEN SUBDIVISION PHASE 1, as recorded in Plat Book 64, Pages 83-86 of the Public Records of Orange County, Florida, being more particularly described as follows:

COMMENCE at the Northwesterly corner of Tract 4, MAUDEHELEN SUBDIVISION PHASE 1 as recorded in Plat Book 64, Pages 83-86 of the Public Records of Orange County, Florida; thence run South 45°20'52" East, along the Southerly line of said Tract 4, for a distance of 149.79 feet; thence departing said Southerly line, run South 89°49'07" East for a distance of 97.14 feet; thence run South 00°13'53" West for a distance of 47.80 feet to a point on the Northerly right of way line of Johns Road, as recorded in Deed Book 971, page 41 of the aforesaid Public Records of Orange County, Florida; thence run South 89°31'09" East, along said Northerly right of way line, for a distance of 22.05 feet to the POINT OF BEGINNING; thence departing said Northerly right of way line, run North 19°38'15" East for a distance of 21.80 feet to the point of curvature of a curve, concave Southwesterly, having a radius of 25.00 feet, a chord bearing of North 24°35'38" West and a chord distance of 34.88 feet; thence run Northwesterly along the arc of said curve through a central angle of 88°27'47" for an arc distance of 38.60 feet to a point on the aforesaid Southerly right of way line of Beardsley Drive, said point being a point on a curve, concave Northeasterly, having a radius of 1030.00 feet, a chord bearing of South 70°24'38" East and a chord distance of 56.34 feet; thence run Southeasterly along the arc of said curve, and said Southerly right of way line, through a central angle of 3°08'05" for an arc distance of 56.35 feet to the Northeast corner of said Tract 4, said point also being a point of curvature of a curve, concave Southerwesterly, having a radius of 25.00 feet, a chord bearing of South 29'15'21" East and a chord distance of 33.92 feet; thence departing said Southerly right of way line, run Westerly along the arc of said curve and the Easterly line of said Tract 4 through a central angle of 85°26'38" for an arc distance of 37.28 feet to a point of tangency; thence run South 13°27'57" West, along said Easterly line of Tract 4, for a distance of 4.40 feet to a point on the aforesaid Northerly right of way line of Johns Road; thence run North 89°31'09" West, along said Northerly right of way line, for a distance of 61.45 feet to the POINT OF BEGINNING.

Containing 2,111 square feet, or 0.05 acres, more or less.

# TOGETHER WITH BEARDSLEY ROAD PARCEL

A portion of Beardsley Road, MAUDEHELEN SUBDIVISION PHASE 1, as recorded in Plat Book 64, Pages 83-86 of the Public Records of Orange County, Florida, being more particularly described as follows:

COMMENCE at the Northwesterly corner of Tract 4, MAUDEHELEN SUBDIVISION PHASE 1 as recorded in Plat Book 64, Pages 83-86 of the Public Records of Orange County, Florida; thence run South 45°20'52" East, along the Southerly line of said Tract 4, for a distance of 149.79 feet; thence departing said Southerly line, run South 89°49'07" East for a distance of 97.14 feet; thence run South 00°13'53" West for a distance of 47.80 feet to a point on the Northerly right of way line of Johns Road, as recorded in Deed Book 971, page 41 of the aforesaid Public Records of Orange County, Florida; thence run South 89°31'09" East, along said Northerly right of way line, for a distance of 22.05 feet; thence departing said Northerly right of way line, run North 19°38'15" East for a distance of 21.80 feet to the point of curvature of a curve, concave Southwesterly, having a radius of 25.00 feet, a chord bearing of North 24°35'38" West and a chord distance of 34.88 feet; thence run Northwesterly along the arc of said curve through a central angle of 88°27'47" for an arc distance of 38.60 feet to a point on the aforesaid Southerly right of way line of Beardsley Drive, said point being a point on a curve, concave Northeasterly, having a radius of 1030.00 feet, a chord bearing of South 70°24'38" East and a chord distance of 56.34 feet; thence run Southeasterly along the arc of said curve, and said Southerly right of way line, through a central angle of 3°08'05" for an arc distance of 56.35 feet to the Northeast corner of said Tract 4, and the POINT OF BEGINNING, said point also being a point on a curve, concave Northeasterly, having a radius of 1030.00 feet, a chord bearing of South 73°07'39" East and a chord distance of 41.33 feet; thence run Southeasterly along the arc of said curve, and said Southerly right of way line, through a central angle of 2°17'58" for an arc distance of 41.34 feet to a point on a curve, concave Southerly, having a radius of 25.00 feet, a chord bearing of South 77°23'19" West and a chord distance of 23.75 feet; thence departing said Southerly right of way line, run Southwesterly along the arc of said curve through a central angle of 56°42'54" for an arc distance of 24.75 feet to a point on the Easterly line of said Tract 4, said point also being a point on a curve, concave Southwesterly, having a radius of 25.00 feet, a chord bearing of North 43°37'50" West and a chord distance of 24.74 feet; thence run Northwesterly along the arc of said curve, and said Easterly line, through a central angle of 57°26'17" for an arc distance of 24.74 feet to the POINT OF BEGINNING.

Containing 140 square feet, more or less.

# JOHNS ROAD PARCEL:

A portion of Johns Road, as recorded in Deed Book 971, pages 41 and 42 of the Public Records of Orange County, Florida, situated in Section 7, Township 21 South, Range 28 East, Orange County, Florida, being more particularly described as follows:

BEGINNING at a point of intersection of the Southerly right of way line of Johns Road, as recorded in Deed Book 971, Page 42 of the Public Records of Orange County, Florida, with the East line of the Southwest 1/4 of the Southeast 1/4 of Section 7, Township 21 South, Range 28 East, Orange County, Florida; thence run North 89°31'09" West, along said Southerly right of way line of Johns Road, for a distance of 758.67 feet to the Easterly line of the West 560.00 feet of the said Southwest 1/4 of the Southeast 1/4 of Section 7; thence departing said Southerly right of way line, run North 00°07'00" East, along said Easterly line, for a distance of 30.00 feet to a point on the North line of the aforesaid Southwest 1/4 of the Southeast 1/4 of Section 7; thence departing said East line, run North 89°31'09" West, along said North line, for a distance of 289.46 feet to a point on the Southeasterly right of way line of Binion Road, as recorded in State Road Book 1, Page 40 of the Public Records of Orange County, Florida, said point also being a point on a curve, concave Southeasterly, having a radius of 532.96 feet, a chord bearing of North 55°36'31" East and a chord distance of 52.47 feet; thence departing said North line, run Northeasterly along the arc of said curve through a central angle of 5°38'35" for an arc distance of 52.49 feet to a point on the Northerly right of way line of said Johns Road, as recorded in Deed Book 971, Page 41 of the aforesaid Public Records of Orange County, Florida; thence departing said Southeasterly right of way line of Binion Road, run South 89°31'09" East, along said Northerly right of way line, for a distance of 1004.95 feet to a point on the East line of the Northwest 1/4 of the Southeast 1/4 of said Section 7; thence departing said Northerly right of way line, run South 00°00'39" East, along the East line of the Northwest 1/4 of the Southeast 1/4, and the East line of the Southwest 1/4 of the Southeast 1/4 of Section 7, for a distance of 60.00 feet to the POINT OF BEGINNING.

Containing 53,586 square feet, or 1.23 acres, more or less.

# Backup material for agenda item:

6. Authorize the purchase of a Vacuum Excavator Trailer for the Public Services Department.



# CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS OTHER MEETING OF: June 15, 2016 FROM: Public Services EXHIBITS:

# SUBJECT: NEW VACUUM EXCAVATOR TRAILER FOR THE PUBLIC SERVICES DEPARTMENT

<u>REQUEST</u>: AUTHORIZE THE PURCHASE OF ONE (1) VACUUM EXCAVATOR TRAILER FROM VERMEER SOUTHEAST IN THE AMOUNT OF \$39,613.00

# SUMMARY:

The Public Services Department, Stormwater Division, requests the purchase of one (1) Vermeer Vacuum Excavator Trailer from Vermeer Southeast. This purchase is necessary due to the increased maintenance responsibilities and additional National Pollutant Discharge Elimination System (NPDES) permit requirements. The Vacuum Excavator Trailer costs \$39,613.00 using the Florida Sheriffs Association Contract Bid 15-13-0904, Specification #48. The terms of the contract are effective for the period of October 1, 2015 - September 30, 2016. Piggybacking the Florida Sheriffs Association contract will expedite this purchase and allow the Public Services Department to implement the Stormwater maintenance requirements in a timely manner. A reallocation of funds within the Stormwater budget for this purchase was approved by the City Council on April 20, 2016.

# **FUNDING SOURCE:**

Stormwater Fund FY15/16.

# **RECOMMENDATION ACTION:**

Authorize the purchase of one (1) Vacuum Excavator Trailer from Vermeer Southeast in the amount of \$39,613.00.

# **DISTRIBUTION**

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

# Backup material for agenda item:

7. Award the contract for Website Design Services to CivicPlus.



# CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS OTHER: MEETING OF: FROM: EXHIBITS:

June 15, 2016 Administration Ranking & Proposal

# **<u>SUBJECT:</u>** WEBSITE DESIGN SERVICES

# **<u>REQUEST:</u>** AWARD THE CONTRACT FOR WEBSITE DESIGN SERVICES TO ICON ENTERPRISES INC. D/B/A CIVICPLUS

# SUMMARY:

The 2015-16 FY budget includes \$50,000 to rebuild the city's significantly outdated website, providing for a more modern look that represents the city's improved image and better organizes information in a more intuitive format for website visitors. The existing website is among the leading complaints from Apopka residents who desire an online destination that is much more functional, informative, versatile and attractive. These needs are increasingly important as visitors utilize a growing variety of electronic devices to access the city website for utility payments, public records, meeting agendas, municipal reports, news releases and more.

On March 11, 2016 the city issued a request for proposals from qualified companies to redesign the website and to provide supporting content management software. The RFP was advertised on the city website, the DemandStar government bidding website and locally through the Orlando Sentinel daily newspaper.

Eight companies including one from the Orlando area submitted proposals by the April 1, 2016 deadline. An evaluation committee of five city staff reviewed and ranked each proposal. The three top-ranked companies provided demonstrations of their content development software, confirming the evaluation committee's preference for the top-ranked choice – Icon Enterprises Inc. d/b/a CivicPlus.

CivicPlus, which manages websites for more than 2,200 clients across the country, proposes a two-part agreement for website redesign as well as ongoing, annual hosting and management services. The redesign, implementation and first-year hosting is \$34,186 – well below the city's \$50,000 budget expectation. Annual website hosting, security and management is \$6,031 beginning in the second year.

CivicPlus provides the most complete services and software to meet the city's needs. It also provides among the lowest prices proposed. The company is among the most experienced with nearly 20 years of work history, 200 employees and 500 similarly managed projects in 2015.

Further, the CivicPlus proposal could reduce the city's current operating costs by replacing agenda management software (\$6,588 annually through AgendaPal) and customer support software (\$11,800 annually through WebQA under a contract ending in 2017).

# **FUNDING SOURCE:**

Budgeted in the Community Outreach fund for the 2015-16 FY.

# **RECOMMENDATION ACTION:**

Award the contract for website design services to Icon Enterprises Inc. d/b/a CivicPlus and approve staff to sign a written agreement reflecting the proposed cost and services.

# DISTRIBUTION

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

	Rank by Score	Score
CivicPlus	1	409
Vision	2	393
Revize	3	382
CivicLive	4	344
Soladev	5	325
Qscend	6	322
Granicus	6	314
Dreamkind	7	229

# 

APRIL 1, 2016

# APOPKA, FLORIDA RFP #2016-07

Icon Enterprises, Inc. d/b/a CivicPlus 302 S. 4th Street, Suite 500 Manhattan, KS 66502 Solomon Grover Regional Sales Manager 785-370-5741 ..i... ×∫×

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# LETTER OF TRANSMITTAL

April 1, 2016

Linda Goff, City Clerk City of Apopka 120 E. Maine Street Apopka, FL 32704

RE: Request for Proposals for Website Design Services

Dear Ms. Goff and Selection Committee:

CivicPlus is the unique provider of the CivicEngage content management system—the most innovative, user-friendly and comprehensive source for engaging government websites. We believe effective websites start with a solid project implementation approach. Through an iterative proven process that combines a series of interviews with you, a detailed review of your current website and structured brainstorming, we will help you develop unique insights that will help you reach your target audience and entice them to engage with your new planned website. Taking the time to delve into Apopka's personality and target audience will make the story we tell with your new website significantly more compelling and attractive.

We have dedicated Quality Assurance Specialists for projects, enhancements and issue fixes with solid systems in place, which ensure that we actually build quality into the product rather than just testing it toward the end. Our proven step-by-step implementation process has been effective for our more than 2,200 local government clients throughout the United States, Canada and Australia.

Our nearly 200 employees launched more than 500 projects of a similar scope in 2015. Based on our projected workload for 2016, we have the staff and capacity to handle the scope of services for the City of Apopka on a daily basis as needed. Individual, dedicated team members will be determined just prior to Kickoff, so we can be sure they will be available to begin your project immediately and work directly with you throughout the entire process. This helps ensure we deliver the attention and effort you need and deserve to create the website you have envisioned for your community. Resumes for our expert project leaders follow this letter to demonstrate the abilities and experience of our staff. Rather than designate percentages of time for each team member, we ensure our staff is prepared to accommodate your needs from each department, whether content development, creative services or project management, to allow the flexibility to achieve your website goals.

Since our inception nearly 20 years ago, CivicPlus' mission has been to help local governments work better. Today, under the leadership of founder and CEO Ward Morgan, CivicPlus continues to implement new technologies and services to maintain the highest standards of excellence and efficiency for our more than 2,200 clients with over 50,000 users and 50 million visitors (and counting!). A comprehensive list of these clients cannot be provided in only two pages and would be detrimental to our company if released to our competitors. If desired, we are happy to provide this list confidentially to Apopka.

We have included five detailed references following this letter including: Panama City, Florida at 850-872-3006, Erie, Colorado at 303-926-2763, Greenville, South Carolina at 864-467-4584 Lake Wales, Florida at 863-808-7496, and Sebring, Florida at 863-471-5112.



Your website will be designed, developed and hosted by CivicPlus trained professionals. No aspects of the project will be outsourced or subcontracted. The majority of work will be performed in our company headquarters at 302 S. 4th Street, Suite 500, Manhattan, KS 66502 where approximately 130 of our staff work every day. Icon Enterprises, Inc. d/b/a CivicPlus is licensed to do business in the state of Florida as documented by the license attached following this letter.

Our commitment to setting the standard in website design, management and government communication has been instrumental in making CivicPlus a leader in web design, communication programming and hosting. CivicPlus was recently recognized as one of the top 100 leading companies..."that are making a difference in the state and local government market... to improve or transform government, or...having created new models for delivering services" by the respected, industry publication *GovernmentTechnology*. The services we provide are respected, tested and enduring.

Why should Apopka choose CivicPlus?

- We are driven by client service, not billings. Our goal is to become your trusted partner and deliver what you need.
- We set the industry standard and have the reputation to back it up, for helping governments better connect with citizens and constituents and we will bring that same expertise to your project.
- We deliver in-house professional consulting services to provide direction for your vision, alignment, consistency and peace of mind knowing your website will be what you need today and tomorrow.
- We develop highly-usable, mobile responsive sites so your website is available anywhere at any time.
- We securely host your site in our state-of-the-art facilities exceeding industry standards with over 99.7% uptime for our clients' websites!
- We create a website specific to how you and your citizens will use it and design it to be both end-user and maintenance friendly.

Please see the pages immediately following this letter for our Project Team Organizational Chart and Table 1, Table of Main Consultant and Sub-consultants.

The following information will show you how the CivicPlus solution will reduce your staff's workload, respect your available budget and most importantly provide your community with a powerful online resource. Please review our proposal closely. We encourage you to contact our references and find out for yourself their experiences working with CivicPlus. With CivicPlus, you will save time, resources, and dollars by moving your communications online and your citizens will find what they need, when they need it. We look forward to working with you and your staff to help make your vision become a reality.

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Authorized to make representations:

Solomon Grover, Regional Sales Manager grover@civicplus.com 302 S. 4th Street, Suite 500 Manhattan, KS 66502 Direct Line 785-370-5741



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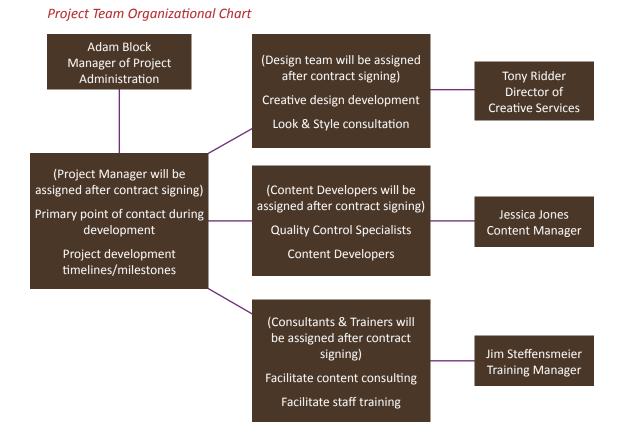
#### NOTIFICATION TO PROPOSERS

All proposers will be notified of the status of selection.

#### TABLE 1: TABLE ON CONSULTANT AND SUB-CONSULTANTS SHOWING SERVICES/DISCIPLINE RESPONSIBILITIES

Indicate the names of the main consultant and sub-consultants below. Provide additional sheets as necessary.

Sub Consultant No. 1	Icon Enterprises, Inc., d/b/a CivicPlus
Sub Consultant No. 2	No subcontractors
Sub Consultant No. 3	
Sub Consultant No. 4	





#### Individual Resumes

From project management, design and development to training and support, our professional staff ensures the success of your website. Our expert project leaders will coordinate your needs with qualified specialists who will work directly with you throughout your project development and beyond.



#### Solomon Grover - Regional Sales Manager

As your regional sales manager, I will work with you to determine the best solutions for your administrative users and website audience. My extensive knowledge of our CivicEngage CMS, website usability expertise and client-driven philosophy will ensure that we arrive at the best solution for your budget.

Education BS Finance Resume Solutions Manager Customer Service Coordinator Account Administration **10+ Years of Experience** Communications Technology Strategic & Solution Consulting Account Management



#### Adam Block - Manager of Project Administration

Adam leads our project management team, which oversees inter-departmental and client interactions assuring that your project will be developed in a timely manner by professional website experts.

Education BS Business Administration Management Economics **Resume** Lead Project Manager Financial Services

#### **10+ Years of Experience** Project Management Business Management Team Building Customer Service



#### Jessica Jones - Manager of Content Development

Jessica's goal is to help make your website convey the messages you need. She heads our content development department. She will assign a team of developers to help you develop and maintain quality content for your site and keep your project on schedule.

Education BA English Arts

Resume Project Management Customer Service Contract Development **4+ Years of Experience** Customer Service Content Migration and Editing Education



#### **Tony Ridder - Manager of Creative Services**

Tony knows all things design. He is the head of our creative development and graphic representations and is responsible for each website overview and uniqueness. He leads our brilliant team of designers at CivicPlus and will team you with the right designer for your project.

Education BA Fine Art

#### Resume Digital Imaging Instructor Creative Director Senior Illustrator & Photographer

#### 20+ Years of Experience

Graphic & Web Design Digital & Traditional Illustration, Photography & Interactive Media Branding and Logo Design



#### Jim Steffensmeier - Consulting and Training Manager

From consulting services to content development to technical specifications, our consulting and training department will assist you in developing the right message the right way by the right team. His team will deliver the solutions you need to achieve your training & consulting success.

Web design and video awards

Education MA in Education/Adult Education & Training BS in Psychology AA in Business Management Resume Training Consulting **10+ Years Experience** Customer Service Best Practices & Website Optimization US Army Veteran

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#### Panama City, Florida

URL: www.cityofpanamacity.com

Contact: Richard Ferrick Information Technology Director 850-872-3006 rferrick@pcgov.org

#### References

We have assisted more than 2,200 clients throughout the United States, Australia and Canada with the design, implementation and hosting of new, engaging, innovative and functional websites. Included are just a few examples of relevant sites, similar in scope to your project, which we have designed. But don't take our word for the success of these sites. Contact our clients and let them tell you about their experiences working with CivicPlus. Want to see more? Just let us know...we have about 2,200 we can share with you!





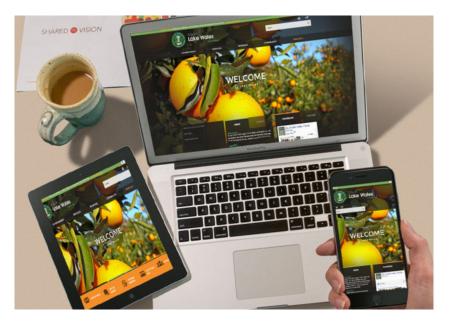
HEAR FROM OUR CUSTOMERS

"Converting our old web site in to the modern County web presence would have cost more in time and frustration than the reasonable cost associated with hiring CivicPlus consulting staff to lead the way."

Snohomish County, WA David Stroble Business Analysis & Project Management Team



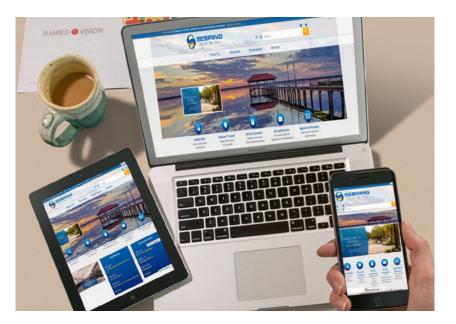
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Lake Wales, Florida

URL: www.cityoflakewales.com

Contact: Kevin Sunderland Information Technology Network Administrator 863-808-7496 kesunderland@cityoflakewales.com



Sebring, Florida

URL: <u>www.mysebring.com</u>

Contact: Paul Anderson Information Technology Director 863-471-5112 paulanderson@mysebring.com





#### HEAR FROM OUR CUSTOMERS

"A company is created by its people. The CivicPlus staff is phenomenal. CivicPlus is going to understand what your town means to you and your residents and how you want your town or city to appear. They are just as passionate about promoting your area as you are."

**Castle Rock, Colorado** Karen McGrath



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Erie, Colorado

URL: www.erieco.gov

### **Digital Interactive Website** presented by: City-County

Communications & Marketing Association (3CMA)

Katie Jenkins **Communications & Marketing Coordinator** 303-926-2763 kjenkins@erieco.gov



Contact:

Greenville, South Carolina

URL: www.greenvillesc.gov

Contact: M.J. Simpson Web Manager 864-467-4584 mjsimpson@greenvillesc.gov





#### HEAR FROM OUR **CUSTOMERS**

"A company is created by its people. The CivicPlus staff is phenomenal. *CivicPlus is going to* understand what your town means to you and your residents and how you want your town or city to appear. They are just as passionate about promoting your area as you are."

Castle Rock, Colorado Karen McGrath



#### SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

## THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL <u>AUTHORIZED TO ADMINISTER OATHS.</u>

1.	This	sworn	statement	is	submitted	to	the	CITY	OF	APOPKA,	FLORIDA
	by: B	rian Rei	npe, Preside	ent							
	(print i	individua	al's name a	nd tit	le)						
	for: Ic	on Ente	rprises, Inc.	d/b/	a CivicPlus						
	(print 1	name of	entity subm	itting	g sworn stat	emen	t)				
	whose	business	s address is	s:3(	02 S. 4th Str	eet, S	uite 5	00, Man	hattar	n, KS 66502	
	and (if	applical	ble) its Fede	eral I	Employer Id	entific	ation	Number	(FE	N) is: 48-12	02104
	(If the	entity h	as no FEIN	inci	ude the Soc	ial Se	curity	Numbe	r of th	ne individual	signing this
	sworn	stateme	ent:		)						

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft bribery, collusion, racketeering, conspiracy, or material misrepresentations.
- 3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b). Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  - 1. A predecessor or successor of a person of a public entity crime; or
  - 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime Florida during the preceding 36 months shall be considered an affiliate.

- 5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or supplies to transact business with a public entity. The term "person" includes those officers, directors, executives, and partners. Shareholders, employees, members, and agents who are active in management of an entity.
- 6. Based on information and brief, the statement, which I have marked below, is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).

 $\Box$  Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 $\Box$  The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 $\Box$  The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Signature

STATE OF Kansas
COUNTY OF Riley

Sworn to and subscribed before me this <u>3077</u> day <u>March</u>, 2016. Personally known Droduced identification <u>BRIAN REMPE</u>

Linda J. Decker NOTARY PUBLIC-STATE OF KANSAS MY APPT EXP:

[Seal]

Printed name

#### AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION STATEMENT

## THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the CITY OF APOPKA, FLORIDA

by: Brian Rempe, President

(print individual's name and title)

for: Icon Enterprises, Inc. d/b/a CivicPlus

(print name of entity submitting sworn statement)

Whose business address is: 302 S. 4th Street, Suite 500, Manhattan, KS 66502

and (if applicable) its Federal Employer Identification Number (FEIN) is: 48-1202104

I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:

The Rehabilitation Act of 1973, 229 USC Section 794;

The Federal Transit Act, as amended 49 USC Section 1612;

The Fair Housing Act as amended 42 USC Section 3601-3631.

Signature

STATE OF Kansas COUNTY OF Riley

Sworn to and subscribed before me this $30$	) day March ,20/6	
Personally known  Produced identification	BRIAN REMPE	

Decker Printed Name



### BUSINESS ENTITY AFFIDAVIT (VENDOR / BIDDER DISCLOSURE)

#### I, Brian Rempe sworn state:

, being first duly

The full legal name and business address of the person(s) or entity contracting or transacting business with the City of Apopka("City") are (Post Office addresses are not acceptable), as follows:

#### 48-1202104

Federal Employer Identification Number (If none, Social Security Number)

Icon Enterprises, Inc.

Name of Entity, Individual, Partners or Corporation

CivicPlus

Doing Business As (If same as above, leave blank)

302 S. 4th Street	Suite 500	Manhattan	KS	66502
Street Address	Suite	City	State	Zip Code

#### **OWNERSHIP DISCLOSURE AFFIDAVIT**

If the contract or business transaction is with a corporation, the full legal name and business
address shall be provided for each officer and director and each stockholder who holds
directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or
business transaction is with a trust, the full legal name and address shall be provided for each
trustee and each beneficiary. All such names and addresses are (Post Office addresses are not
acceptable), as follows:

Full Legal Name	Address	Ownership	
Stanley Ward Morgan, Jr.	1208 Greystone Place, Manhattan, KS 66502	50	_%
Brenda Kay Morgan	1208 Greystone Place, Manhattan, KS 66502	50	_%
			_%

2. The full legal names and business address of any other individual (other than subcontractors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction with the City are (Post Office addresses are not acceptable), as follows:

B- Keye 

3/30/16

Date

Brian Rempe, President

Print Name

STATE OF Kansas COUNTY OF \_ Riley

Sworn to and subscribed before me this <u>30</u> day <u>March</u>, 20<u>16</u> Personally known Droduced identification <u>BRIAN REMPE</u>

<u>Suda Ji Decker</u> Notary Public State of Kansa

FCKFR

Printed Name

[Seal]

Linda J. Decker NOTARY PUBLIC-STATE OF KANSAS MY APPT EXP: 5

#### RFP #2016- 07 – <u>RESPONDENTS CERTIFICATION</u>

I have carefully examined the Request for Proposals.

I hereby propose to furnish the services specified in the Request for Proposals. I agree that my submittal will remain firm for a period of at least 120 days in order to allow the City adequate time to evaluate the submittals and determine a ranking of the most qualified firms.

I certify that all information contained in this submittal is truthful. I further certify that I am duly authorized to provide this submittal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this submittal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation tendering a submittal for the same service; that no officer, employee, or agent of the City of Apopka or any other respondent is interested in said submittal; and that the undersigned executed this Respondent's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Icon Enterprises, Inc. d/b/a CivicPlus NAME OF BUSINESS

SIGNATURE '

Brian Rempe, President
NAME & TITLE, TYPED OR PRINTED

MAILING ADDRESS

302 S. 4th Street, Suite 500

Manhattan, KS 66502 CITY, STATE, ZIP CODE

(<u>785</u>) <u>370-5741</u> TELEPHONE NUMBER (785) 587-8951

FAX NUMBER

STATE OF Kansas		
COUNTY OF		
	day of_ who is	_as
Lenda Decker NOTARY PUBLIC, State of Kansas	ker	

Print Name: LINDA J. Decker Commission Expires: 5/24/2019

Linda J. Decker NOTARY PUBLIC-STATE OF KANSAS MY APPT EXP

# State of Florida **Department of State**

I certify from the records of this office that ICON ENTERPRISES OF KANSAS, INC. is a Kansas corporation authorized to transact business in the State of Florida, qualified on October 6, 2006.

The document number of this corporation is F06000006381.

I further certify that said corporation has paid all fees due this office through December 31, 2013, that its most recent annual report/uniform business report was filed on April 15, 2013, and its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.



Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Sixth day of February, 2014

Ken Definen Secretary of State

Authentication ID: CU7046366035

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

https://efile.sunbiz.org/certauthver.html

## PROPOSAL



Consulting, design, usability guidance, programming, secure hosting and dedicated training - CivicPlus delivers all of this and more during the development of your new website.

Typical Project Timeline	Timeline
Phase 1 – Website Optimization Includes: Needs assessment, best practices, and takeaways assigned.	4-6 weeks
Phase 2 - Website Layout Includes: Layout presentation, mood board and main navigation review, design feedback meeting and approval and takeaways assigned.	3-5 weeks
Phase 3 – Website Reveal Includes: Presentation of a functional website based on goals, recommendations and combined vision; final approval and take- aways assigned.	3-5 weeks
<b>Phase 4 – Customized Training</b> Includes: Customized to give your staff the skills they need to maintain your website.	3-4 weeks
Phase 5 – Go Live	3-5 weeks
Website Launch	16 - 25 Weeks (On Average)



Average Project



PHASE

Timeline 3-5 Weeks



Timeline 3-5 Weeks



Timeline 3-4 Weeks



Timeline 3-5 Weeks







#### Kick-Off Meeting

During the initial kick-off meeting, you will meet your project manager to establish your project timeline, review the startup kit and discuss the takeaway items that need to be completed. Your project manager will discuss the implications of deadlines and the expectations required to keep the project on track.

#### Phase 1: Website Optimization

#### **Review Needs**

We will review where you are now and discuss where you want to go.

#### Functionality, Design & Content

We will review how you want your website to look, feel and function.

#### **Best Practices**

We will discuss our CivicPlus content best practices and standards.

#### Phase 2: Website Layout

Based on your results and goals outlined during the website optimization phase, your project team will collaborate to present the most effective user interface for your website, ensuring a flexible design optimized to display in any format now and in the future.



#### **Deliverables Include:**

- Layout: You will be presented with a custom layout that showcases the placement of your navigation and key functionality.
   Very similar to the floor plan of a house, the layout will allow you to focus on where things are and if the function and proportion of the space is adequate.
- Global Navigation: Simple navigation and consistent page layouts ensure that your visitors can easily find the information they seek. We'll provide you with a best practice navigation for your new website based on your community engagement goals and our prior experience in working with government entities.
- Mood Board: Your Project Team will also present a custom mood board reflecting the color and imagery that will set the tone for your design. A mood board is a collection of colors, textures, images, graphics, text and descriptive words. These items will be applied to the floor plan you choose. Think of this as the paint that will be used on the canvas that you have chosen.

### Average Project Timeline 16-25 Weeks





Timeline 4-6 Weeks



Timeline 3-5 Weeks



Timeline 3-5 Weeks



Timeline 3-4 Weeks



Timeline 3-5 Weeks

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#### Phase 3: Website Reveal

Your Project Team will present your layout, functionality and design based on your goals, our recommendations and our combined vision.

#### **Content Development**

During the Kick-Off Meeting and Phase 1 your staff has the role of updating the content on your current primary site. While you are making design decisions, our content development team will optimize and reorganize your content based on CivicPlus best practices. Content from sites other than the primary site can be migrated to the new primary site for an additional fee.

The CivicPlus content usability experts research and establish their standards from the following resources: Jakob Nielsen, www. Usability.gov and www.HowTo.gov. We will format and reorganize your content so it is easy for visitors to quickly scan and retrieve desired information. There is no limit to the pages you can create after you have gone through training.

#### **Design Review**

You will have the opportunity to evaluate and collaborate with the Project Team on proposed changes. You can revise your design composition up to the deadline that you and your project manager agree upon during the timeline meeting (the average client requests a total of three). After that deadline, your project's Go Live date will be adjusted. Following design approval and functionality development, we conduct a review to ensure your expectations are met and website best practices are upheld. Custom designs are rarely produced in anticipation of a project. Copyright authorization and/or photography production are required unless you already have quality, usable photographs.

#### **Accessibility Compliance**

There are two accessibility standards applicable to local government: Section 508 of the Americans with Disabilities Act and Web Content Accessibility Guidelines (WCAG) 2.0. With more than 2,200 local government clients, accessibility compliance is a topic we take seriously. As a leader in the local government space, CivicPlus references the more robust WCAG international standard for accessibility compliance. We provide highly compliant sites based on WCAG 2.0 A and AA, which encompasses and surpasses ADA Section 508 requirements. We will make recommendations on best practices for keeping your content accessible and available for all users by ensuring that, among other things:

- All menu items are clickable
- Submenus display throughout the site
- Alt tags are used for images
- Site maps are dynamically generated
- Documents and links can be set to open in the same window

With our commitment to ongoing code-base updates and compliant content standards, we've got you covered.



Average Project



Timeline 4-6 Weeks



Timeline 3-5 Weeks



Timeline 3-5 Weeks



Timeline 3-4 Weeks



Timeline 3-5 Weeks

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#### Phase 4: Customized Training

Our goal for training is to give your staff the skills and tools they need to quickly and easily keep your website current. Trainers will work with you to ensure your staff is correctly trained. Before your site is launched, CivicPlus provides in-person or online webinar training to equip your staff with the knowledge, tools and comfort level needed to maintain the site's integrity upon Go Live.

Regardless of technical ability, we will help your staff gain the confidence to effectively maintain your website.

Features, Module & Page Creation Training

Included in our training for Administrators & Content Contributors will be delivering an understanding of your site's navigation and page layout and how these affect target audiences. We will instruct your staff on creating area-rights and back-end features for site administration as well as review all the modules included with your site. Your staff will learn how to create links, format text and lay out pages for usability and scannability.

CivicPlus training manuals and videos are available for download at no cost from our online resources.

#### Phase 5: Go Live

This is an exciting time; it is the last step before your new site launches! Your Project Team will provide you the information you need to prepare your site for Go Live.

#### **Testing and Review**

You typically have three weeks after training to become familiar with your site. This will allow you to add, create and make adjustments to content on your production site, as well as ensure overall satisfaction with your website. Content changes will display and function the same way before and after your Go Live date.

Upon completion of a collaborative final review of the website and a final spelling and links checkup by our Quality Control Team, your domain name is directed to the newly developed website.

You are now a part of the CivicPlus family and will continue to receive both technical and consultative support from our support and account management team.









Timeline 4-6 Weeks



Timeline 3-5 Weeks



Timeline 3-5 Weeks



Timeline 3-4 Weeks



Timeline 3-5 Weeks

20	
22	

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#### Your Role

We will need your help to create the strongest possible website for your community. During the process, you will have homework. Yes, homework! We will need you to:

#### **Assess Your Current Website**

For the best consulting experience possible the following takeaways need to be completed prior to your consulting:

- Functionality and Design Form Prior to starting this form, research other websites that you like based on functionality and design elements. Provide URLs and specifics about what you like. This form also asks for details on your community's tagline, logo and branding.
- Web Team Form Prior to starting this form, please have an understanding of your project goals, focus and expectations. This allows your CivicPlus project team to develop a site specific to your needs and lays the foundation for developing a highly functional information architecture.
- Content Form The information that you provide on this form will also help our content development professionals to assess your wants and needs.

#### **Clean House and Update Content**

We will need you to update the content on your current primary live website. This step is critical to guaranteeing the information available is relevant, fresh and on-point. Your staff should delete any pages from your current website that you no longer want or need and ensure the remaining information is applicable and up-to-date. If you are not able to access your current site, our team will work with you to ensure that your content needs are addressed.

#### **Gather Photos and Logos**

Collect pictures that will be used in the overall design and logos or branding that should remain consistent.

#### **Department List**

Provide a list of all departments in your organization.

#### Website Statistics

Provide statistics from your current site for the previous 12 months along with a list of all pages and downloaded documents.

#### Site Map

Provide the outline of your current site's navigational structure.

#### **External Application List**

Supply a list of all third-party or in-house applications being utilized.

#### Verbatim Content

Compile a list of any content on your current website that must be migrated verbatim to your new site.

#### **Update Internet Browsers**



Average Project



Timeline 4-6 Weeks



Timeline 3-5 Weeks



Timeline 3-5 Weeks



Timeline 3-4 Weeks



Timeline 3-5 Weeks

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#### Scope of Work

#### **Kick-Off Meeting**

Deliverable: Project timeline, training jump start, online forms, kick-off meeting

#### **CivicPlus will:**

- Assign a project manager to your project
- Conduct a project Kick-off meeting to review awarded contract
- Establish communication plan for project duration
- Identify all key internal and external key stakeholders
- Develop project plan and timeline
- Provide project management and support

#### Phase 1: Website Optimization

Deliverable: Website optimization meeting

#### **CivicPlus will:**

- Provide communication support and status to key stakeholders via email or phone as needed
- Review goals and expectations you submitted on the completed forms to ensure all needs are clearly understood

#### What we will need from you:

- Completion of: Functionality and Design Form, Web Team Form and Content Form (prior to Phase 1)
- Attend Kick-off meeting with key stakeholders and decision makers
- Approval of the project timeline
- Update current primary content and delete any pages no longer needed or not to be migrated.

#### What we will need from you:

- Gather and provide statistics from the current website for the previous 12 months
- Collect graphics to be incorporated in the new site
- Submit a list of all divisions and/or departments within the organization
- Submit a list of third-party and in-house developed applications presently being utilized
- A site map or outline of the current website's navigational structure
- A list of any content on the primary website that must remain intact (verbatim)

#### Phase 2: Website Layout

Deliverable: Website grayscale layout and mood board color pallet presentation

#### **CivicPlus will:**

 Present one custom layout in grayscale and one mood board color palette including placement of navigation, graphic buttons and feature areas - based on previously determined goals

#### What we will need from you:

- Approval of and/or request changes to layout and mood board concepts
- Review of marketing packet material and guidelines
- Phase 2 Website Layout billing milestone complete

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Begin design development once approved

#### **Phase 3: Website Reveal**

Deliverable: Website design and production

#### **CivicPlus will:**

- Present a fully functional website on production URL
- Migrate all agreed upon content pages
- Migrate Microsoft Word or .pdf documents of current, plus previous three years, of agendas and minutes
- Conduct a quality review of the website to ensure the statement of work is met, after approval of design and functionality
- Coordinate training needs

#### What we will need from you:

- Evaluate and provide feedback on design and content
- Collaborate with CivicPlus on proposed changes
- Provide all necessary DNS items identified
- Submit any revisions to design (until agreed deadline date determined during Kick-off meeting)
- Design changes requested after agreed deadline date, will cause Go Live date to be adjusted

#### Phase 4: 3 Days of Virtual Training for up to 6 staff members

Deliverable: Train *System Administrator(s)* on CivicEngage Administration, permissions, setting up groups and users, module administration. *Basic User* training on pages, module entries, applying modules to pages. Applied use and usability consultation

CivicPl	us	wil	<b>I</b> :

- Provide training as agreed upon for staff members, based on internal daily task and workflow
- Train staff on CivicEngage, including updating content pages and modules
- Provide access to online training manuals and videos for additional assistance

#### Phase 5: Go Live

Deliverable: Custom website launched to the public.

#### **CivicPlus will:**

- Address system issues identified
- Redirect the domain name to the newly developed website once you sign off on the completed project

#### What we will need from you:

- Provide a location for training with internet access
- Provide computers for training purposes
- Phase 4 Training billing milestone complete

#### What we will need from you:

- Test CivicEngage functionality and update the final site as per approved timeline
- Report any system issues
- Sign off on finalized site before Go Live

#### **Project Enhancements**

- CivicMedia with Live Streaming Video & 10 GB of storage
- CivicPayments (standard volume \$65,000/year; 2.95% transaction fee)

#### Proposed Content Management System

Developed for organizations that have a need to update their site frequently, CivicPlus provides a powerful government content management structure and website menu management system. The system allows non-technical employees the ability to easily update any portion of your website instantaneously. The CivicPlus content management system, CivicEngage utilizes Microsoft SQL Server, ASP, JavaScript and HTML for web development.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.

Modules	Functionality
Agenda Center	Action Items Queue
Alerts Center & Emergency Alert Notification	Audit Trail / History Log
Archive Center	Automated PDF Converter
Bid Postings	Automatic Content Archiving
Blog	Dynamic Breadcrumbs
Business/Resource Directory	Dynamic Sitemap
Calendar	Expiring Items Library
Citizen Request Tracker™ (5 users)	Graphic Link Administration
Community Connection	Links Redirect
Community Voice™	Menu Management
Document Center	Mouse-over Menu Structure
CivicPayments / eCommerce Integration	Live Editing and Page Creation
Facilities & Reservations	Online Web Statistics
Form Center	Printer Friendly/Email Page
Frequently Asked Questions	RSS
Intranet	Site Layout Options
Job Postings	Site Search & Entry Log
My Dashboard	Slideshow
News Flash	Social Media Integration - to existing accounts
Notify Me <sup>™</sup> email and 500 SMS subscribers	User & Group Administration Rights
Opinion Poll	Web Page Upload Utility
Photo Gallery	Website Administrative Log
Quick Links	
Real Estate Locator	
Spotlight	
Staff Directory	

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- Agenda Center Create and display agendas and minutes for various civic organizations
- Alert Center Graphically show when there is an emergency or important notification
- Bid Postings Simple and easy to use method of posting your bids
- Blog Post opinions/information about various topics.
   Can also be set up to allow site visitors to comment and subscribe
- Business / Resource Directory The Yellow Pages of your website
- Calendar Create multiple calendars for various divisions and departments
- Citizen Request Tracker<sup>™</sup> Allow users to report a problem while providing follow-up communication with the point of contact
- Community Voice<sup>™</sup> Open forum in which citizens can interact while allowing you to showcase projects in your community
- Document Center Organize and house documents in department or division folders and sub-folders
- CivicPayments The CivicPayments module is included with our premium website solution and allows customers to have the ability to process payment transactions via the website. Additional fees will apply.
- Facilities & Reservations Facilities and meeting places in one convenient place allowing reservations online
- Form Center Create custom online forms that can be completed and submitted online
- Frequently Asked Questions (FAQs) Answer the most frequently asked questions from your visitors
- Job Postings Post available jobs in an easy to access manner
- My Dashboard Allow users to personalize their dashboard to stay updated on news, events, and information they care about
- NotifyMe<sup>™</sup> Send out mass emails to subscribers of specific lists and modules, includes 500 SMS subscribers.

More SMS subscribers can be purchased for additional annual subscription fees.

- News Flash Post organizational news items, right on your home page, that are important to your citizens
- Opinion Poll Interact with your site visitors by posting various questions and polls
- Photo Gallery Store and display photos
- Quick Links Place links on any page
- Real Estate Locator Lists residential and commercial properties within the local community. Properties are separated from the commercial properties with their own functionality. Community members can post and manage their own real estate listing by setting up their profile and paying a small subscription fee.
- Spotlight Allows you to highlight important text or widgets in a compact, easy-to-update module
- Staff Directory Detailed contact information for your staff and offices

#### Social Networking & Gov 2.0

CivicPlus understands the importance of Gov 2.0 and how social networking sites like Facebook and Twitter help governments connect with their residents in unique and innovative ways. From your existing community-centric pages on Facebook to real-time Twitter feeds that can deliver emergency alerts, we are dedicated to helping our clients integrate their web content into the most dynamic social media sites and make their marks in the world of Gov 2.0.

CivicPlus can sync your website to your Facebook and Twitter profiles to automatically publish news, notices, and calendar events with a link to your website for more information. Twitter's short, 140-character "tweets" offers a way to distribute information quickly and effectively. Other social networking sites (such as LinkedIn, YouTube, Pinterest, etc.) can be featured on your website as links to your profile on those websites.

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#### Administrative Features

- Instantaneous Updates Once published, updates are posted to the live site in real time.
- Browser Based No installation of programs or software needed! Your staff can update the site from an internet connection or platform (Mac or PC) at any time.
- Mobile Updates Immediately update your site from any location using your tablet or phone.
- Action Items Direct access to a queue of pending items to be published or reviewed by the administrator upon login.
- Site Search and Search Log Powerful site search automatically indexes all content making it easy for visitors to find information. A log of all words that have been searched by visitors is kept, allowing you to update highly searched information and feature key items.
- Automatic Alt Tags Built-in features ensure your site is Section 508 compliant without having to know the requirements.
- Bad Links Identifier This module creates a list of the broken links on your site when they are accessed.
- Content Creation CivicEngage makes it easy to add new content, edit old content, and keep page layout consistent through use of our *What You See Is What You Get* (WYSIWYG) editor. Content changes will not affect the design - site breadcrumbs, page structure and sitemaps will dynamically update upon publishing. With mega menus and drop-down, pop-out menu functionality, you can essentially get to any page on your website within a single click if desired!
- Content Scheduling Material throughout the entire system can be set to auto-unpublish (expire) or it can be manually retired.
- Content Versioning CivicEngage includes version control, a history log for reviewing changes made within the system, file locking through our permission system and an archive of all published content.
- Dynamic Layout The layout for your website will be determined by you and the designer. Placement of navigation and dynamic areas are important in guiding site visitors to key information quickly and easily.

- Dynamic Page Components Events Calendar, FAQs, Opinion Poll, News Flash and other new features may be included as dynamic page components. Dynamic Page Components may be placed on any page and will help dedicated areas of the site appear as its own website. For example, the entry page for your Parks and Recreation Department can be customized with specific lists of events, FAQs and news announcements pertaining to that department.
- Dynamic Breadcrumbs and Site Map Dynamic Breadcrumbs are used to show a visitor's location within the site. Breadcrumbs are automatically generated by our system. A dynamically generated site map automatically updates to reflect your new navigation if changes are made.
- CivicPayments / eCommerce Integration The CivicPayments module is included with our premium website solution and allows customers to have the ability to process payment transactions via the website, saving staff time and effort by of manually processing payments. To take advantage of this module, additional processing transaction and merchant account fees will apply.
- History Log Easily tracks changes made to your website including items in your Page Menu, Archive Center, Document Center and more. History Log information is searchable, sortable and exportable.
- Integration/Interfacing CivicPlus' integration services work cohesively with most third-party software applications. We have the capability to link with most software or databases currently utilized. Systems such as purchasing, taxes, assessment and utilities have been developed for many of our clients.
- Intranet An intranet is a secure location on your website that allows employees and other groups to login and access non-public resources and information. You will have the ability to set up multiple intranet groups with varying view rights.



- Levels of Rights Levels of Rights may be defined as publishers (create or publish) or authors (create but not publish), or as administrators of modules. Assigned groups may have the right to update their own content without affecting web pages, menu structure, top of page, banner or navigation.
- LDAP or ADFS Integration LDAP and ADFS provide a powerful and simple way to manage users and permissions by syncing your website with your existing active directory database - negating the need for multiple user upload and sign-on. Because LDAP or ADFS integration require custom programming time, additional fees apply.
- Link Redirects Instead of sending your users to <u>http://civicplus.com/248/Awards-and-Recognition</u>, you can send them to <u>http://civicplus.com/awards</u>. A more intuitive approach to help visitors find particular pages.
- Maps Help website users find commonly requested information such as bus routes, highways, tourist attractions, education information, major employers, or demographics. Maps can be simple, clickable maps, using our Image Map Editor, or more sophisticated JavaScript or Flash (additional fees required for JavaScript or Flash development).
- Printer Friendly Our printer friendly functionality separates critical content from the site template to provide a clean print without menu structure and banner information included.
- RSS Feeds RSS stands for Real Simple Syndication and in short, it brings your site to the people. After signing up, they receive email notifications of the latest news updates.

- Supported Browsers CivicPlus websites are viewable in all common browsers. We optimize them for administrative use with Windows 2000+ and in the two most recent versions of major browsers including: Internet Explorer, Firefox, Safari and Chrome.
- Website Statistics Administrators will be trained on the use and analysis of web statistics, provided through Piwik Analytics.

#### Application Programming Interfaces

We have nearly a dozen application programming interfaces (APIs) throughout the system and continue to build more to make integrations with our CivicEngage CMS and disparate applications as straightforward as possible. It's this "open architecture" approach that allows your IT staff and programmers to spend time creating applications and systems that are specific to your community's needs and tie them into the site, using the site itself as a sturdy platform on which to build.

#### CivicMedia - Mobile Video

CivicPlus offers a robust mobile video experience as part of our CivicMedia solution. Consumption of video is continuing to grow, and providing this option as part of your overall experience is a must have to drive engagement for anything from board meetings to community events.

#### **Mobile Video**

- Just about any file format is supported and easily searchable, shareable and accessible from almost any device.
- Drag-and-drop uploading
- Includes ability to stream live HD video (additional charges may apply to continuous streaming).



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#### Hosting & Security Services

CivicPlus protects your investment and takes hosting and security of our client sites seriously. Redundant power sources and internet access ensures consistent and stable connections. We invest over \$1.0m annually to ensure we adapt to the everchanging security landscape while providing maximum availability. To help ensure your site is protected at the level you need, CivicPlus offers two options for coverage.

#### **Included Hosting & Security Package**

Your system is monitored 24/7/365. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site is unparalleled. From our secure data center facilities to constant and vigilant monitoring and updating of your system, including 99.7% guaranteed up-time. We've got you covered. This security option covers up to five (5) unique domain addresses. Additional annual charges will apply for any domain sites above the included five.





SOURCE: PONEMON INSTITUTE, MARCH 2015

#### **Platinum Hosting & Security Package**

Ensuring your visitors can access your site and that it continues to be business as usual with least amount of interruption is attainable through the CivicPlus Platinum hosting and security. Cyber security is a high profile topic that makes the news almost daily. Every industry is a target, including local government. Our Platinum package protects your site through all of our included hosting and security features, but also adds the peace of mind of comprehensive and continuous DDoS protection. Our team has been pressure tested by high-profile events and has the experience and expertise to handle any situation. Coverage and annual services cost is per domain name/URL. We've got you covered.

#### **Ongoing Protection Services**

If you choose the Included Package and experience a DDoS attack or threat, CivicPlus has mitigation and DDoS Advanced Security options that are available to you at the time of event. Whatever your needs are we have an option that will be a fit for your community.

Hosting & Security Features	Included Hosting & Security	Platinum Upgrade Hosting & Security
Data Center		
<ul> <li>Highly reliable data center</li> </ul>	V	$\checkmark$
<ul> <li>Managed network infrastructure</li> </ul>	V	$\checkmark$
<ul> <li>On-site power backup &amp; generators</li> </ul>		$\checkmark$
<ul> <li>Multiple telecom/network providers</li> </ul>		$\checkmark$
Fully redundant network	$\checkmark$	$\overline{\checkmark}$
<ul> <li>Highly secure facility</li> </ul>	$\checkmark$	$\overline{\checkmark}$
<ul> <li>System monitoring</li> </ul>	24/7/365	24/7/365
Hosting		
<ul> <li>Automated CivicEngage software updates</li> </ul>		$\checkmark$
<ul> <li>Server management &amp; monitoring</li> </ul>		$\checkmark$
<ul> <li>Multi-tiered software architecture</li> </ul>		$\checkmark$
<ul> <li>Server software updates &amp; security patches</li> </ul>		$\checkmark$



<ul> <li>Database server updates &amp; security patches</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>Antivirus management &amp; updates</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>Server-class hardware from nationally recognized provider</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>Redundant firewall solutions</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>High performance SAN with N+2 reliability</li> </ul>	$\checkmark$	$\checkmark$
Bandwidth		
<ul> <li>Multiple network providers in place</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack)</li> </ul>	V	V
<ul> <li>Burst bandwidth</li> </ul>	22 Gb/s	45 Gb/s
Disaster Recovery		
<ul> <li>Emergency after-hours support, live agent (24/7)</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>On-line status monitor by Data Center</li> </ul>	$\checkmark$	$\overline{\checkmark}$
<ul> <li>Event notification emails</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>Guaranteed recovery TIME objective (RTO)</li> </ul>	8 hours	4 hours
<ul> <li>Guaranteed recovery POINT objective (RPO)</li> </ul>	24 hours	4 hours
<ul> <li>Pre-emptive monitoring for disaster situations</li> </ul>	$\checkmark$	$\overline{\checkmark}$
<ul> <li>Multiple data centers</li> </ul>	$\checkmark$	$\checkmark$
<ul> <li>Geographically diverse data centers</li> </ul>	$\checkmark$	V
DDoS Mitigation		
Defined DDoS Attack Process		
<ul> <li>Identify attack source</li> </ul>	$\checkmark$	$\overline{\checkmark}$
<ul> <li>Identify type of attack</li> </ul>	$\checkmark$	$\overline{\checkmark}$
<ul> <li>Monitor attack for threshold* engagement</li> </ul>	$\checkmark$	$\overline{\checkmark}$
DDoS Advanced Security Coverage		
<ul> <li>Continuous DDoS mitigation coverage</li> </ul>	Not Included	$\checkmark$
Content Distribution Network support	Additional coverage	$\checkmark$
<ul> <li>Proxy server support</li> </ul>	available at time of event.	$\overline{\checkmark}$
Live User Detection service	(Additional fees apply)	$\checkmark$

\*Thresholds: Traffic exceeds 25 Mb/s sustained for 2+ hours Traffic over 1 Gb/s at any point during attack



#### Training & Support

Our goal for training is to give your staff the skills and tools they need to quickly and easily keep your website current. Trainers will work with you to ensure your staff is correctly trained. Before your site is launched, CivicPlus will provide three days of virtual training to equip your staff with the knowledge, tools and comfort level needed to maintain the site's integrity upon Go Live.

Regardless of technical ability, we will help your staff gain the confidence to effectively maintain your website. CivicPlus training manuals and videos are also available for download at no cost from our online resources 24/7.

CivicPlus won't be with you just for the development, design and launch – we will be here year after year to respond to new needs and new opportunities for you to continue to have the best site possible. We offer all of our clients continuing support and additional advantages as a member of the CivicPlus family.

#### **Dedicated Account Management**

CivicPlus has a team of dedicated account managers to help you implement the tools needed to successfully meet the level of Community Engagement that you desire. Upon website Go Live, you will have a dedicated member of this team to help you keep up on new CivicPlus products and optimize your site. This specialized team member can provide you with further information on how to engage your citizens, utilizing the tools that CivicPlus has put into place on your new website.

#### Around-the-Clock Technical Support

Our support personnel are ready to answer your staff members' questions and ensure their confidence in using our site. When you choose CivicPlus, our knowledgeable staff is available from 7 a.m. to 7 p.m. (CST) to field your calls and emails, and emergency services are available after regular hours with our on-call staff 24-hours a day.

In addition to fielding support requests, CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity and the internet in general, our personnel often identify and correct issues before they even affect our clients' websites. Our expertise in website management provides assurance to our clients that their site is in good hands.











HEAR FROM OUR CUSTOMERS

"CivicPlus acted quickly to quash a DDOS on our website. The site was back up within an hour. The speed in which your folks responded and the personal attention of your staff was very refreshing. I will give a double thumbs up to CivicPlus on this issue. I even bragged about you at our Director's meeting!"

Sally Ellertson Public Information Officer City of Burleson, TX

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Support	Maintenance of CivicPlus Application & Modules
7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)	Install service patches for OS system enhancements
24/7 Emergency Support	Fixes
Dedicated support personnel	Improvements
2-hour response during normal hours	Integration
Usability improvements	Testing
Integration of system enhancements	Development
Proactive support for updates & fixes	Usage License
Online training manuals	
Monthly newsletters	
Routine follow-up check-ins	
CivicPlus Connection	

#### Warranties

CivicPlus will work with the City of Apopka until the City is 100% satisfied with the finished product.



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## EXAMPLE

CivicPlus has designed more than 2,200 local government websites for clients across the United States. The following portfolio exemplifies just some of the vast creative ability of our design team and a variety of the City of Apopka's options for common elements like menus, images and graphics. We hope these will give you an idea of our approach and the wide range of design options CivicPlus can offer for your homepage design. A design that represents your distinct image, message, and brand comes only through the time we take in pre-design meetings to listen to your desires and assess your needs. We will be glad to provide additional links to real, live client websites or additional samples from our portfolio.

#### Hall County, Georgia



www.hallcounty.org

### Oak Brook, Illinois



www.oak-brook.org

### Anaheim, California



www.anaheim.net

### Cape May County, New Jersey



www.capemaycountynj.gov

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## Springfield, Missouri

Citrus Heights, California

CITRUS HEIGHTS



www.springfieldmo.gov

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WELCOME

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www.citrusheights.net

3

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## **Castle Rock, Colorado**



www.crgov.com

## **Banff, Alberta**



www.banff.ca

## **Bexar County, Texas**

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www.bexar.org

## Bayside, Wisconsin



www.bayside-wi.gov



## COSTS

All quotes are priced per project and presented in US dollars. Pricing is valid for 60 days from April 1, 2016.

As detailed in the included Scope of Work, Apopka's project development includes:

#### Website Design, Development & Deployment

- CivicEngage Content Management System (including upgrades, maintenance and support)
- Migration of 224 pages of existing content
- Included Premium Security

#### **Professional Consulting Services & Training**

- 2 Days of Virtual Consulting
- 3 Days of Virtual Training for up to 6 staff members

#### **Project Enhancements & Functionality**

- CivicMedia
- CivicPayments

#### **Total Investment - Year One**

\$34,186 (includes Year One hosting/maintenance services)

#### Annual Hosting/Maintenance Services

allows you to receive maximum benefit at minimal cost while protecting your investment. Each year of your contract, you'll receive system enhancements, maintenance and optimization and have full access to our support staff so your site stays upto-date with our latest features and functionality. Your annual services fee includes redundant hosting services, daily backups, extensive disaster recovery plans, 24/7 support, software maintenance, system enhancements, recurring training, and access to the CivicPlus community. *The Annual Hosting/ Maintenance Services are subject to a cumulative annual 5% technology fee increase beginning Year 3 (for non-CPA payment projects) and beyond.* 

#### **Annual Hosting/Maintenance Services**

\$6,031 (Beginning Year Two)

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## Alternate Payment Option

#### **CivicPlus Advantage (CPA)**

This alternate payment plan provides zero interest, level payments that divides the *Total Investment - Year One* expense of your project over the first three (3) years of your contract. Each payment also includes your Annual Hosting/ Maintenance Service Fee. Our CivicPlus Advantage payment plan lowers your initial "out of pocket" expenses dramatically.

1st Year CPA Payment	\$15,416
2nd Year CPA Payment	\$15,416
3rd Year CPA Payment	\$15,416
4th Year (annual + 5% Technology Fee)	\$6,333

#### **CivicPlus Redesign Guarantee**

At the end of your fourth year of continuous service with us, you are eligible to receive a basic website redesign with no further out-of-pocket expense. Your website stays current and doesn't need to be built from the ground up again!



OPTIONAL ITEMS	One-Time	Annual
<b>Department Header Package</b> includes up to 20 pages of content migration ( <i>No annual fee in the first year; annual fees starts in second year</i> )	\$3,200	\$984
CivicMobile App (iOS & Android)	\$5,500	\$1,950
CivicReady	Please contact Solomon for project specific details.	



## Take Your Website to the Next Level

Sometimes, a department or a division within your organization has a need to distinguish information from the parent site.

A Department Header Package is a cost-effective way for these groups to informatively and graphically differentiate themselves from the look of the main – or parent – site while still falling under the umbrella of the same Content Management System administration.

## STANDARD DEPARTMENT HEADER PACKAGE INCLUDES:

- Unique site URL (if applicable)
- Custom site identifier / logo
- Unique homepage that follows the layout of the parent site
- Your own global navigation and menus
- Custom background image and/or slideshow images (if applicable)
- Unique graphical buttons
- Choice of what modules to use on the homepage
- Shared login and modules with the parent site (design of module pages will match parent site design)



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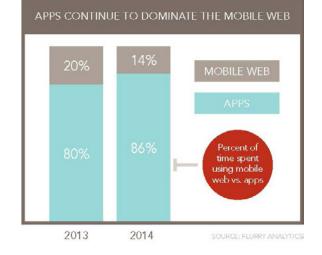


Mobile device ownership is high – and growing. What are users doing on all those devices? Using apps! Mobile apps are used everywhere for everything by everyone. You use apps, right? Your citizens do too.

Research shows that the average person looks at their mobile phone up to 150 times a day. As more and more people adopt mobile devices we'll continue to see the user demand for apps increase. Currently, 86% of the time we spend on mobile devices is spent using apps. This provides a great opportunity for you to connect with citizens. You'll want to do everything you can to make sure they can access your site content whenever, wherever, and however they want – an app makes that possible.

#### **Benefits of CivicMobile:**

- Cross-Platform Compatibility CivicMobile is designed to look and work great on both Apple<sup>®</sup> iOS and Android<sup>®</sup> mobile devices.
- Fully Integrated The CivicMobile app is seamlessly connected directly to your CivicPlus website; your content will always be in-sync with your app.
- Custom Design Our designers work hard to make sure that no matter what device your citizens are on, your brand identity is instantly recognized.
- Push Notifications Through integration with Notify Me,<sup>®</sup> your citizens are able to receive updates across all of their mobile devices.
- Custom Content CivicMobile allows you to choose the most relevant content for your app.
- No additional resources Once the app is designed and developed, there is no upkeep on your end. Our expert team will make sure it stays up-to-date and follows the ever-changing landscape of mobile apps.



With seamless integration, the CivicMobile app puts the power of your CivicPlus website conveniently in the palm of your citizens' hands. Updates to your site are automatically synced to the app in real-time. Designed to keep users informed, content and alerts can be scheduled for automatic delivery. The controls are simple and easy for anyone to use. One customizable app. One user-friendly interface. Endless possibilities.

#### What do you get?

- Choose to include up to 18 modules
- Include up to six web links for easy integration with any mobile-friendly web page
- Link to social media accounts (Facebook,<sup>®</sup> Twitter,<sup>®</sup> and YouTube<sup>®</sup>)

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Choose your own app name

## CIVICREADY A Product of CivicPlus®

CivicReady is a cutting edge cloud-based emergency preparedness and mass communication solution designed specifically to help local governments prepare and communicate quickly with citizens before, during and after emergencies and weatherrelated disasters. Advanced preparation and timely communication with citizens during an emergency is critical. CivicReady makes it possible to encourage citizen emergency preparedness and provides an official source of emergency information to distribute unlimited messages via web, email, SMS, voice and social media. CivicReady includes:

#### **Emergency Preparedness**

- Emergency preparedness information is provided in a customized website with a fully functional content management system
- FEMA-sourced emergency preparedness content is preconfigured and easily edited, managed and customized
- Relevant threat and disaster content is tailored based on specific location with links to important information and applicable scenario creation
- Local emergency contact and media information is added
- Citizens can sign up for alerts in advance based on their relevant addresses with individual notification settings by alert type and severity
- Citizen Awareness campaign flyer and press release template are included
- Our Help Library contains training videos for staff to refresh and learn how to use CivicReady

#### Shelter Management

- Create and register shelters with locations, photos and information on accessibility, medical availability and custom services
- Provide open/closed/full status of shelters at a glance
- Avoid overcrowding by listing the capacity of each shelter

#### **Emergency Communication**

- Official Alerts are published and sent as emergencies are identified and progress and provide a list of notices marked by severity on the site
- An alert banner displays prominently on the site to identify emergency situations with rotating alerts when needed
- The Operations Blog contains official information and images and allows for citizen discussion; citizen posts can be approved before published while Trusted Users can be identified and post directly
- Mass Communication can distribute a single typed message through email, SMS, voice calls, numerous social media accounts and multiple websites
- Documented and timestamped communication assists in post incident request reimbursement
- Quick Links Dashboard can save emergency scenarios for fast activation and non-emergency notifications to send immediately
- Private Team Notify can create unlimited private lists to communicate with staff and volunteers with custom or saved messages
- GeoCode Notifications and Alerts send notifications to saved areas on a map or to a new custom drawn area

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CivicReady also offers several vital automated emergency notifications for an additional fee, making it one of the most comprehensive solutions available. Now your citizens can stay informed of life-threatening emergency events via text, email, or voice call and have extra time to prepare. Automated Alerts immediately post to your CivicReady website and send to subscribers without your interaction. To find out more about CivicReady, contact your sales manager and find out how we help our clients effectively communicate with citizens when they need it most.



## Backup material for agenda item:

1. Ordinance 2466 – Second Reading – Large Scale Future Land Use Amendment - Legislative David Moon

CILLY OF POPPER	CITY OF APOPKA CITY COUNCIL	A
XCONSENT AGENDAXPUBLIC HEARINGSPECIAL REPORTSXOTHER:	FROM: EXHIBITS:	June 15, 2016 Community Development Land Use Report Vicinity Map Adjacent Zoning Map Adjacent Uses Map Existing Uses Map Wekiva Pkwy Interchange Vision Plan Map Ordinance No. 2466
REQUEST: S H H H H H	SCALE – FUTURE LAND USE AMEND REID-WILBARGER & DANIEL JOSH CHANGING THE FUTURE LAND USE AND "CITY" MIXED USE. SECOND READING & ADOPTION OF O PLAN AMENDMENT - LARGE SCALE – F REID-GOOLSBY, DEBRA REID-WILBAR REID-GOOLSBY, FROM "COUNTY" RUF	NSIVE PLAN AMENDMENT - LARGE MENT – DIANE REID-GOOLSBY, DEBRA UA REID c/o DIANE REID-GOOLSBY - FROM "RURAL" RURAL (0-1 DU/10 AC) ORDINANCE NO. 2466 - COMPREHENSIVE FUTURE LAND USE AMENDMENT – DIANE GER & DANIEL JOSHUA REID c/o DIANE RAL (0-1 DU/10 AC) TO "CITY" MIXED USE. 10; -031; -039; -040; -041; -042; -043; -044; -049)
SUMMARY:		
OWNERS/APPLICANTS:	Diane Reid-Goolsby, Debra Reid-Wilbarg	er & Daniel Joshua Reid, c/o Diane Reid-Goolsby
LOCATION:	West of Plymouth Sorrento Road, south of West Kelly Park Road	
EXISTING USE:	Single-family homes, manufactured home, church, grazing/pasture land and accessory structures.	
CURRENT ZONING:	"County" A-1 (ZIP)	
PROPOSED DEVELOPMENT:	None	
PROPOSED ZONING:	TBD	
TRACT SIZE:	44.26 +/- acres	
MAXIMUM ALLOWABLE DEVELOPMENT:	EXISTING: 4 Units PROPOSED: TBD (Max. 664 dwelli	ing units & 1,927,965 sq. ft.)
FUNDING SOURCE:		

N/A

DISTRIBUTION Mayor Kilsheimer Commissioners City Administrator Community Development Director

Finance Director HR Director IT Director Police Chief

Public Services Director Recreation Director City Clerk Fire Chief

**ADDITIONAL COMMENTS:** The subject parcels were annexed into the City of Apopka on May 20, 2015, through Ordinances 2423 – 2432. Presently, the subject properties do not have a "city" future land use designation or "city" zoning classification assigned. The applicant requests a future land use designation of "city" Mixed Use.

The subject properties, adjacent to the future Wekiva Parkway and the Wekiva Parkway/Kelly Park Road interchange, must comply with various Objectives 18 - 20 and related policies within the Future Land Use Element of the Comprehensive Plan. The applicant is requesting the Mixed Use future land use designation to be compliant with these objectives and policies, and market the property mixed-use development.

<u>COMPREHENSIVE PLAN COMPLIANCE</u>: The proposed use of the property is consistent with the Mixed Future Land Use designation. If the proposed future land use designation is adopted, the site would require a change of zoning consistent with the Mixed Use future land use designation, as well as be consistent with Policies 18.2 of the Comprehensive Plan Future Land Use Element, the site must comply with the intent and standards set forth in a form-based code/overlay for properties within the Wekiva Parkway Interchange Vision Plan as described in Policies 18.3 and 20.4 listed below. Site development cannot exceed the intensity allowed by the Future Land Use policies. Planning & Zoning staff determines that the below policies support a Mixed Use FLUM designation at the subject site:

### Future Land Use Element

1. **Policy 3.1.r** The primary intent of the Mixed Use land use category is to allow a mixture of residential, office, commercial, industrial, recreation, institutional and public facilities uses to serve the residential and non-residential needs of special areas of the City. The mix of land uses may occur on a single parcel or multiple parcels ...

The designation of a mixed use category may occur only in certain areas of the city, including "land anticipated for inclusion within the Wekiva Parkway Interchange Land Use Plan…" These properties are within the 1-mile radius of the Wekiva Parkway Interchange depicted on the Wekiva Parkway Interchange Vision Plan Map located within the Future Land Use Element of the Apopka Comprehensive Plan.

2. **Policy 18.1** The City shall implement the Wekiva Parkway Interchange Vision Plan, which guides the location of a range of uses, such as residential, office, commercial, industrial, recreation, public and institutional, at various densities and intensities around the proposed interchange.

The proposed Mixed Use Future Land Use Designation allows for residential densities and non-residential uses and intensities to implement the Wekiva Parkway Interchange Vision Plan, consistent with Objective 18 and related policies.

3. **Policy 18.2** Prior to rezoning any property within a one-mile radius of the interchange Study Area, the City shall amend its LDC to incorporate development standards that will implement the Vision Plan.

This future land use amendment does not include a corresponding proposed zoning category because the City has yet to adopt development standards or form-based code consistent with this policy. Future densities/intensities and design character for the subject properties will be regulated at the time of rezoning once Wekiva Parkway Interchange Vision Plan design standards and form-based code are adopted.

4. **Policy 20.4** Prior to approving the first development plan with the Wekiva Parkway Interchange vision Plan Area, the City shall adopt the Wekiva Parkway Interchange Form-Based Cod establishing the design and development standards for the Wekiva Parkway Interchange Vision Plan Area.

The subject properties will be required to comply with the above policy should the development submit a development plan to ensure consistency with the Comprehensive Plan and Wekiva Parkway Interchange Vision Plan.

5. **Policy 20.9** Development within the Wekiva Parkway Interchange Plan Area shall be assigned a Mixed-Use Interchange future land use designation and shall accomplish an overall mix of residential and non-residential uses as outline in Policy 3.1.r. Assignment of the Mixed-Use Interchange Land Use future land use designation shall require an amendment to the Comprehensive Plan.

The applicant's request for a Mixed Use future land use designation is consistent with this policy, as well as the intent of the Wekiva Parkway Interchange Vision Plan area, which intends to concentrate a mixture of land uses with varying densities and intensities within one mile of the Wekiva Parkway Interchange.

6. **Policy 20.3.** The annexation, land use change, and subsequent development of lands located within the Wekiva Parkway Interchange Plan Area for Apopka and the Wekiva Interchange Land Use Plan Overlay for the County shall be consistent with the adopted Interlocal Agreement between Orange County and the City of Apopka regarding Wekiva Interchange Land Use Plan Overlay.

## Transportation Element

1. **Policy 4.2** The City of Apopka shall promote, through the implementation of programs such as mixed-use land development, projects that support reduced travel demand, short trip lengths and balanced trip demand.

The Mixed Use future land use designation allows for a mixture of land use types such as residential and non-residential, which promotes shorter trip lengths, concentrated development to reduce travel demand.

**SCHOOL CAPACITY REPORT:** After the transmittal hearing, the applicant will submit to Orange County Public School an application for school capacity determination. Prior to the adoption hearing for the Future Land Use amendment, the applicant must obtain an approved school capacity determination or school capacity mitigation agreement from the Orange County School Board. Affected schools: Apopka High School; Wolf Lake Middle School; and Zellwood Elementary.

# **ORANGE COUNTY NOTIFICATION:**

The JPA requires the City to notify the County 30 days before any public hearing or advisory board. The City properly notified Orange County on October 9, 2015.

# PUBLIC HEARING SCHEDULE:

November 10, 2015 – Planning Commission (5:01 pm) December 16, 2015 – City Council (7:00 pm) - 1<sup>st</sup> Reading & Transmittal

# **DULY ADVERTISED**:

October 30, 2015 – Public Notice and Notification June 3, 2016 - Ordinance Heading & Public Notice <sup>1</sup>/<sub>4</sub> Page Ad w/Map

# **RECOMMENDATION ACTION:**

The **Development Review Committee** recommended approval to transmit a change in Future Land Use from "County" Rural (0-1 du/10 ac) to "City" Mixed Use for the property owned by Diane Reid-Goolsby, Debra Reid-Wilbarger & Daniel Joshua Reid, subject to the information and findings in the staff report.

The **Planning Commission**, at its meeting on November 10, 2015, recommended approval (6-0) of the Comprehensive Plan Amendment – Large Scale – Future Land Use from "County" Rural (0-1 du/10 ac) (44.26 +/- acres) to "City" Mixed Use; and transmittal to the Florida Department of Economic Opportunity, for the property owned by Diane Reid-Goolsby, Debra Reid-Wilbarger & Daniel Joshua Reid, c/o Diane Reid-Goolsby, subject to the information and findings in the staff report.

Adopt Ordinance No. 2466

Note: This item is considered legislative. The staff report and its findings are to be incorporated into and made a part of the minutes of this meeting.

# LAND USE REPORT

# I. RELATIONSHIP TO ADJACENT PROPERTIES:

Direction	Future Land Use	Zoning	Present Use
North (County)	Rural (0-1 du/10 ac)	A-1	Nursery and S.R. 429 (future Wekiva Parkway alignment and interchange)
East (County)	Rural (0-1 du/10 ac)	A-1	Single-family and manufactured homes
South (City and County)	"County" Rural (0-1 du/10 ac) and "City" Residential Very Low Suburban (0-2 du/ac)	"County" A-1 and "City" A-1 (ZIP) and A-2 (ZIP)	Vacant, Single-family homes & grazing
West (City)	Mixed Use	A-1 (ZIP)	S.R. 429 (future Wekiva Parkway alignment)

The property has access from the east from Plymouth Sorrento Road.

# II. LAND USE ANALYSIS

The subject properties are located within the one-mile radius of the Wekiva Parkway Interchange Plan Area boundary, making a request for a Mixed Use future land use designation consistent with the Comprehensive Plan policies listed above, as well as the general future land use character of the surrounding area.

The properties are bordered to the west by the proposed alignment for the Wekiva Parkway, as well as within <sup>1</sup>/<sub>4</sub>mile proximity to the Wekiva Parkway Interchange at West Kelly Park Road. Parcels to the west and northwest of the subject properties have a future land use designation of Mixed Use, several of which are located within the Kelly Park Crossing Development of Regional Impact (DRI).

Properties to the east and south of the subject properties include a mixture of single-family and agricultural uses. Many of these properties, however, area also located within the one-mile radius of the Wekiva Parkway Interchange Area, and would also be subject to the aforementioned policies that promote a mixed-use future land use designation.

The proposed Mixed Use future land use designation is consistent with the general future land use character of the surrounding area.

Wekiva River Protection Area: <u>No</u> Area of Critical State Concern: <u>No</u> DRI / FQD: <u>No</u>

<u>JPA</u>: The City of Apopka and Orange County entered into a Joint Planning Area (JPA) agreement on May 20, 2015. The subject property is located within the "Northwest Area" of the JPA. The proposed FLUM Amendment request for a change from "County" Rural (0-1 du/10 ac) to "City" Mixed Use is consistent with the terms of the JPA (Second Amendment). Diane Reid-Goolsby, Debra Reid-Wilbarger & Daniel Joshua Reid, c/o Diane Reid-Goolsby, is the applicant of the proposed future land use amendment and proposed change of zoning for the Property, and has been notified of the hearing schedule.

<u>Wekiva Parkway and Protection Act</u>: The proposed amendment has been evaluated against the adopted Wekiva Study Area Comprehensive Plan policies. The proposed amendment is consistent with the adopted mandates and requirements. The proposed Future Land Use Map (FLUM) amendment has been reviewed against the best available data, with regard to aquifer and groundwater resources. The City of Apopka's adopted Comprehensive Plan addresses aquifer recharge and stormwater run-off through the following policies:

- Future Land Use Element, Policies 4.16, 14.4, 15.1, 16.2 and 18.2
- Infrastructure Element, Policies 1.5.5, 4.2.7, 4.4, 4.4.1, 4.4.2 and 4.4.3
- Conservation Element, Policy 3.18

<u>Karst Features:</u> The Karst Topography Features Map from the Florida Department of Environmental Protection shows that there are karst features on this property.

<u>Analysis of the character of the Property</u>: The Property is used currently for single-family and manufactured homes, as well as grazing and a church. The dominant soil, #5 Candler Fine Sand, and has a 0-12 percent slope.

<u>Analysis of the relationship of the amendment to the population projections</u>: These properties were annexed into the City on May 20, 2015. Based on the adoption of the JPA, the size of the property, and the proposed land use change, the amendment will increase the population if redeveloped.

#### **CALCULATIONS:**

ADOPTED: 4 Unit(s) x 2.659 p/h = 10 persons PROPOSED: 664 Unit(s) x 2.659 p/h = 1,765 persons

<u>Housing Needs</u>: This amendment will provide housing to accommodate a year 2030 projected future population of 125,328 that is the Comprehensive Plan.

<u>Habitat for species listed as endangered, threatened or of special concern</u>: A habitat study is required for developments greater than ten (10) acres in size. At the time the Master Site Plan or Preliminary Development Plan is submitted to the City, the development applicant must conduct a species survey and submit a habitat management plan if any threatened or endangered species are identified within the project site.

<u>Transportation</u>: The City of Apopka is a Transportation Concurrency Exception Area. Refer to Chapter 3 of the City of Apopka 2010 Comprehensive Plan.

#### Sanitary Sewer Analysis

1. Facilities serving the site; current LOS; and LOS standard: <u>None</u>; <u>N/A</u> GPCD / Capita; <u>81</u> GPD / Capita

If the site is not currently served, please indicate the designated service provider: City of Apopka

- 2. Projected total demand under existing designation: <u>784</u> GPD
- 3. Projected total demand under proposed designation: <u>418,339</u> GPD
- 4. Capacity available: <u>Yes</u>
- 5. Projected LOS under existing designation: <u>81</u>GPD/Capita
- 6. Projected LOS under proposed designation: <u>81</u>GPD/Capita
- 7. Improved/expansions already programmed or needed as a result if proposed amendment: None

#### Potable Water Analysis

1. Facilities serving the site; current LOS; and LOS standard: <u>None</u>; <u>N/A</u>GPCD/Capita; <u>177</u>GPD/Capita

If the site is not currently served, please indicate the designated service provider: <u>City of Apopka</u>

- 2. Projected total demand under existing designation: <u>840</u> GPD
- 3. Projected total demand under proposed designation: <u>525,033</u> GPD
- 4. Capacity available: <u>Yes</u>
- 5. Projected LOS under existing designation: <u>177</u> GPD/Capita
- 6. Projected LOS under proposed designation: <u>177</u>GPD/Capita
- 7. Improved/expansions already programmed or needed as a result of the proposed amendment: None
- 8. Parcel located within the reclaimed water service area: Yes

#### Solid Waste

- 1. Facilities serving the site: <u>City of Apopka</u>
- 2. If the site is not currently served, please indicate the designated service provider: <u>City of Apopka</u>
- 3. Projected LOS under existing designation: <u>4 lbs./cap/day</u>
- 4. Projected LOS under proposed designation: <u>2 lbs./day/1000 SF</u>
- 5. Improved/expansions already programmed or needed as a result of the proposed amendment: <u>None</u>

This initial review does not preclude conformance with concurrency requirements at the time of development approval.

#### Infrastructure Information

Water treatment plant permit number: <u>CUP No. 3217</u>

Permitting agency: St. John's River Water Management District

Permitted capacity of the water treatment plant(s): <u>21,981 mil</u>. GPD

Total design capacity of the water treatment plant(s): <u>33,696 mil</u>. GPD

Availability of distribution lines to serve the property: Yes

Availability of reuse distribution lines available to serve the property: Yes

#### Drainage Analysis

- 1. Facilities serving the site: <u>None</u>
- 2. Projected LOS under existing designation: <u>100 year 24 hour design storm event.</u>
- 3. Projected LOS under proposed designation: <u>100 year 24 hour design storm event.</u>

4. Improvement/expansion: <u>On-site retention/detention pond</u>

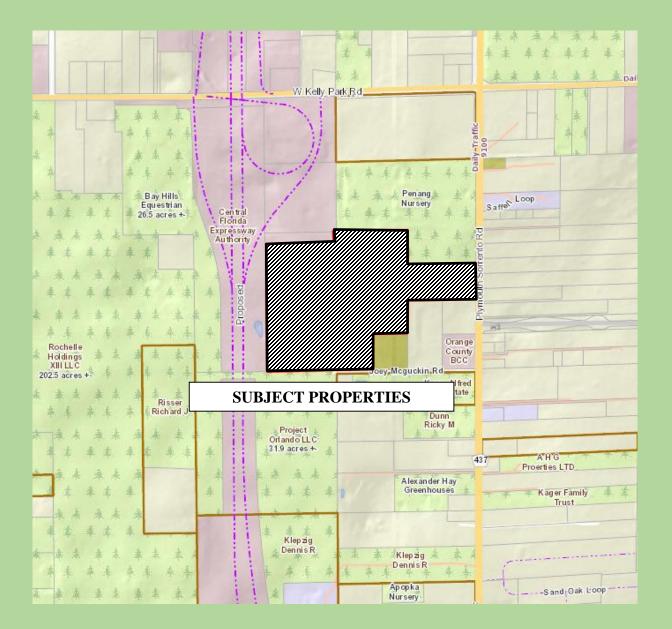
#### **Recreation**

- 1. Facilities serving the site; LOS standard: <u>City of Apopka Parks System; 3 AC/1000 capita</u>
- 2. Projected facility under existing designation: <u>0.03</u> AC
- 3. Projected facility under proposed designation: <u>5.295</u> AC
- 4. Improvement/expansions already programmed or needed as a result of the proposed amendment: <u>None</u>. Standards set forth in the City's Land Development Code will require any development plans to provide parkland and recreation facilities and open space for residents residing with the new development.

This initial review does not preclude conformance with concurrency requirements at the time of development approval.

Diane Reid-Goolsby & Debra Reid Wilbarger Property Owner 44.26 +/- Acres Proposed Large Scale Future Land Use Amendment: From: "County" Rural (0 – 1 du\10 ac) To: "City" Mixed Use Proposed Change of Zoning: From: "County" A-1 (ZIP) To: To Be Determined Later Parcel ID #s: 13-20-27-0000-00-010; -031; -039; - 040; -041; -042; -043; -044;-049

**VICINITY MAP** 



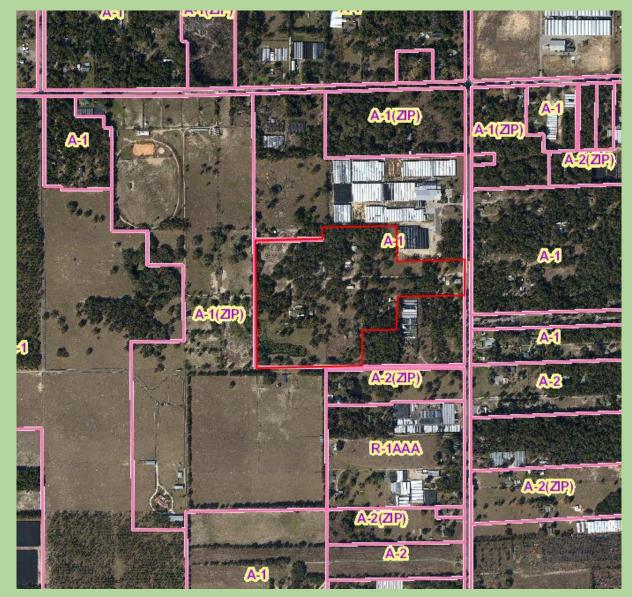


# **ADJACENT ZONING**





# **ADJACENT USES**



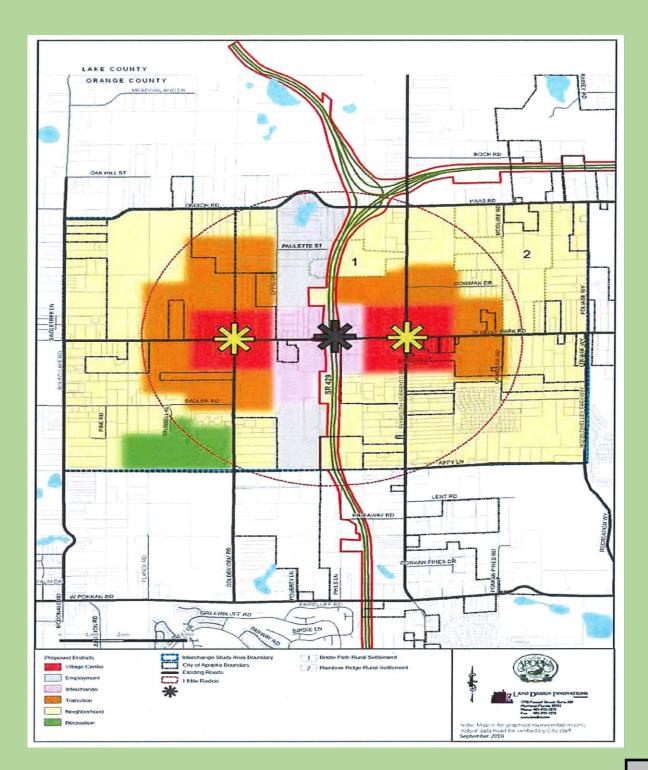


**EXISTING USES** 





Wekiva Parkway Interchange Vision Plan (Policy 20.5 - Future Land Use Element)



#### **ORDINANCE NO. 2466**

AN ORDINANCE OF THE CITY OF APOPKA, FLORIDA, AMENDING THE FUTURE LAND USE ELEMENT OF THE **APOPKA COMPREHENSIVE PLAN OF THE CITY OF APOPKA; CHANGING THE** FUTURE LAND USE DESIGNATION FROM "COUNTY" RURAL (0-1 DU/10 AC) TO "CITY" MIXED USE FOR CERTAIN REAL PROPERTY GENERALLY LOCATED WEST OF PLYMOUTH SORRENTO ROAD, NORTH OF W KELLY PARK ROAD, COMPRISING 44.26 ACRES, MORE OR LESS AND OWNED BY DIANE REID-GOOLSBY, DEBRA REID-WILBARGER & DANIEL JOSHUA REID C/O DIANE REID-GOOLSBY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN **EFFECTIVE DATE.** 

WHEREAS, the City Council of the City of Apopka, Florida, on October 2, 1991 adopted Ordinance No. 653 which adopted the Comprehensive Plan for the City of Apopka; and

WHEREAS, the City of Apopka has subsequently amended the Comprehensive Plan for the City of Apopka, most recently through Ordinance No. 2469; and

WHEREAS, the City of Apopka's Local Planning Agency and the City Council have conducted the prerequisite advertised public hearings, as per Chapter 163, Florida Statutes, relative to the transmittal and adoption of this ordinance and the requirements for amendment to the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Apopka, Florida, as follows:

SECTION I: The City of Apopka hereby amends the Future Land Use Element of the adopted Comprehensive Plan as follows:

The Future Land Use Map is hereby amended and replaced in its entirety by Exhibit "A" of this Ordinance, and incorporated herein by reference.

SECTION II: This Ordinance shall become effective following adoption and upon issuance by the Department of Community Affairs or the Administration Commission, as may be applicable, a final order finding the amendment to be in compliance in accordance with Chapter 163.3184.

SECTION III: If any section or portion of a section or subsection of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or portion of a section or subsection or part of this ordinance.

SECTION IV: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

# ORDINANCE NO. 2466 PAGE 2

SECTION V: This Ordinance shall become effective upon issuance of a final order by the Florida Department of Economic Opportunity finding the plan amendment in compliance in accordance with s.163.3184 (2)(a), Florida Statute.

ADOPTED at a regular meeting of the City Council of the City of Apopka, Florida, this <u>15<sup>th</sup></u> day of <u>June</u>, 2016.

READ FIRST TIME: December16, 2015

READ SECOND TIME AND ADOPTED: June 15, 2016

Joseph E. Kilsheimer, Mayor

ATTEST:

Linda Goff, City Clerk

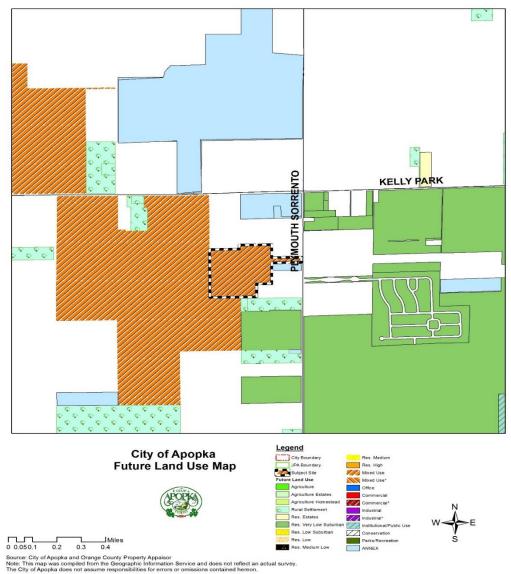
APPROVED AS TO FORM:

Clifford B. Shepard, City Attorney

DULY ADVERTISED FOR PUBLIC HEARING: October 30, 2015 June 3, 2016

# Ordinance No. 2466

Diane Reid-Goolsby, Debra Reid Wilbarger & Joshua Daniel Reid **Property Owner** 44.26 +/- Acres **Proposed Large Scale Future Land Use Amendment:** From: "County" Rural (0 – 1 du\10 ac) To: "City" Mixed Use **Proposed Change of Zoning:** From: "County" A-1 (ZIP) To: To Be Determined Later Parcel ID #s: 13-20-27-0000-00-010; -031; -039; - 040; -041; -042; -043; -044; -049



# Backup material for agenda item:

2. Ordinance 2496 – Second Reading – Small Scale – Future Land Use Amendment – Legislative David Moon



# CITY OF APOPKA CITY COUNCIL

CONSENT AGE X PUBLIC HEARI SPECIAL REPO X OTHER: Ordina	NG RTS	MEETING OF: FROM: EXHIBITS:	June 15, 2016 Community Development Land Use Report Vicinity Map Adjacent Zoning Map Adjacent Use Map Existing Uses Map Ordinance No. 2496
	DINANCE NO. 2496 – IENDMENT - GAIL W. BH		FUTURE LAND USE
SC. CO	COND READING AND AI ALE – FUTURE LAND US MMERCIAL (MAX. 0.15 RCEL I.D. NO. 18-21-28-0	SE AMENDMENT – G FAR) TO RESIDENT	AIL W. BROWN, FROM TAL LOW (0-5 DU/AC);
SUMMARY:			
OWNER/APPLICAN	T: Gail W. Brown		
LOCATION:	1078 South Binion R	oad	
EXISTING USE:	Vacant		
CURRENT ZONING:	"County" A-1 (ZIP)		
PROPOSED ZONING DESIGNAT	is being processed in		re Land Use Map amendment est to change the Zoning Map " R-1A).
PROPOSED DEVELOPMENT:	Single-family resider	tial development	
TRACT SIZE:	3.0 +/- acres		
MAXIMUM ALLOW DEVELOPMENT:		lling units elling units	
FUNDING SOURCE	:		

N/A

# DISTRIBUTION Mayor Kilsheimer

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

<u>ADDITIONAL COMMENTS</u>: The applicant is requesting the City to assign a future land use designation of Residential Low (0 - 5 du/acre) to the property.

The subject property was annexed into the City of Apopka on December 21, 2005, through the adoption of Ordinance No. 1639. The proposed Small-Scale Future Land Use Amendment is being requested by the owner/applicant. Pursuant to Florida law, properties containing less than ten acres are eligible to be processed as a small-scale amendment. Such process does not require review by State planning agencies.

A request to assign a Future Land Use Designation of Residential Low is compatible with the designations assigned to abutting properties. The FLUM application covers approximately 3.0 acres, of a 21.36 parcel. The remainder of the parcel has a Future Land Use Designation of Residential Low. The property owner intends to develop the property for single-family residential development.

In conjunction with state requirements, staff has analyzed the proposed amendment and determined that adequate public facilities exist to support this land use change (see attached Land Use Report).

**<u>COMPREHENSIVE PLAN COMPLIANCE</u>**: The existing and proposed use of the property is consistent with the Residential Low (0-5 du/ac) Future Land Use designation and the City's proposed R-1A Zoning classification. Site development cannot exceed the intensity allowed by the Future Land Use policies.

**SCHOOL CAPACITY REPORT:** The proposed future land use change will result in an increase in the number of residential units which could be developed at the subject property. A capacity enhancement agreement with OCPS will be required prior to City Council approval of a Preliminary Development Plan for this property.

**ORANGE COUNTY NOTIFICATION:** The JPA requires the City to notify the County 30 days before any public hearing or advisory board. The City properly notified Orange County on April 8, 2016.

### **PUBLIC HEARING SCHEDULE:**

May 10, 2016 - Planning Commission (5:30 pm) June 1, 2016 - City Council (1:30 pm) - 1st Reading June 15, 2016 – City Council (7:00 pm) - 2nd Reading

### **DULY ADVERTISED:**

April 22, 2016 – Public Notice and Notification June 3, 2016 – Ordinance Heading Ad w/Map/¼ Page w/Map Ad

## **RECOMMENDATION ACTION:**

The **Development Review Committee** finds the proposed amendment consistent with the Comprehensive Plan and compatible with the character of the surrounding area, and recommends approval of the Small Scale Future Land Use Amendment from Commercial (Max. 0.15 FAR) to Residential Low (0-5 du/ac) for the property owned by Gail W. Brown located at 1078 South Binion Road.

The **Planning Commission**, at its meeting on May 10, 2016, found that the proposed Small Scale Future Land Use Amendment consistent with the Comprehensive Plan and Land Development Code; and recommended adoption (7-0) of the Small Scale Future Land Use Amendment from Commercial (Max. 0.15 FAR) to Residential Low (0-5 du/ac) for the property owned by Gail W. Brown located at 1078 South Binion Road.

Adopt Ordinance No. 2496

Note: This item is considered Quasi-Judicial. The staff report and its findings are to be incorporated into and made a part of the minutes of this meeting.

# LAND USE REPORT

Direction	Future Land Use	Zoning	Present Use
North (City)	Residential Low Suburban (0-3.5 du/ac)	A-1 (ZIP)	Timberland
East (City & County)	Agriculture (0-1 du/5 ac) & "County" Rural (0-1 du/10 ac)	A-1 (ZIP) & A-1	R-O-W & Single-family homes
South (County)	Mixed Use	A-1 (ZIP)	Single-family home
West (City)	Residential Low (0-5 du/ac)	A-1 (ZIP)	Vacant

# I. RELATIONSHIP TO ADJACENT PROPERTIES:

### II. LAND USE ANALYSIS

The general character of the area surrounding the subject property is compatible with the development of residential uses. The property lies west of S. Binion Road and north of Boy Scout Road.

Wekiva River Protection Area: <u>No</u> Area of Critical State Concern: <u>No</u> DRI / FQD: <u>No</u>

<u>JPA</u>: The City of Apopka and Orange County entered into a Joint Planning Area (JPA) agreement on October 26, 2004. The subject property is located within "Western Beltway Corridor Area" of the JPA.

<u>Wekiva Parkway and Protection Act</u>: The proposed amendment has been evaluated against the adopted Wekiva Study Area Comprehensive Plan policies. While located within the Wekiva River Basin Study Area, the subject property is not located within the Protection Area. The proposed amendment is consistent with the adopted mandates and requirements. The proposed Future Land Use Map (FLUM) amendment has been reviewed against the best available data, with regard to aquifer and groundwater resources. The City of Apopka's adopted Comprehensive Plan addresses aquifer recharge and stormwater run-off through the following policies:

- Future Land Use Element, Policies 4.16, 14.4, 15.1, 16.2 and 18.2
- Infrastructure Element, Policies 1.5.5, 4.2.7, 4.4, 4.4.1, 4.4.2 and 4.4.3
- Conservation Element, Policy 3.18

<u>Karst Features:</u> The Karst Topography Features Map from the Florida Department of Environmental Protection shows that there are no karst features on this property.

<u>Analysis of the character of the Property</u>: The Property fronts S. Binion Rd. The vegetative communities present are urban; the soils present are Candler fine sand; and no wetlands occur on the site, and the terrain has a 5-12 percent slope.

The proposed amendment is consistent with the Comprehensive Plan, including Policy 3.1.e Residential Low Future Land Use designation.

<u>Analysis of the relationship of the amendment to the population projections</u>: The proposed future land use designation for the Property is Residential Low (0-5 du/ac). Based on the housing element of the City's Comprehensive Plan, this amendment will increase the City's future population.

#### CALCULATIONS:

ADOPTED (City designation):1 Unit(s) x 2.659 p/h = 2 personsPROPOSED (City designation):15 Unit(s) x 2.659 p/h = 39 persons

<u>Housing Needs</u>: This amendment will not negatively impact the housing needs as projected in the Comprehensive Plan.

<u>Habitat for species listed as endangered, threatened or of special concern</u>: Per policy 4.1 of the Conservation Element, a habitat study is required for developments greater than ten (10) acres in size. This site is less than ten acres. A habitat study will not be required at the time of a development plan application.

<u>Transportation</u>: The City of Apopka is a Transportation Concurrency Exception Area. Refer to Chapter 3 of the City of Apopka 2010 Comprehensive Plan.

<u>Potable Water, Reclaimed Water & Sanitary Sewer Analysis</u>: The subject property is located within the Orange County Utilities service area for potable water, reclaimed water and sanitary service. The property owner will need to provide a letter from Orange County Utilities demonstrating available capacity prior to submittal of any development plan.

#### Sanitary Sewer Analysis

Facilities serving the site; current LOS; and LOS standard: None; 81 GPD/Capita; 81 GPD/Capita

If the site is not currently served, please indicate the designated service provider: City of Apopka

Projected total demand under existing designation: 196 GPD

Projected total demand under proposed designation: <u>2940</u> GPD

Capacity available: Yes

Projected LOS under existing designation: <u>81</u> GPD/Capita

Projected LOS under proposed designation: <u>81</u> GPD/Capita

Improved/expansions already programmed or needed as a result if proposed amendment: None

#### Potable Water Analysis

Facilities serving the site; current LOS; and LOS standard: <u>City of Apopka</u>; <u>177</u> GPD/Capita; <u>177</u> GPD/Capita

If the site is not currently served, please indicate the designated service provider: <u>City of Apopka</u>

Projected total demand under existing designation: <u>210</u> GPD

Projected total demand under proposed designation: 3150 GPD

Capacity available: Yes

Projected LOS under existing designation: <u>177</u> GPD/Capita

Projected LOS under proposed designation: <u>177</u> GPD/Capita Improved/expansions already programmed or needed as a result of the proposed amendment: <u>N</u>

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Parcel located within the reclaimed water service area: Yes

#### Solid Waste

Facilities serving the site: City of Apopka

If the site is not currently served, please indicate the designated service provider: City of Apopka

Projected LOS under existing designation: <u>4 lbs./person/day</u>

Projected LOS under proposed designation: <u>4 lbs./person/day</u>

Improved/expansions already programmed or needed as a result of the proposed amendment: None

This initial review does not preclude conformance with concurrency requirements at the time of development approval.

#### Infrastructure Information

Water treatment plant permit number: <u>CUP No. 3217</u>

Permitting agency: St. John's River Water Management District

Permitted capacity of the water treatment plant(s): <u>21,981 mil.</u> GPD

Total design capacity of the water treatment plant(s): <u>33,696 mil.</u> GPD

Availability of distribution lines to serve the property: Yes

Availability of reuse distribution lines available to serve the property: Yes

Drainage Analysis

Facilities serving the site: None

Projected LOS under existing designation: <u>100 year - 24 hour design storm</u>

Projected LOS under proposed designation: 100 year - 24 hour design storm

Improvement/expansion: On-site retention/detention pond

#### Recreation

Facilities serving the site; LOS standard: City of Apopka Parks System; 3 AC/1000 capita

Projected facility under existing designation: 0.144 AC

Projected facility under proposed designation: 0.177AC

Improvement/expansions already programmed or needed as a result of the proposed amendment: None

This initial review does not preclude conformance with concurrency requirements at the ti development approval.



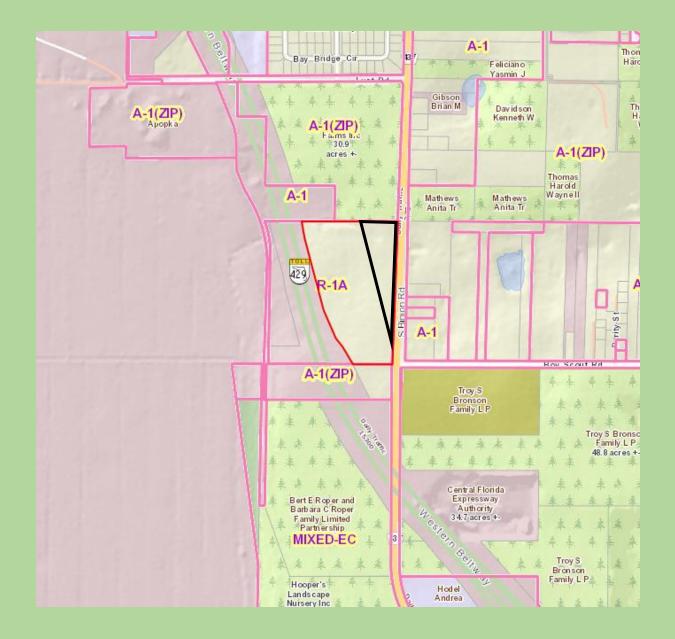
Gail W. Brown 1078 S. Binion Road 3.0 +/- Acres Existing Maximum Allowable Development: 1 dwelling unit Proposed Maximum Allowable Development: 15 dwelling units Proposed Small Scale Future Land Use Change From: Commercial (Max. 0.15 FAR) To: Residential Low (0-5 du/ac) Proposed Zoning Change From: "County" A-1 (ZIP) To: "City" R-1A (10,000 sq. ft. min. lot size) Parcel ID #: (Portion of) 18-21-28-0000-00-057



# **VICINITY MAP**



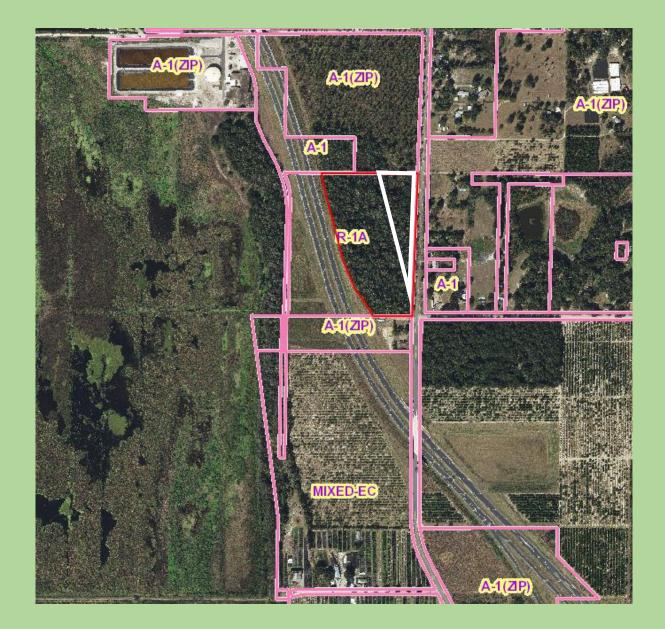
# **ADJACENT ZONING**



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# **ADJACENT USES**





**EXISTING USES** 



#### **ORDINANCE NO. 2496**

AN ORDINANCE OF THE CITY OF APOPKA, FLORIDA, AMENDING FUTURE LAND USE ELEMENT THE OF THE **APOPKA COMPREHENSIVE PLAN OF THE CITY OF APOPKA; CHANGING THE FUTURE LAND USE DESIGNATION FROM COMMERCIAL (MAX. 0.15** FAR) TO RESIDENTIAL LOW (0-5 DU/AC), FOR CERTAIN REAL **PROPERTY LOCATED AT 1078 SOUTH BINION ROAD, COMPRISING** 3.0 ACRES MORE OR LESS, AND OWNED BY GAIL W. BROWN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN **EFFECTIVE DATE.** 

**WHEREAS**, the City Council of the City of Apopka adopted the Apopka Comprehensive Plan by Ordinance No. 653 on October 2, 1991, pursuant to Section 163.3184, Florida Statutes and most recently amended it by Ordinance No. 2486 on February 3, 2016; and

**WHEREAS**, the City of Apopka's local planning agency (Planning Commission) has, in preparation of the amended version of the Apopka Comprehensive Plan, analyzed the proposed amendment pursuant to Chapter 163, Part II, F.S., found it to be consistent with the intent of the Apopka Comprehensive Plan, and held public hearings providing for full public participation.

**NOW THEREFORE, BE IT ORDAINED**, by the City Council of the City of Apopka, Florida, as follows:

#### Section I. Purpose and Intent.

This Ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in, the Local Government Comprehensive Planning and Land Development Regulation Act, Sections 163.3184 and 163.3187, Florida Statutes.

#### Section II. Future Land Use Element.

Page 1-15 (Map 1-3) of the Future Land Use Element of the City of Apopka Comprehensive Plan, as most recently amended by Ordinance No. 2469, is amended in its entirety to change the land use from Commercial (Max. 0.15 FAR) to Residential Low (0-5 du/ac), for certain real property located at 1078 South Binion Road, comprising 3.0 acres more or less, (Northeast Portion of Parcel No. 18-21-28-0000-00-257; as further described in Exhibit "A" attached hereto.

#### Section III. Applicability and Effect.

The applicability and effect of the City of Apopka Comprehensive Plan shall be as provided by the Local Government Comprehensive Planning and Land Development Regulation Act, Sections 163.3161 through 163.3215, Florida Statutes.

#### Section IV. Severability.

If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

#### ORDINANCE NO. 2496 PAGE 2

**Section V.** The Community Development Director is hereby authorized to amend the Future Land Use to comply with this ordinance.

# Section VI. Effective Date.

This Ordinance shall become effective upon adoption.

**ADOPTED** at a regular meeting of the City Council of the City of Apopka, Florida, this  $15^{\text{th}}$  day of <u>June</u>, 2016.

READ FIRST TIME: June 1, 2016

READ SECOND TIMEAND ADOPTED:June 15, 2016

Joseph E. Kilsheimer, Mayor

ATTEST:

Linda Goff, City Clerk

DULY ADVERTISED FOR HEARING: April 22, 2016 June 3, 2016

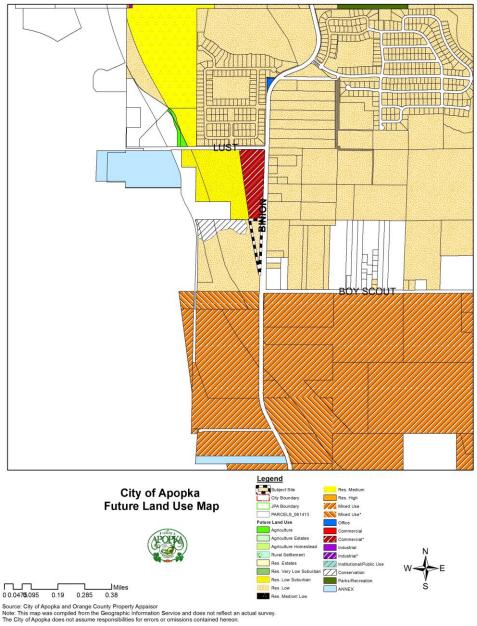




# **ORDINANCE NO. 2496**

Gail W. Brown 1078 S. Binion Road 3.0 +/- Acres Existing Maximum Allowable Development: 1 dwelling unit Proposed Maximum Allowable Development: 15 dwelling units **Proposed Small Scale Future Land Use Change** From: Commercial (Max. 0.15 FAR) To: Residential Low (0-5 du/ac) Parcel ID #: (Portion of) 18-21-28-0000-00-057

# VICINITY MAP



# Backup material for agenda item:

3. Ordinance 2497 – Second Reading – Change of Zoning - Quasi-Judicial

David Moon



# CITY OF APOPKA CITY COUNCIL

X CONSENT AGENDA Y PUBLIC HEARING SPECIAL REPORTS X OTHER: Ordinance MEETING OF: FROM: EXHIBITS: June 15, 2016 Community Development Zoning Report Vicinity Map Adjacent Zoning Map Adjacent Use Map Existing Uses Map Ordinance No. 2497

# **<u>SUBJECT</u>**: ORDINANCE NO. 2497 – CHANGE OF ZONING – GAIL W. BROWN

**<u>REQUEST</u>:** SECOND FIRST READING AND ADOPTION OF ORDINANCE NO. 2497 – CHANGE OF ZONING – GAIL W. BROWN, FROM "COUNTY" A-1 (ZIP) TO "CITY" R-1A (RESIDENTIAL); (PARCEL I.D. NO. 18-21-28-0000-00-057 – PORTION.

# **SUMMARY**:

**OWNER/APPLICANT:** Gail W. Brown LOCATION: 1078 South Binion Road **EXISTING USE:** Vacant PROPOSED FLUM DESIGNATION: Residential Low (0-5 du/ac) (NOTE: This change of zoning application is being processed in conjunction with a small scale FLUM amendment from Commercial (0.15 FAR) to Residential Low (0-5 du/ac). **CURRENT ZONING:** "County" A-1 (ZIP) PROPOSED **DEVELOPMENT:** Single-family residential development TRACT SIZE:  $3.0 \pm - acres$ MAXIMUM ALLOWABLE **DEVELOPMENT:** 1 dwelling units EXISTING: **PROPOSED:** 9 dwelling units

# **FUNDING SOURCE:**

# N/A

### DISTRIBUTION

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

#### CITY COUNCIL – JUNE 15, 2016 GAIL W. BROWN – CHANGE OF ZONING PAGE 2

**ADDITIONAL COMMENTS:** Presently, the subject property has not yet been assigned a "City" zoning category. Presently a substantial portion of the same parcel is assigned a R-1A Residential zoning category, but a small portion at the northwest corner has a Commercial Future Land Use Designation and has not yet been assigned a "City" zoning category. The property owner desires to have the entire parcel under the same residential zoning category. The applicant is requesting the City to assign a zoning classification of R-1A to the property

The subject property was annexed into the City of Apopka on December 21, 2005, through the adoption of Ordinance No. 1639.

A request to assign a change of zoning to R-1A is compatible to the adjacent zoning classifications and with the general character of abutting properties and surrounding area. The property owner is requesting the R-1A zoning classification to accommodate the use of the property for a single-family residential development. (The change of zoning request is being processed in conjunction with a future land use amendment for a Residential Low future land use map designation (0-5 du/ac.) The proposed use is consistent with the proposed Residential Low FLUM designation and compatible with the general character of surrounding zoning and uses.

The change of zoning application covers approximately 3.0 +/- acres.

In conjunction with state requirements, staff has analyzed the proposed amendment and determined that adequate public facilities exist to support this land use change (see attached Zoning Report).

<u>COMPREHENSIVE PLAN COMPLIANCE</u>: The existing and proposed use of the property is consistent with the proposed Residential Low (0-5 du/ac) Future Land Use designation and the City's proposed R-1A Zoning classification. Site development cannot exceed the intensity allowed by the Future Land Use policies.

**SCHOOL CAPACITY REPORT:** The proposed future land use change will result in an insignificant increase (less than 9) in the number of residential units which could be developed at the subject property. Therefore, the three acres are exempt from school capacity enhancement per the School Interlocal Planning Agreement.

**ORANGE COUNTY NOTIFICATION:** The JPA requires the City to notify the County 30 days before any public hearing or advisory board. The City properly notified Orange County on April 8, 2016.

# **PUBLIC HEARING SCHEDULE:**

May 10, 2016 - Planning Commission (5:30 pm) June 1, 2016 - City Council (1:30 pm) - 1st Reading June 15, 2016 – City Council (7:00 pm) - 2nd Reading

# **DULY ADVERTISED:**

April 22, 2016 – Public Notice and Notification June 3, 2016 – Ordinance Heading Ad w/Map/¼ Page w/Map Ad

# **RECOMMENDATION ACTION:**

The **Development Review Committee** finds the proposed amendment consistent with the Comprehensive Plan and compatible with the character of the surrounding area, and recommends approval of the change in zoning from "County" A-1 (ZIP) to "City" R-1A (Residential) for the property owned by Gail W. Brown located at 1078 South Binion Rd.

The **Planning Commission**, at its meeting on May 10, 2016, found that the proposed rezoning is consistent with the Comprehensive Plan and Land Development Code; and recommended adoption (7-0) of the change of zoning from "County" A-1 (ZIP) to "City" R-1A (residential) for the property owned by Gail W. Brown located at 1078 South Binion Road.

Adopt Ordinance No. 2497

Note: This item is considered Quasi-Judicial. The staff report and its findings are to be incorporated into and made a part of the minutes of this meeting.

#### CITY COUNCIL – JUNE 15, 2016 GAIL W. BROWN – CHANGE OF ZONING PAGE 4

#### **ZONING REPORT**

#### **RELATIONSHIP TO ADJACENT PROPERTIES:**

Direction	Future Land Use	Zoning	Present Use
North (City)	Residential Low Suburban (0-3.5 du/ac)	A-1 (ZIP)	Timberland
	"City" Agriculture (0-1 du/5 ac) & "County" Rural (0-1 du/10 ac)	A-1 (ZIP) & A-1	R-O-W & Single-family homes
South (County)	Mixed Use	A-1 (ZIP)	Single-family home
West (City)	Residential Low (0-5 du/ac)	A-1 (ZIP)	Vacant

## LAND USE &

**TRAFFIC COMPATIBILITY:** The subject property fronts and is accessed by a county collector (S Binion Road).

#### COMPREHENSIVE PLAN COMPLIANCE:

The proposed R-1A zoning is consistent with the proposed Residential Low (0-5 du/ac) Future Land Use designation and with the character of the surrounding area and future proposed development. The proposed R1-A zoning classification is one of the acceptable zoning categories allowed within the Residential Low Future Land Use category. Development Plans shall not exceed the density allowed in the adopted Future Land Use Designation.

#### **R-1A DISTRICT REQUIREMENTS:**

Minimum Living Area: Minimum Site Area: Minimum Lot Width		1,600 10,000 sq. ft. 85 ft.			
			Setbacks: H	Front:	25 ft.
				Rear:	20 ft.
	Side:	10 ft.			
	Corner	25 ft.			

Based on the above zoning standards, the subject parcels comply with code requirements for the R-1A district.

 Developments shall provide a minimum six-foot high brick, stone or decorative block finished wall adjacent to all external roadways, erected inside a minimum ten-foot landscaped bufferyard. Landscape materials shall be placed adjacent to the right-of-way, on the exterior of the buffer wall. The city may allow the developer the option to provide up to 50 percent of the buffer wall length in a six-foot wrought iron fence between solid columns. The columns shall be a minimum of 32 feet off-set and shall have a stone, brick or decorative block finish. Where wrought iron is used, additional landscape materials and irrigation may be required. This will be determined by the city on a case-b basis.

#### **BUFFERYARD REQUIREMENTS:**

2. Areas adjacent to agricultural districts or activities shall provide a minimum five-foot bufferyard and a minimum six-foot high brick, stone or decorative block finished wall unless acceptable alternatives are submitted for approval.

ALLOWABLE USES: Single-family dwellings and their customary accessory structures and uses in accordance with article VII of this code. Supporting infrastructure and public facilities of less than five acres as defined in this code and in accordance with section 2.02.01. Supporting infrastructure and public facilities of less than five acres as defined in this code and in accordance with section 2.02.01.



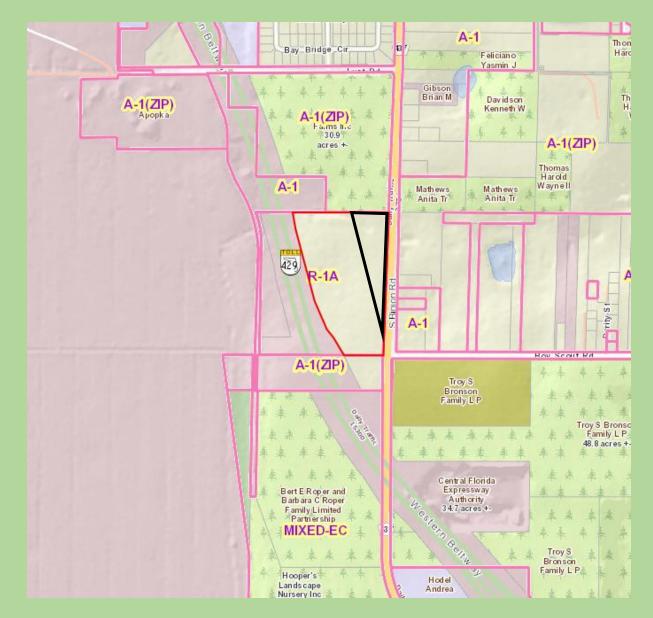
Gail W. Brown 1078 S. Binion Road 3.0 +/- Acres Existing Maximum Allowable Development: 1 dwelling unit Proposed Maximum Allowable Development: 15 dwelling units Proposed Zoning Change From: "County" A-1 (ZIP) To: "City" R-1A (10,000 sq. ft. min. lot size) Parcel ID #: (Portion of) 18-21-28-0000-00-057

# **VICINITY MAP**





# **ADJACENT ZONING**





# **ADJACENT USES**





# **EXISTING USES**



#### **ORDINANCE NO. 2497**

# AN ORDINANCE OF THE CITY OF APOPKA, FLORIDA, CHANGING THE ZONING FROM "COUNTY" A-1 (ZIP) TO "CITY" R-1A (RESIDENTIAL) FOR CERTAIN REAL PROPERTY LOCATED AT 1078 SOUTH BINION ROAD, COMPRISING 3.0 ACRES MORE OR LESS, AND OWNED BY <u>GAIL W. BROWN</u>; PROVIDING FOR DIRECTIONS TO THE COMMUNITY DEVELOPMENT DIRECTOR, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

**WHEREAS**, to manage the growth, the City of Apopka, Florida, finds it in the best interest of the public health, safety and welfare of its citizens to establish zoning classifications within the City; and

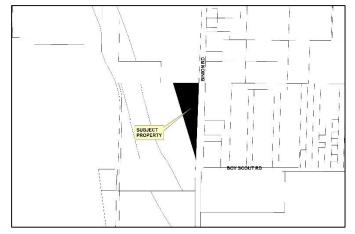
**WHEREAS**, the City of Apopka has requested a change in zoning on said property as identified in Section I of this ordinance to bring the entire parcel under the same residential zoning category; and

WHEREAS, the proposed R-1A (Residential) zoning has been found to be consistent with the City of Apopka Comprehensive Plan, and the City of Apopka Land Development Code.

**NOW THEREFORE, BE IT ORDAINED**, by the City Council of the City of Apopka, Florida, as follows:

**Section I.** That the zoning classification of the following described property, being situated in the City of Apopka, Florida, is hereby R-1A (Residential), as defined in the Apopka Land Development Code.

Legal Description:



Parcel I.D. No.: Northeast Portion of 18-21-28-0000-00-057 3.0 +/- Acres

**Section II.** That the zoning classification is consistent with the Comprehensive Plan of the City of Apopka, Florida.

**Section III.** That the Community Development Director, or the Director's designee, is hereby authorized to amend, alter, and implement the official zoning maps of the City of Apopka, Florida, to include said designation.

**Section IV.** That if any section or portion of a section or subsection of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or portion of section or subsection or part of this ordinance.

#### ORDINANCE NO. 2497 PAGE 2

Section V. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section VI.** That this Ordinance shall take effect upon the effective date of the Small Scale Future Land Use Ordinance No. 2496.

READ FIRST TIME: June 1, 2016

READ SECOND TIMEAND ADOPTED:June 15, 2016

Joseph E. Kilsheimer, Mayor

ATTEST:

Linda Goff, City Clerk

DULY ADVERTISED: April 22, 2016 June 3, 2016

# Backup material for agenda item:

4. Resolution 2016-16 - Adopting Public Participation Policy & Procedures for Addressing the City Council. Mayor Kilsheimer



# CITY OF APOPKA CITY COUNCIL

CONSENT AGENDA
 PUBLIC HEARING
 SPECIAL REPORTS
 X OTHER: Resolution 2016-16

MEETING OF:June 15, 2016FROM:Mayor KilsheimerEXHIBITS:Resolution 2016-16

# **SUBJECT:** RESOLUTION NO. 2016-16 PROVIDING FOR A PUBLIC PARTICIPATION POLICY AND PROCEDURES FOR ADDRESSING THE CITY COUNCIL.

**REQUEST:** ADOPT RESOLUTION NO. 2016-16.

# SUMMARY:

The City Council discussed the proposal of adopting a public participation policy and procedures for addressing the City Council at its June 1, 2016 meeting and expressed a desire to proceed with Staff developing a formal policy for the Council to review and adopt. Staff obtained public participation policies from thirteen municipalities in Central Florida, and all contained similar provisions and language, in whole or in part, to Staff's recommendations at the June 1 meeting. Accordingly, Staff developed the following Resolution No. 2016-16, providing for a public participation policy and procedures for addressing the City Council. The Resolution has been reviewed by City Attorney Cliff Shepard and is presented to Council for review and adoption.

## **FUNDING SOURCE:**

N/A

## **RECOMMENDED ACTION:**

Adopt Resolution No. 2016-16.

#### **DISTRIBUTION**

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

#### **RESOLUTION NO. 2016-16**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, PROVIDING FOR A PUBLIC PARTICIPATION POLICY AND PROCEDURES FOR ADDRESSING THE CITY COUNCIL; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

**WHEREAS**, Section 2.08(c), Charter of the City of Apopka provides that the City Council shall adopt its own rules and order of business for council proceedings; and

**WHEREAS**, the City Council recognizes its citizens and taxpayers must be given a fair and reasonable opportunity to express their opinions on the operation of City government and encourages their participation in the local government process; and

**WHEREAS**, the City Council also recognizes that there is a significant governmental interest in conducting orderly, efficient meetings of public bodies; and

**WHEREAS**, written rules of procedures providing for public participation best assure an atmosphere conducive to said efficiency;

## NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, as follows:

**SECTION 1. ANNOUNCEMENTS AT COMMENCEMENT OF MEETING.** At the start of each meeting, the Mayor may, in the Mayor's discretion, make any of the following announcements when the Mayor calls the meeting to order:

- (a) Please turn off all cell phones;
- (b) If you wish to address City Council this afternoon/evening, please make sure you have filled out a card with your contact information and have presented it to the Clerk;
- (c) If you have requested to speak, when your name is called, please proceed to the podium, and speak clearly into the microphone, stating your name, address of record, organization, if any, and whether or not you are a City resident, and direct your comments to the City Council (not individual Commissioners or other members of the public); and/or
- (d) Please observe general rules of decorum and civility. Speak one at a time, avoid personal attacks, avoid shouting, speak only to the issue at hand.

**SECTION 2. PUBLIC REQUEST TO ADDRESS COUNCIL.** It is the policy of the City Council to permit and encourage input and comments by members of the public on all matters

which may come before the City Council for action other than those items strictly of ministerial nature, such as approval of minutes and issuance of ceremonial proclamations. Members of the public interested in addressing the Council must complete and provide an Intent to Speak form to the City Clerk prior to the time of the start of the meeting. Speaker forms may be completed up to 48 hours in advance of the Council meeting.

**SECTION 3. SUBMISSION OF WRITTEN STATEMENTS, USE OF DOCUMENTATION OR MEDIA DURING ADDRESS TO COUNCIL.** The City Council encourages the submission of written statements and other documentation in lieu of or in addition to oral testimony or comment. Speakers wishing to distribute to City Council any written statements should provide not less than eight (8) copies. Any digital presentation, written information, photographs, or other media that speakers wish to display in council chambers must be submitted to the City Clerk and Public Information Officer no less than 48 hours in advance of the meeting to be reviewed for content and, if digital or electronic media, to be incorporated into the presentation.

# SECTION 4. PUBLIC COMMENT PERIOD.

- (a) <u>Public Participation / Comment on City Issues Not on the Agenda or Issues for which no Public Hearing is Required</u>: Individuals who wish to address the City Council regarding issues not on the City Council agenda or issues for which no public hearing is required may do so during the Public Comment period, held following the Presentations portion of the meeting, or at such time as designated by City Council. Public comment with regard to items not on the agenda shall be limited to City of Apopka issues and matters of concern to its citizens. During the Public Comment period, speakers will not be permitted to address any item on the agenda for which a public hearing is required. The Public Comment period shall be limited to no more than thirty (30) minutes, unless such time is enlarged or contracted by the Mayor or by majority vote of the Council. At the start of Public Comment period, the Mayor may, at the Mayor's discretion, make the following announcement:
  - a. The next item on the agenda is that of Public Comment. This is an opportunity for anyone to come forward and address the City Council on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous workshop; 2) any item not specifically listed on a previous agenda but discussed at a previous Council meeting; 3) any item on the Consent Agenda; or 4) any item on tonight's agenda not labeled as a public hearing. Speakers during the Public Comment period will have three (3) minutes each to give remarks, regardless of the number of items addressed. To facilitate an efficient meeting, Public Comment period is limited to thirty (30) minutes. The Public Comment period is now open.
- (b) <u>Public Participation / Comment on City Council Agenda Items</u>: Individuals who wish to address the City Council on agenda items which provide for public hearings shall address the City Council after City staff and applicant input, if any, and prior to the City Council deliberation of the City Council Agenda item. Individuals shall not address the City Council after commencement of City Council deliberation on an agenda item after public input has concluded; however, the Mayor and members of the City Council have the discretion to recall individuals to provide additional information

to or answer questions. At the start of a public hearing, the Mayor may, at the Mayor's discretion, make the following announcement:

a. The issue of <ordinance, resolution or issue> is now open for a public hearing. This is an opportunity for the public to come forward and address the City Council on the specific issue at hand. Speakers will have three (3) minutes each to give remarks and are asked to speak only on the matter that is before the Council at this time.

**SECTION 5. MANNER OF ADDRESSING CITY COUNCIL.** At such time that the Council invites public participation, the Clerk will call the names of speakers who have submitted Intent to Speak forms. After the Mayor has recognized the speaker, each person addressing the Council shall step up to the podium, and speak clearly into the microphone, giving his or her name and address, business or organization affiliation, if applicable, and state whether or not he or she is a resident of the City of Apopka in a clear audible tone of voice for the record. The speaker shall limit his or her address to the time limits provided herein.

## SECTION 6. STANDARDS FOR DECORUM.

- (a) <u>City Council to be Addressed as a Whole.</u> All remarks, comments, presentations and the like shall be addressed to the City Council as a whole unless the individual is answering a question of a specific member of the City Council or City staff.
- (b) <u>Personal Attacks and Insults.</u> The City Council and City staff encourage constructive criticism. Notwithstanding the preceding, all personal attacks shall be prohibited. This prohibition applies to members of the City Council, City staff, citizens of the City, and members of the audience. The Mayor shall determine whether the purported constructive criticism actually constitutes inappropriate personal attacks based upon whether or not the comment(s) in question reasonably relate to the performance and qualifications of the target of such criticism or are comments that have no bearing on performance and qualifications and serve no purpose other than to insult, belittle, or denigrate the target of such criticism. The Mayor's decision is final.
- (c) <u>Questions Directed to Council.</u> The purpose of the public comment portion of the meeting is to receive citizen input pertaining to matters over which the City Council has jurisdiction or control. This period of time is for comments and not for questions directed to the City Council or staff for immediate answer. Questions directed to the City Council may be referred to staff to be answered within a reasonable period of time following the date of the meeting.
- (d) <u>Disruptions and Decorum.</u> All speakers, City Commissioners, members of the public, and anyone in attendance at City Council meetings are requested to afford the utmost courtesy to members of the City Council, City staff or other members of the public appearing before the Council, and members of the audience, and shall refrain at all times from rude or derogatory remarks, disruptions, reflections as to integrity, slander, abusive comments, profanity, vulgarities, and statements as to personalities. Additionally, out of respect for all speakers, members of the audience are asked to refrain from exhibiting unruly behavior such as applause, audible conversations, booing, harassing remarks, or other audience participation during or at the conclusion of anyone's presentation. The City Council is not allowed to consider such participation and it intimidates and takes away time from other speakers. The Mayor

has the right to find a violation of this subsection in the event a person's conduct or speech is, by way of example and not limitation, duplicative, irrelevant, redundant, constitutes a display of abusive behavior, or is otherwise causing substantial disruption.

(e) <u>Warnings and Removal.</u> In the discretion of the Mayor, any violation of the provisions of this Resolution may result in the issuance of verbal warnings relating to any disruptions, curtailing of the speaker's comments or presentation, or removal from the public meeting. The Mayor shall issue a verbal warning to any person determined to be in violation of the provisions of this Resolution. Following the issuance of an initial verbal warning, the Mayor may, in the Mayor's discretion, curtail or otherwise conclude a speaker's comments or presentation, or remove such person or persons in the event additional violations of the provisions of this Resolution occur. In the event a presentation, testimony, or comment period is curtailed in accordance with this subsection, the Mayor may accept and encourages submission of written statements or other documentation to afford ample alternative channels for the speaker to have an opportunity to convey his or her message, testimony or viewpoint to the City Council. The Mayor's decision is final.

**SECTION 7. TIME LIMITATIONS.** Each person shall limit his or her address to three (3) minutes, unless such time is enlarged or contracted by the Mayor or by majority vote of the Council. Speakers are prohibited from borrowing time from other speakers, nor may speakers assign time to other speakers. In the event a large number of audience members wish to speak on the same subject, the Mayor has the ability to limit repetitive comments. In such cases, a representative may be designated to represent the group.

**SECTION 8. EXEMPTIONS.** The following are situations which are exempt from the public input requirement:

- (a) Emergency situations affecting the public health, welfare or safety if compliance with the speaking requirements would cause an unreasonable delay in the City Council's ability to act;
- (b) An official act involving no more than a ministerial act, including but not limited to, approval of minutes and ceremonial proclamations;
- (c) When the City Council is acting in a quasi-judicial capacity with respect to the rights or interests of a person at which time the statutory rules for quasi-judicial proceedings shall apply;
- (d) At any meeting of the City Council which is exempt from Section 286.011, Florida Statutes.

**SECTION 9. DISCUSSION ITEMS ON AGENDA.** From time to time, the Mayor or City Administrator may place items on the agenda to introduce new items of business for which no formal action is yet required or to seek preliminary policy guidance from the City Council. No official action will be taken by the City Council on Discussion Items. There is no public comment under this section of the agenda.

**SECTION 10. WORKSHOPS.** Workshop meetings are opportunities for City Council to discuss specific issues among themselves and with Staff in an open meeting and to provide policy guidance to staff on items which are not ready for official action. The public is always welcome

to attend, and is welcome to provide comments regarding Workshop items to the Council and Staff outside a meeting. Public comment will not be heard during a Workshop meeting, but public comment on Workshop items are welcome at the very next regular City Council meeting following a Workshop meeting.

**SECTION 11. CONFLICTS.** All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 12. SEVERABILITY.** If any section, sentence, phrase, word or portion of this Resolution is held to be invalid, unlawful, or unconstitutional by any court of competent jurisdiction, said determination shall not be held to invalidate or impair the validity, force, or other effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**SECTION 13. EFFECTIVE DATE.** This Resolution shall become effective immediately upon passage and adoption.

PASSED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

# CITY OF APOPKA

Joseph E. Kilsheimer, Mayor

ATTEST:

Linda F. Goff, City Clerk

APPROVED as to form and legality for use and reliance by the City of Apopka, Florida.

Clifford B. Shepard, City Attorney

# Backup material for agenda item:

5. Resolution 2016-17 - Establish new bank depository and authorized signers. Pamela Barclay



# CITY OF APOPKA CITY COUNCIL

	CONSENT AGENDA	MEETING OF:	June 15, 2016
	PUBLIC HEARING	FROM:	Finance
	SPECIAL REPORTS	EXHIBITS:	Resolution No. 2016-17
X	OTHER: Resolution No. 2016-17		

# **SUBJECT:** RESOLUTION NO. 2016-17 – AMENDING RESOLUTION 2015-02 BY MODIFYING THE BANKING INSTITUTION AND THE DESIGNATED OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS, NOTES, DRAFTS, BILLS OF EXCHANGE, MONIES, ACCEPTANCE, ORDERS AND OTHER ITEMS OF ANY KIND, TO MAKE ENDORSEMENTS, TO BORROW MONEY, AND SETTING THE METHOD OF NOTICE OF CHANGE IN OFFICIALS

# **REQUEST:** ADOPT RESOLUTION NO 2016-17

#### SUMMARY:

On January 7, 2015, City Council designated officials who were authorized with Regions Bank to sign checks, notes, drafts, bills of exchange, monies, acceptance, orders and other items of any kind, to make endorsements, to borrow money, and setting the method of notice of change in officials.

With the recent change in Banking Institutions, from Regions Bank to Florida Community Bank, and the election of new City Council members for Seats 3 and 4, a change in banking institution and designated officials is necessary. Resolution No. 2016-17 authorizes this change.

#### **FUNDING SOURCE:**

N/A

## **RECOMMENDATION ACTION:**

Adopt Resolution No. 2016-17

## **DISTRIBUTION**

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

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# **RESOLUTION NO. 2016-17**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, DESIGNATING FLORIDA COMMUNITY BANK (FCB) AS THE CITY DEPOSITORY; DESIGNATING THE ACCOUNTS TO BE MAINTAINED BY THE CITY; DESIGNATING OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS, NOTES, DRAFTS, BILLS OF EXCHANGE, MONIES, ACCEPTANCE, ORDERS AND OTHER ITEMS OF ANY KIND; DESIGNATING OFFICIALS WHO ARE AUTHORIZED TO MAKE ENDORSEMENTS; DESIGNATING OFFICIALS AUTHORIZED TO BORROW MONEY: SETTING METHOD OF NOTICE OF CHANGE IN OFFICIALS; ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Apopka, Florida (the "City") goes to bid for its banking services; and

**WHEREAS,** Florida Community Bank has been designated the City's depository for FY 2016, FY 2017 and FY 2018, with the option to renew for an additional two (2) years; and

**WHEREAS,** Florida Community Bank requires signature cards and a resolution authorizing certain City officials to sign on the City's accounts;

# NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, AS FOLLOWS:

**SECTION 1.** That Resolution No. 2015-02, dated January 7, 2015, is hereby revoked.

**SECTION 2.** That Florida Community Bank ("Bank") is hereby designated as the depository of the City of Apopka ("City") subject to the rules and regulations set forth in the signature cards of the Bank, and amendment thereto, and that the officials of this City are hereby authorized to open a bank account or accounts with the Bank, for and in the name of this City, and to deposit with the Bank in the account(s) from time to time any and all checks, notes, drafts, bills of exchange, monies, acceptances, orders, and other items of any kind.

**SECTION 3.** That, with the one exception noted below, the signature of any two (2) City officials detailed in Paragraph 5 below, are required on checks, notes, drafts, bills of exchange, monies, acceptances, orders, or other items of any kind.

Any two (2) of the said officials are hereby authorized to sign (either by actual or facsimile signature) any and all checks, drafts, notes, acceptances, bills of exchange, orders, or other instruments for the withdrawal of any and all monies, credits, items and property at any time held by the Bank for account of the City. Bank shall be entitled to honor, and shall not be liable to the City for, the payment of all instruments bearing the purported facsimile signatures of officials or agents of the City authorized in this resolution, even though the facsimile signature are actually affixed without authority.

**SECTION 4.** That the Bank is hereby authorized to pay or cash any instruments payable to or held by the City when endorsed as provided herein, and also to receive the same for credit to the account of or in payment from the payee or other holder (including any official of the City), without inquiry as to the circumstances of issue or endorsement thereof.

**SECTION 5.** That the following list gives the names of the accounts to be maintained by the City and the names of the officials authorized to sign on said accounts as long as the signature of any two of those listed below on each account appear on any check, note, bill of exchange, monies, acceptances, orders, endorsement, and other items of any kind, except only one signature is required on payroll checks. Their genuine signatures appear at the end of this resolution and shall be certified by the City Clerk.

Account Name	Signatures of Any Two of the Following
General Operating	Mayor Joseph E. Kilsheimer Commissioner Billie L. Dean Commissioner Diane Velazquez Commissioner Kyle Becker Commissioner Douglas Bankson City Administrator Glenn A. Irby Finance Director Pamela N. Barclay
Payroll (only 1 signature required)	Mayor Joseph E. Kilsheimer Commissioner Billie L. Dean Commissioner Diane Velazquez Commissioner Kyle Becker Commissioner Douglas Bankson City Administrator Glenn A. Irby Finance Director Pamela N. Barclay

Utility Deposit Refund	Mayor Joseph E. Kilsheimer Commissioner Billie L. Dean Commissioner Diane Velazquez Commissioner Kyle Becker Commissioner Douglas Bankson City Administrator Glenn A. Irby Finance Director Pamela N. Barclay
Law Enforcement Trust	Mayor Joseph E. Kilsheimer Commissioner Billie L. Dean Commissioner Diane Velazquez Commissioner Kyle Becker Commissioner Douglas Bankson City Administrator Glenn A. Irby Finance Director Pamela N. Barclay
Police Evidence	Police Chief Michael McKinley Police Captain Randall Fernandez Finance Director Pamela N. Barclay
Money Market	Mayor Joseph E. Kilsheimer Commissioner Billie L. Dean Commissioner Diane Velazquez Commissioner Kyle Becker Commissioner Douglas Bankson City Administrator Glenn A. Irby Finance Director Pamela N. Barclay

**SECTION 6.** That endorsements on behalf of this City upon any and all commercial paper of any kind deposited by or on behalf of this City with the Bank for credit or for collection or otherwise may be made by any two of the foregoing officials.

**SECTION 7.** That money borrowed from the Bank on behalf of the City may be authorized by any two of the foregoing officials.

**SECTION 8.** That all prior authorizations in conflict herewith are hereby revoked, as to acts performed prior to the effective date.

**SECTION 9.** That all of the foregoing authorizations shall continue in full force and effect until revoked or modified by written notice actually received by the Bank, setting forth a resolution to that effect stated to have been adopted by the City Council of the City and signed by the City Clerk of the City and the Bank is hereby authorized and directed to at all times rely upon the last notice received by it of any resolutions of the forgoing authorities and as to the persons who from time to time are its officials and their signatures when such notice is signed by one purporting to be the City Clerk of the City.

**SECTION 10.** The City will set up additional accounts from time to time in accordance with general accounting principles, and if such accounts are set up, the signatures shall be:

Mayor Joseph E. Kilsheimer Commissioner Billie L. Dean Commissioner Diane Velazquez Commissioner Kyle Becker Commissioner Douglas Bankson City Administrator Glenn A. Irby Finance Director Pamela N. Barclay

**SECTION 11.** This Resolution shall take effect on July 1, 2016.

ADOPTED this <u>15<sup>th</sup></u> day of <u>June</u>, 2016.

CITY OF APOPKA, FLORIDA

Joseph E. Kilsheimer, MAYOR

Attest:

Linda F. Goff, City Clerk

I HEREBY CERTIFY that the following persons, whose genuine signatures appear below, are the officials of the City of Apopka in the capacity set before their respective signatures, to wit:

Mayor Joseph E. Kilsheimer	
Commissioner Billie L. Dean	
Commissioner Diane Velazquez	
Commissioner Kyle Becker	
Commissioner Douglas Bankson	
C	
City Administrator Glenn A. Irby	
Finance Director Pamela N. Barclay	

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the City seal this \_\_\_\_\_\_ day of \_\_\_\_\_, A.D. 2016.

Linda F. Goff, City Clerk

Backup material for agenda item:

2. Not-for-Profit Business Tax Receipts

Mark Reggentin



# CITY OF APOPKA CITY COUNCIL

CONSENT AGENDA PUBLIC HEARING SPECIAL REPORTS

X OTHER: Council Business

MEETING OF: FROM: EXHIBITS: June 16, 2016 Community Development Business Tax Receipt Flier

# **<u>SUBJECT</u>**: BUSINNESS TAX RECIEPTS FOR NOT-FOR PROFIT ORGANIZATIONS

# **<u>REQUEST</u>:** INFORMATION ONLY

# SUMMARY:

During recent Development Review Committee meetings an issue has been discussed regarding Business Tax Receipts and their relationship to non-for-profit organizations. In the past, it has been clear that every business in the city is required to first obtain a Business Tax Receipt prior to conducting business within the city limits. Administratively this process allows the city to confirm that the zoning is correct for the proposed business and ensures that initial and annual fire inspections are conducted for the premises to certify that life safety and fire codes are adhered to.

An issue recently arose when a church chose to open within a structure that is currently an auto repair shop and tire store. This change in use would typically require a review by both the Community Development and Fire Departments to ensure that the change in use is compliant with building, zoning and fire codes. The presence of these types of incompatible uses without adequate protection poses a risk to the parishioners. There is also increased liability to the property owner if something were to happen to the occupants due to the lack of protection.

When enquiring as to how this circumstance arose, information was provided that indicated that not-forprofits were not required to obtain a Business Tax Receipt. Based upon this, no initial or annual fire inspections are being conducted to ensure life safety requirements are being met within facilities housing these organizations. The committee was informed that this was an ongoing problem.

Based upon this discussion, a review of the Code of Ordinances was conducted to determine the appropriate changes required to rectify the situation. What was discovered is that in fact, not-for-profit organizations are required to obtain a Business Tax Receipt. The code reads as follows:

For those organizations that can provide evidence from the state of their tax exemption, as set forth under F.S. ch. 205, no business tax will be required. However, the organization will be required to complete the local business tax application process. Occasional sales are excluded.

Based upon this situation, staff is compiling a list of all not-for-profit organizations within the city. Research indicates that there are 100-150 of these organizations. In order to inform the organizations of the requirement, they will receive a direct mailing informing them of the requirement to file for a Business Tax Receipt. The application will result in an initial inspection to ensure that building and fire codes are met within the structures and will place them on a schedule for annual inspections to ensure that occupants of the buildings are safe. In addition to directly notifying the organizations, information will be included in the next newsletter regarding the requirement and how to apply.



# **FUNDING SOURCE**:

N/A

# **RECOMMENDATION ACTION:**

No action required.

DISTRIBUTION Mayor Kilsheimer Commissioners **City Administrator** Community Development Director

**Finance Director** HR Director IT Director Police Chief

**Public Services Director Recreation Director** City Clerk Fire Chief

# CITY OF APOPKA BUSINESS TAX RECEIPTS

# SAFETY AND SUCCESS

The City of Apopka Community Development Department and the Apopka Fire Department are coordinating their efforts to ensure the health, safety and welfare of the public by requesting all Not-For-Profit organizations register with the City by obtaining a Business Tax Receipt.



Contact us at:

City of Apopka Community Development Dept. P. O. Box 1229 120 E. Main Street, 2<sup>nd</sup> Floor Apopka, Florida 32704-1229 (P) 407-703-1712 (F) 407-703-1791 jgreen@apopka.net

# **DID YOU KNOW?**

No person shall engage in or manage, within the city, any profession, occupation or business for which a business tax receipt is required unless and until he has procured such receipt from the Community Development Department.

Yes, that is right. If you have a business, whether it is out of your home, mobile, or a commercial location within the City of Apopka, you are required to obtain a business tax receipt from the Community Development Department.

This requirement pertains to not only for-profit businesses but for all nonprofit organizations within the city.

# IMPORTANCE OF OBTAINING A BUSINESS TAX RECEIPT

Protecting life and property is one of the highest priorities of the City. By obtaining a Business Tax Receipt, your building is placed on a schedule for an annual safety inspection by the Fire Department. This inspection ensures the structure is safe for you, your employees, and patrons to your establishment.

# **NOT-FOR PROFIT**

For those organizations that can provide evidence from the state of their tax exemption, as set forth under F.S. ch. 205, no business tax will be required. However, the organization will be required to complete the local business tax application process.

# What information do you need to apply for a business tax receipt?

- A completed business tax receipt application. An application may be obtained by going on the City's website (<u>www.apopka.net</u>) under the "Businesses" tab.
- > A copy of the organizations Fire Premise Inspection Report
- Copy of Incorporation Certificate; Fictitious Name Registration; or Limited Liability Company (LLC) Registration (<u>https://www.sunbiz.org</u>)
- > Copy of State License (if applicable)
- > Federal Tax FEIN Number OR Social Security Number
- > A copy of the IRS Tax Exemption Certificate 501(c)3.

"People who put themselves on the line and sacrifice their own safety for the greater good and for others, and anyone in any profession whose concern is the welfare for other people instead of the individual, are inspiring and important." – Chris Hemsworth

# Backup material for agenda item:

1. Appointment to the Community Redevelopment Agency Board.



# CITY OF APOPKA CITY COUNCIL

	CONSENT AGENDA		
	PUBLIC HEARING		
	SPECIAL REPORTS		
Χ	OTHER: Council Business		

MEETING OF: June 15, 2016 FROM: Community Development EXHIBIT(S): Resolution No. 9316

# **<u>SUBJECT</u>: COMMUNITY REDEVELOPMENT AGENCY BOARD APPOINTMENT**

# **<u>REQUEST:</u>** STAFF REQUESTS THAT CITY COUNCIL APPOINT A CITIZEN MEMBER TO THE COMMUNITY REDEVELOPMENT AGENCY BOARD

## SUMMARY:

In 1993 the City of Apopka conducted an initial study and completed a plan to justify the creation of a Community Redevelopment Agency (CRA) under Chapter 163 of the Florida Statutes. According to this resolution a Community Redevelopment Agency Board was established consisting of the Mayor, Four (4) City Council members, a member appointed by the City Council, and a member appointed by the Board of County Commissioners. There is no record of the last two members ever being appointed. Criteria for Board membership are that the incumbent must be a resident of the city or is engaged in business, which means owning a business, practicing a profession, or performing a service for compensation, or serving as an officer or director of a corporation or other business entity so engaged a business within the city.

As we move forward with activities within the CRA, it is important to begin with the process of filling the board. Following this action, staff will evaluate the plans that have been previously prepared to update the overall plan and set priorities for projects and programs. Following this step an advisory board should be established to assist and make recommendations regarding the implementation of the plan.

One of the first actions of the Community Redevelopment Agency Board will be to review and make a recommendation on the development agreement for the City Center project.

# <u>FUNDING SOURCE</u>: N/A

# **RECOMMENDATION ACTION:**

Staff requests that City Council appoint a citizen member to the Community Redevelopment Agency Board.

**DISTRIBUTION** 

Mayor Kilsheimer Commissioners City Administrator Community Development Director Finance Director HR Director IT Director Police Chief Public Services Director Recreation Director City Clerk Fire Chief

A RESOLUTION OF THE CITY OF APOPKA, FLORIDA, RELATING TO COMMUNITY REDEVELOPMENT; AFFIRMING THE FINDING THAT SLUM OR BLIGHTED AREAS EXIST, OR AREAS WHICH LACK AFFORDABLE HOUSING EXIST IN THE CITY, AND DESIGNATING SUCH AREA APPROPRIATE FOR REDEVELOPMENT; FINDING THAT REHABILITATION, CONSERVATION THE OR REDEVELOPMENT OF SUCH AREA IS NECESSARY IN THE PUBLIC INTEREST; FINDING THAT THERE IS A NEED COMMUNITY REDEVELOPMENT AGENCY FOR A TO FUNCTION IN THE CITY, AND CREATING THE AGENCY; DECLARING THE CITY COUNCIL AS THE COMMUNITY REDEVELOPMENT AGENCY; ADOPTING A COMMUNITY REDEVELOPMENT PLAN FOR THE DESIGNATED AREA, AND AUTHORIZING AND DIRECTING THE COMMUNITY REDEVELOPMENT AGENCY TO IMPLEMENT THE PLAN; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Community redevelopment act of 1969 of Chapter 163, Part III, Florida Statutes, empowers counties and municipalities to undertake community redevelopment in order to eliminate, remedy or prevent slum and blighted areas and to provide affordable housing; and

WHEREAS, Orange County has adopted a home rule charter, the Orange County Commission delegated by Resolution No. 93-M-38 and Resolution No. 93-M-39, on June 22, 1993, the powers conferred upon the county to the City of Apopka, as provided for in Section 163.410, Florida Statutes; and

WHEREAS, notice to each taxing authority and public notice of the city's intention to adopt a resolution adopting the proposed Finding of Necessity study, creating a Community Redevelopment Agency and declaring the City Council as the Community Redevelopment Agency, has been given, as provided for in Section 163.346 and 166.041(3), Florida Statutes; and

WHEREAS, the City of Apopka has completed the "Finding of Necessity" study determining one or more blighted areas, or areas which lack affordable housing exist, and establishes the Community Redevelopment Area; and

WHEREAS, the City of Apopka has determined that there is a need for a Community Redevelopment Agency, and establishing the agency, and declaring the City Council as the Community Redevelopment Agency, as provided for in Sections 163.356 and 163.357, Florida Statutes; and

WHEREAS, a Community Redevelopment Plan has been completed, pursuant to Sections 163.360 and 163.362, Florida Statutes; and

WHEREAS, to the extent permitted by law, it is also the intent of the City of Apopka and Orange County that, for the purposes of determining the tax increment revenues to be deposited into a Community Redevelopment Trust Fund, the most recent assessment roll be used in connection with the taxation of the property, pursuant to Section 163.387, Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Apopka, Florida, as follows:

Section 1: Authority. This resolution is adopted pursuant to the provisions of Chapter 163, Part III, Florida Statutes, and pursuant to the delegated authority contained in Resolution No. 93-M-38 and Resolution No. 93-M-39 adopted by the Board of County Commissioners of Orange County, Florida, on June 22, 1993. A CALLER AND A CALLER

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Section 2: Definitions. The definitions of terms contained in Section 163.340, Florida Statutes, are hereby adopted by reference whenever such terms are used in this resolution. The term "Redevelopment Area" means the area within the territorial boundaries of the City of Apopka, Florida (the "City"), as described in Exhibit A and as outlined on the map described as Exhibit B, both entitled "City of Apopka Community Redevelopment Area."

Section 3. Findings. It is hereby found and determined as follows:

A. The Redevelopment Area is a slum or blighted area which substantially impairs the sound growth of the city and is a threat to the public health, safety, morals and welfare of the residents of the city; and the existence of slum or blighted further creates an economic and social liability by hindering industrial, commercial, office, or residential development, reducing employment opportunity, retarding construction and improvement of housing accommodations, aggravating traffic problems, and substantially hampering the elimination of traffic hazards and the improvement of traffic facilities, causing an excessive proportion of public expenditure for crime prevention and other forms of public services, and depressing the tax base.

B. In the Redevelopment Area there exists a shortage of housing affordable to residents of low or moderate income, including the elderly.

C. A combination of rehabilitation, conservation and redevelopment of the Redevelopment Area is necessary in the interest of the public health, safety, morals and welfare of the residents of the city to eliminate, remedy and prevent conditions of slum and blight; and to provide affordable housing to residents of low or moderate income, including the elderly.

D. The findings of slum or blight, and shortage of affordable housing, in Paragraphs A and B above, are hereby adopted and supported by (1) the City of Apopka "Finding of Necessity" dated May, 1993, prepared by Glenn Acomb Associates Inc., a copy of which is on file in the office of the Clerk of the City of Apopka; (2) and such other evidence as presented at prior public hearings, work sessions and council meetings.

E. There exists a need for a Community Redevelopment Agency to function in the City to carry out the community redevelopment purposes provided for in Chapter 163, Part III, Florida Statutes.

F. Notice of the proposed adoption of this resolution has been published and mailed in accordance with Sections 163.346 and 166.041(3), Florida Statutes.

#### Section 4. Creation of Community Redevelopment Agency

A. There is hereby created a community redevelopment agency known as the "Apopka Community Redevelopment Agency", to function within the Redevelopment Area of the City.

B. The Apopka Community Redevelopment Agency shall consist of the Mayor and the four (4) council members of the city together with two (2) additional members, one (1) appointed by the Board of County Commissioners of Orange County, Florida, and one (1) appointed by the City Council of the City of Apopka, Florida.

C. The City Council of the City of Apopka hereby declares itself to be the Apopka Community Redevelopment Agency and shall, together with the members appointed by the City Council and the Board of County Commissioners of Orange County, Florida, act as the members of the Apopka Community Redevelopment Agency.

D. The City Council finds and declares that the members of the Apopka Community Redevelopment Agency constitute the head of

a legal entity, separate, distinct, and independent from the City Council of the City of Apopka.

E. The Mayor of the City shall serve as chairman of the Apopka Community Redevelopment Agency.

F. Subject to those prior approvals by the city required by Chapter 163, Part III, Florida Statutes, the City Council is hereby authorized to direct the Apopka Community Redevelopment Agency to exercise the redevelopment powers delegated to the city by the Board of County Commissioners of Orange County, Florida.

Section 5. Designation of Community Redevelopment Area. The Community Redevelopment Area is hereby designated as appropriate for community redevelopment, as provided for in Chapter 163, Part III, Florida Statutes.

Section 6. Community Redevelopment Plan. The Apopka Community Redevelopment Plan, dated June, 1993, prepared by Glenn Acomb Associates Inc., a copy of which is on file in the office of the City Clerk of the City of Apopka, is hereby adopted for the Community Redevelopment Area, pursuant to Chapter 163, Part III, Florida Statutes.

Section 7. Effective Date. This resolution shall take effect immediately upon its approval and adoption by the Apopka City Council.

ADOPTED at a regular meeting of the City Council of the City of Apopka, Florida, this 28th day of June, 1993.

ADOPTION: June 28, 1993 John H. Land, Mayor

ATTEST:

Libby Tyler, Deputy City Clerk

Approved as to form:

<u>\_</u> sell 11

Frank Kruppenbacher, Esq., City Attorney

Duly Advertised on: June 18, 1993

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Resolution 🥁. 9316

# EXHIBIT A

# CITY OF APOPKA

#### COMMUNITY REDEVELOPMENT AREA

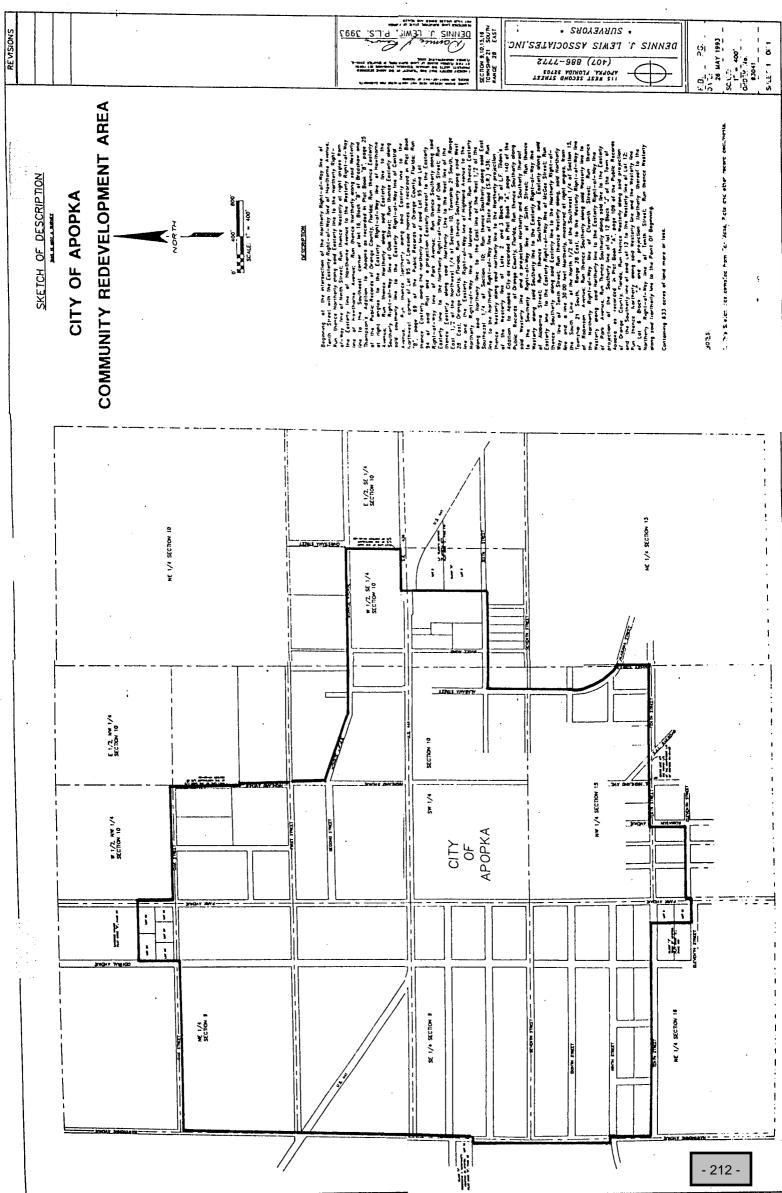
#### DESCRIPTION

Beginning at the intersection of the Northerly Right-of-Way line of Tenth Street with the Easterly Right-of-Way line of Hawthorne Avenue; Run thence Northerly along said Easterly line to the Northerly Right-of-Way line of Ninth Street; Run thence Westerly at right angles from the Easterly line of Hawthorne Avenue to the Westerly Right-of-Way line of Hawthorne Avenue; Run thence Northerly along said Westerly line to the Southeast corner of lot 16, Block "B" of Bradshaw and Thompson's Addition to Apopka as recorded in Plat Book "B", page 25 of the Public Records of Orange County, Florida; Run thence Easterly at right angles to the Easterly Right-of-Way line of Hawthorne Avenue; Run thence Northerly along said Easterly line to the Southerly Right-of-Way line of Oak Street; Run thence Easterly along said southerly line to the Easterly Right-of-Way line of Central Avenue; Run thence Northerly along said Easterly line to the Northwest corner of Lot 95 of Lakeside Homes as recorded in Plat Book "B", page 69 of the Public Records of Orange County, Florida; Run thence Easterly along the northerly line of said Lot 95 and Lot 94 of said Plat and a projection Easterly thereof to the Easterly Right-of-Way line of Park Avenue; Run thence Southerly along said Easterly line to the Northerly Right-of-Way line of Oak Street; Run thence Easterly along said Northerly Line to the West line of the East 1/2 of the Northwest 1/4 of Section 10, Township 21 South, Range 28 East, Orange County, Florida; Run thence Southerly along said West line and the Easterly Right-of-Way line of Highland Avenue to the Northerly Right-of-Way line of Monroe Avenue; Run thence Easterly along said Northerly line to the East line of the West 1/2 of the Southeast 1/4 of Section 10; Run thence Southerly along said East line to the Northerly Right-of-Way line of State Road (S.R.) 436; Run thence Westerly global said northerly line to the Northerly projection thence Westerly along said northerly line to the Northerly projection of the Westerly line of Lots 2 and 3 Block "B" of L.F. Tilden's Addition to Apopka City as recorded in Plat Book "A", page 140 of the Public Records of Orange County, Florida; Run thence Southerly along said Westerly line and a projection Northerly and Southerly thereof to the Southerly Right-of-Way line of Sixth Street; Run thence Westerly along said Southerly line to the Easterly Right-of-Way line of Alabama Street; Run thence Southerly and Easterly along said Easterly line to the Easterly Right-of-Way line of McGee Street; Run thence Southerly along said Easterly line to the Northerly Right-of-Way line of Tenth Street; Run thence Westerly along, said Northerly line and a line 30.00 feet Northerly, measured at right angles, from the South Line of the North 1/2 of the Southwest 1/4 of Section 15, Township 21 South, Range 28 East, to the Westerly Right-of-Way line of Robinson Avenue; Run thence Southerly along said Westerly line to the Northerly Right-of-Way line of Eleventh Street; Run thence Westerly along said Northerly line of Eleventin Street; Run thence of Park Avenue; Run Thence Southerly along said line to the Easterly projection of the Southerly line of lot 12 Block "J" of the Town of Apopka as recorded in Plat Book "A", page 109 of the Public Records of Orange County, Florida; Run thence Westerly along said projection and the Southerly line of could lot 12 to the Westerly line of lot 12 the Southerly line of said Lot 12 to the Westerly line of Lot 12; and Run thence Northerly along said Westerly line and the Westerly line of Lot 6 Block "J" and a projection Northerly thereof to the Northerly Right-of-Way line of Tenth Street; Run thence Westerly along said Northerly line to the Point Of Beginning.

Containing 633 acres of iand more or less.

Resolution 7. 9316

EXHIBIT B



A RESOLUTION OF THE CITY OF APOPKA, FLORIDA, RELATING TO COMMUNITY REDEVELOPMENT; AFFIRMING THE FINDING THAT SLUM OR BLIGHTED AREAS EXIST, OR AREAS WHICH LACK AFFORDABLE HOUSING EXIST, IN THE CITY, AND DESIGNATING SUCH AREA APPROPRIATE FOR REDEVELOPMENT; FINDING THAT REHABILITATION, THE CONSERVATION OR REDEVELOPMENT OF SUCH AREA IS NECESSARY IN THE PUBLIC INTEREST; FINDING THAT THERE IS A NEED COMMUNITY REDEVELOPMENT AGENCY FOR Ä TO FUNCTION IN THE CITY, AND CREATING THE AGENCY; DECLARING THE CITY COUNCIL AS THE COMMUNITY REDEVELOPMENT AGENCY; ADOPTING A COMMUNITY REDEVELOPMENT PLAN FOR THE DESIGNATED AREA, AND AUTHORIZING AND DIRECTING THE COMMUNITY REDEVELOPMENT AGENCY TO IMPLEMENT THE PLAN; PROVIDING FOR AN EFFECTIVE DATE.

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WHEREAS, a Community Redevelopment Plan has been completed, pursuant to Sections 163.360 and 163.362, Florida Statutes; and

WHEREAS, to the extent permitted by law, it is also the intent of the City of Apopka and Orange County that, for the purposes of determining the tax increment revenues to be deposited into a Community Redevelopment Trust Fund, the most recent assessment roll be used in connection with the taxation of the property, pursuant to Section 163.387, Florida Statutes.

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B. In the Redevelopment Area there exists a shortage of housing affordable to residents of low or moderate income, including the elderly.

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E. The Mayor of the City shall serve as chairman of the Apopka Community Redevelopment Agency.

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**ADOPTED** at a regular meeting of the City Council of the City of Apopka, Florida, this 28th day of June, 1993.

ADOPTION: June 28, 1993 John H. Land, Mayor

ATTEST:

Conie - Major - City - Clerk

Libby Tyler, Deputy City Clerk

Approved as to form:

the Frank Kruppenbacher, / Esq.,

City Attorney

Duly Advertised on: June 18, 1993

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# EXHIBIT A

# CITY OF APOPKA

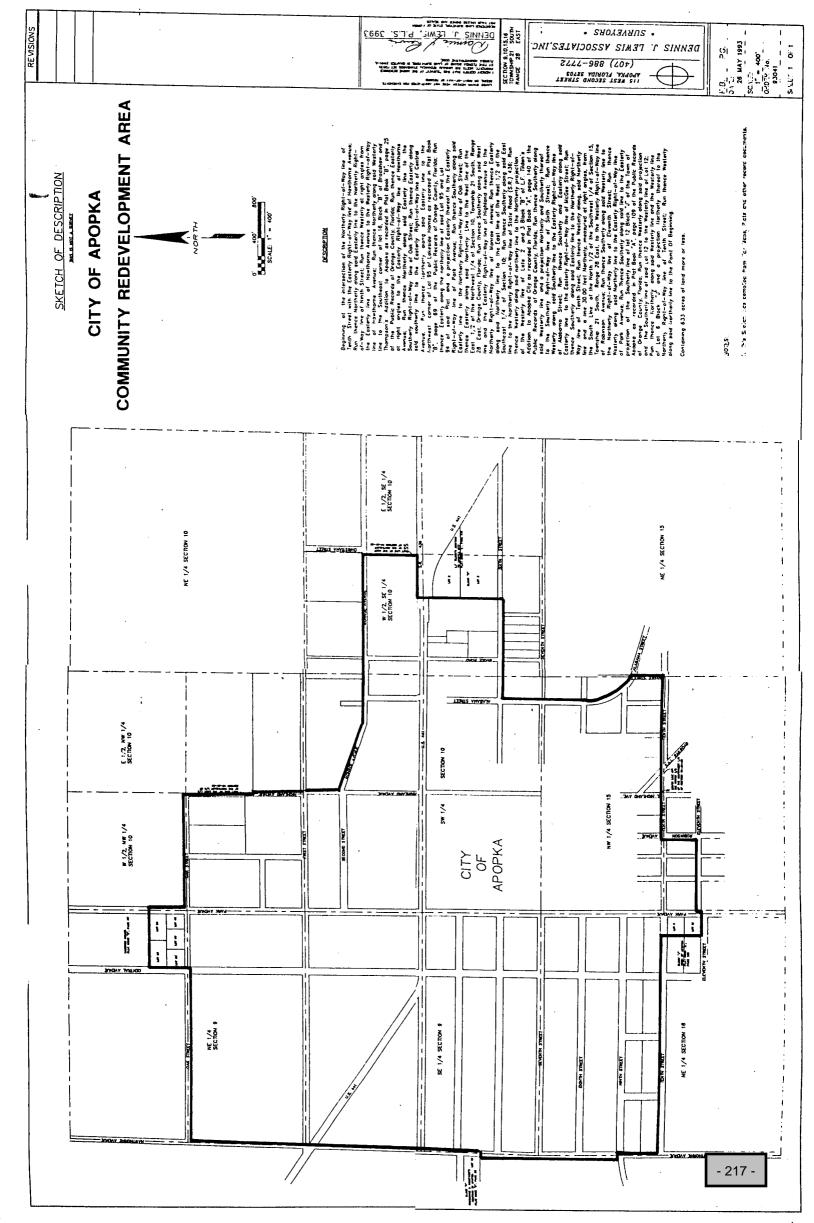
#### COMMUNITY REDEVELOPMENT AREA

#### DESCRIPTION

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Containing 633 acres of iand more or less.

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# EXHIBIT B

# Backup material for agenda item:

1. Thank you letter to the City of Apopka from the North Orange Library.

From: Erikstrup, Tammy Sent: Tuesday, June 14, 2016 9:35 AM Subject: Thank You!

Greetings!

On behalf of the North Orange Library staff and patrons, I want to extend our sincere appreciation to you all for your participation in the recent event that kicked off our 2016 Summer Reading Program!

We had over 90 people in attendance and the coordinated effort from everyone ensured the success of this event.

Coming together with the City of Apopka, Goodwill and other individuals and organizations allows us the opportunity to come up with some innovative and beneficial initiatives together for our community. We appreciate your support and thank you again.

Best regards,

Tammy Erikstrup, Branch Manager North Orange Library Orange County Library System 1211 E. Semoran Blvd. Apopka, FL 32703 407.835.7307



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